

Details and remit of Portfolio Holders

Strategic Planning and Regeneration	Councillor R Franklin
Resources	A T Moulding
Communities	Miss J M Elson
Communications	S Hughes
Economy	P Halse
Street Scene	D Cox
Environment	G K Liverton

The generic role of a Portfolio Holder includes:

- ❑ Collective responsibility for policy implementation as a Board Member
- ❑ Specific responsibility for speaking at the Board on issues within allocated portfolios
- ❑ The exercise of delegated powers
- ❑ Occasional responsibility for speaking on behalf of the Council at outside meetings where Councillor attendance is required
- ❑ An acceptance of the need to be well informed, and where appropriate to undergo training about relevant current issues
- ❑ Responding to media requests as appropriate in relation to topical issues. In this respect, each Councillor should attend media training sessions
- ❑ Speaking at Council meetings on issues relevant to the allocated portfolio
- ❑ Attendance at the Overview Committees to speak on particular performance issues and to assist on the preparation of policy issues.
- ❑ Portfolio Holders are supported by ‘Champions’ who are Member leads on particular areas of a Portfolio Holder’s remit.

EXECUTIVE BOARD PORTFOLIOS

PORTFOLIO	DETAIL
Strategic Planning and Regeneration	Strategic planning and major projects - urban and rural ('place shaping') New Growth Point, (including Cranbrook), including infrastructure, access, design and sustainability (to the extent these are permitted to be Executive functions) Local Development Framework/Local Plan/Policy/Development Control (to the extent that these are permitted to be Executive functions). Rural and Urban regeneration programmes Gypsy sites (jointly with the Environment Portfolio Holder).
Resources	Audit and best value Benefits Corporate governance Council tax Equalities Finance and investment management Financial strategy Grants and lottery Human resource issues Insurances Legal and democratic services Procurement strategy Risk management Strategic asset management Data Quality

Appendix B Portfolio Holders

PORTFOLIO	DETAIL
Communities	Animal control Community development and participation Community planning Community safety Community transport schemes Developing and maintaining partnerships Food and water control Health inequalities Health and safety control Housing provision and control Pollution and nuisance control Social inclusion, independent living and sustainable communities
Communications	Access to services Advertisement Policy Communications Strategy Complaints and Ombudsman Consultation Strategy Customer Service Centre Democratic renewal Electronic Government and Information Strategy ICT Strategy Media PR, marketing the Council and branding
Economy	Agricultural diversification Business relations Car parks Culture and the arts, links with leisure Economic development Educational and skills review Local and rural business development Marketing East Devon Operational Council asset management Public transport support Rural and urban development (joint with Environment and Strategic Planning and Regeneration). Transport infrastructure Tourism development
Street Scene	Street Scene services Grounds maintenance Public conveniences Street and general cleansing Waste and Recycling

Appendix B Portfolio Holders

PORTFOLIO	DETAIL
Environment	Allotments Access agreements Building control Cemeteries, burials Climate Change, Carbon Reduction/Energy Conservation and Sustainability (including sustainable transport) Coast protection, beaches and foreshores Conservation areas and historic/listed buildings Countryside/nature conservation Gypsy sites (jointly with Strategic Planning & Regeneration Portfolio Holder) Land Charges Land drainage and flooding issues Parks and Pleasure Grounds Sewerage Water Safety

Refer to Section 2 Part 3 of the Constitution for terms of reference and delegated powers to Portfolio Holders.