

EAST DEVON DISTRICT COUNCIL

FORWARD PLAN

For the 4 month period 1 February 2012 to 31 May 2012

Key Decision		Lead Member	Lead Officer (Strategic Officer: DL or RC indicated in bold)	Proposed Consultation and meeting dates (Committees, principal groups and organisations) Members of the public are given the opportunity to speak at meetings unless shown in italics.	Operative Date for decision (if no call-in)
1	Council budget	Portfolio Holders	Chief Executive/Head of Finance	Cabinet (1 February 2012) Council (22 February 2012)	1 April 2012
2	Housing Revenue Account Business Plan	Sustainable Home and Communities Portfolio Holder and Chairman of Housing Review Board	Head of Housing (RC)	Council (22 February 2012)	23 February 2012
3	Multi purpose building – transfer arrangements and Forward planning	Strategic Development and Partnership Portfolio Holder	Head of Economy (RC)	Cabinet (1 February 2012)	9 February 2012
4	Exmouth Regeneration/ Master Plan – key projects action planning	Strategic Development and Partnership Portfolio Holder	Principal Estates Manager (RC)	Regeneration Programme Board (* Mar 2012) Cabinet (1 February 2012)	9 February 2012
5	CIL New Growth Point Charging Schedule – interim report	Strategic Development and Partnership Portfolio Holder	Head of Economy/ New Growth Point Manager (RC)	Cabinet (1 February 2012)	9 February 2012
6	Recycling and Refuse – possible extension of scheme	Portfolio Holder – Environment	Head of Environment (RC)	<i>Recycling and Refuse Partnership Board (December 2011)</i> Cabinet (1 February 2012) Council (22 February 2012)	23 February 2012

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7	Customer Strategy	Corporate Business Portfolio Holder	Denise Lyon, Deputy Chief Executive	Cabinet (1 Feb or 7 March 2012) Council (22 February 2012)	23 February 2012
8	LDF/Local plan annual monitoring plan	Strategic Development & Partnerships Portfolio Holder	Head of Economy (RC)	Cabinet (1 February 2012)	9 February 2012
9	Asset Management – car parks review	Finance Portfolio Holder	Head of Environment (RC)	Cabinet (1 February 2012)	9 February 2012
10	Pennington Point Beach Management Plan	Strategic Development and Partnership Portfolio Holder	Kate Little	Cabinet (1 February 2012) Council (22 February 2012)	23 February 2012
11	Honiton Community Centre – up-date	Strategic Development and Partnership Portfolio Holder	Richard Cohen, Deputy Chief Executive	Cabinet (1 February 2012) Council (22 February 2012)	23 February 2012
12	Planning fees Schedule	Environment Portfolio Holder	Head of Economy (DL)	Development Management Committee (1 February 2012) Council (22 February 2012) (awaiting regulations)	23 February 2012
13	Seaton Visitor Centre marketing testing process	Economy Portfolio Holder	Principal Estates Management (RC)	Cabinet (1 February 2012) Council (22 February 2012)	23 February 2012

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14	Report on Council Plan and suite of x3 Theme Strategies	Portfolio Holders: Sustainable Home and Communities . Economy Environment	DL + RC HoS	<i>Sustainable Homes and Communities, Economy and Environment Think Tanks</i> <i>Scrutiny (1 March 2012)</i> Cabinet (7 March 2012) Council (11 April 2012))	19 April 2012
15	Procurement Strategy - update	Procurement Champion	Head of Finance (RC)	Cabinet (7 March 2012) Council (11 April 2012)	12 April 2012
16	Colyford Depot Disposal	Economy Portfolio Holder	Head of Economy (RC)	Cabinet (7 March 2012)	15 March 2012
17	Asset Management – community asset transfer policy	Finance Portfolio Holder	Head of Economy (RC)	Cabinet (7 March 2012)	15 March 2012
18	Drainage Act	Portfolio Holder – Environment	Head of Economy (RC)	Cabinet (7 March 2012)	15 March 2012
19	ICT Strategy	Corporate Services Portfolio Holder	Corporate ICT Manager (DL)	<i>Corporate Services Think Tank</i> Cabinet (7 March 2012) Council (11 April 2012)	12 April 2012
20	Investor in People Reassessment	Corporate Business Portfolio Holder	Corporate Organisational Development Manager	Cabinet (7 March 2012) Council (11 April 2012)	12 April 2012
21	Risk Management Strategy	Finance Portfolio Holder	Head of Finance (DL)	Audit and Governance Committee (8 March 2012) Council (11 April 2012)	12 April 2012

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22	Localism Act	Strategic Development and Partnership Portfolio Holder	Head of Economy	Cabinet (4 April 2012) Council (11 April 2012)	12 April 2012
23	Information Management Strategy	Corporate Services Portfolio Holder	Corporate ICT Manager (DL)	Information Management Group Cabinet (4 April 2012) Council (11 April 2012)	19 April 2012
24	EDDC Relocation Progress Report	Council Leader	RC	Member Working Group (30 Jan 2012) Cabinet (4 April 2012)	12 April 2012
25	Revised Partnership Policy and Compact	Strategic Development and Partnership Portfolio Holder	RC	SD+P Think Tank (TBA) Cabinet (4 April 2012)	12 April 2012
26	Local Investment Plan	Strategic Development and Partnership Portfolio Holder	RC	Cabinet (4 April 2012) Council (11 April 2012)	12 April 2012
27	Review of Car Parks	Environment Portfolio Holder	Head of Environment (RC)	Asset Management Forum January 2012 Overview and Scrutiny (29.03.12) Cabinet (2 May 2012) Council (25 July 2012)	26 July 2012
28	Private Sector Renewal Strategy	Sustainable Home and Communities Portfolio Holder	Head of Housing (RC)	<i>Sustainable Homes and Communities Think Tank</i> <i>Housing Strategic Partnership</i> Cabinet (2 May 2012) Council (25 July 2012)	26 July 2012
29	Seaton Town Football Club site	Economy Portfolio Holder	Head of Economy	Cabinet (2 May 2012) Council (25 July 2012)	26 July 2012

This plan contains all the key decisions that the Council's Cabinet expects to make during the 4-month period referred to above. The plan is rolled forward every month. Key decisions are defined by law as "**an executive decision** which is likely –

- (a) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Council's area

In accordance with section 38 of the Local Government Act 2000, in determining the meaning of "significant" regard shall be had to any guidance for the time being issued by the Secretary of State. The Secretary of State will be working with local authorities and the Local Government Association to identify best practice in determining what is a key decision. The Cabinet may only make a key decision in accordance with the requirements of the Executive Procedure Rules set out in Part 4 of the Constitution. A minute of each key decision is published within 2 days of it having been made. This is available for public inspection on the Council's website <http://www.eastdevon.gov.uk>, and at the Council Offices, Knowle, Sidmouth, Devon. The law and the Council's constitution provide for general exception and urgent key decisions to be made. A decision notice will be published for these in exactly the same way.

A list of background documents is available for each item on the Forward Plan from the originating Officer.

The members of the Cabinet are as follows: Cllr Paul Diviani (Leader of the Council and Chairman of the Cabinet), Cllr Andrew Moulding (Strategic Development and Partnerships Portfolio Holder), Cllr Ray Bloxham (Corporate Business Portfolio Holder) Cllr Ian Thomas (Corporate Services Portfolio Holder) Cllr Graham Godbeer (Economy Portfolio Holder), Cllr Iain Chubb (Environment Portfolio Holder) Cllr David Cox (Finance Portfolio Holder), Cllr Jill Elson (Sustainable Homes and Communities Portfolio Holder), and Deputy Portfolio Holders – Cllr Stephanie Jones (Deputy – Sustainable Homes and Communities) and Cllr Chris Wale (Deputy – Environment) Members of the public who wish to make any representations or comments concerning any of the key decisions referred to in this Forward Plan may do so by writing to the identified Lead Member of the Cabinet (Leader of the Council) c/o the Democratic Services Section, Council Offices, Knowle, Sidmouth, Devon, EX10 8HL.
16 January 2012