

APPENDIX E

Items for consideration

Replace conditions 1 - 5 of Appendix D with

1. The Licence Holder must ensure that written training policies and formal training programmes are in place, to ensure that staff are equipped to meet all licensing objectives.
2. All training and revision/refresher materials must be reviewed regularly and rewritten to reflect the requirements of the new Licensing Act.
3. The premises must operate a 'Think 25' policy to ensure that people under 18 years old are not sold/supplied with alcohol.
4. The 'Think 25' policy must be brought to customer's attention through point of sale material which must be prominently displayed at the checkout and wherever alcohol is displayed for sale.
5. In addition to local training the Licence Holder must employ a central alcohol licensing compliance manager and must operate a compliance committee.
6. A digital CCTV system must be installed, maintained and operated to the satisfaction of the Licensing Authority.
7. CCTV recordings must be maintained for a period of 21 days or for a period of time to be agreed in writing by the Licensing Authority.
8. If the CCTV equipment is inoperative the Licensing Authority must be informed within 7 days and immediate steps to be taken to restore the equipment to full working order.
9. A notice must be displayed at the entrance to the premises advising that CCTV is in operation.
10. The Licence Holder must ensure that a member of the management team or a person authorised by them have responsibility for and are on the premises during the hours that the premises are open to the public.
11. The Licence Holder must ensure that Management are trained to support the running of the premises including looking after both customers and staff.
12. The Licence Holder must ensure that the store adheres to all rules and regulations relating to public safety.
13. The Licence Holder must liaise with the Police and enforcement authorities should the need arise.
14. The Licence Holder must ensure that all staff are trained and regularly refreshed in the corporate 'Think 25' Policy.

15. A till prompt must appear on the initial sale of alcohol that will remind the seller of their responsibilities including not to sell alcohol to anyone under the age of 18 years.