



# Street Trading Consent

Knowle  
Sidmouth  
Devon  
EX10 8HL

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## Application Form

I hereby make an application for the grant of a Street Trading Consent in accordance with Sections 3 & 4 of the Local Government (Miscellaneous Provisions) Act 1982.

PART A Personal Details	
<b>Surname</b>	<b>All Forenames</b>
Mr/Mrs/Miss/Other	
<b>Address</b>	
Post Code:	Telephone No:
E-mail:	Mobile No:

PART B Company / Organisation Details	
<b>Trading Name</b>	<b>Registered Number</b>
<b>Contact Address</b>	
Post Code:	Telephone No:
E-mail:	Mobile No:

Please see Policy note 9 of this form for public liability insurance requirements.

<b>PART C Stall Details (Please provide a colour photograph)</b>			
Description	Dimensions in metres		
	Length	Depth	Height
	<b>Pitches are 2.5 m long and 1.8m deep</b>		
Means of Disposal of Waste			

<b>PART D Trading Details</b>
Details of items you will be trading / offering for sale and services you will be providing

<b>PART E Staff Details</b>		<b>(All staff must be aged over 18 years)</b>
Full Name	Age	
1.		
2.		
3.		
4.		

Day	Date	Month	Year	Please Tick ✓
Sunday			2009	
Monday			2009	
Tuesday			2009	
Wednesday			2009	
Thursday			2009	
Friday			2009	
Saturday			2009	
Sidmouth Folk Week 2009 Friday 31 July – Friday 7 August			Whole week	
Sidmouth	Friday, 7	August	2009	

\*The current fee for pitches is £15 a day. If paying by cheque please ensure it is made out to East Devon District Council.

<b>PART G Area Requested</b>		
<b>Town</b>	<b>Street</b>	<b>Please Tick ✓</b>
<b>Exmouth</b>	Bath Road	
<b>Honiton</b>	Northcote Lane	
<b>Axminster</b>	Trinity Square	
<b>Seaton</b>	The Esplanade	
	The Square	
<b>Sidmouth</b>	The Esplanade & The Promenade	

<b>PART H Declaration</b>
<p>I declare that the information given in this application is true to the best of my knowledge and belief and I understand that any information given which is subsequently found to be incorrect may result in the revocation or refusal of any Consent.</p> <p>I confirm that I am fully conversant with the Council's Street Trading Policy.</p> <p>I enclose the application fee of £</p> <p>I understand that if my application is refused this fee will not be returned.</p> <p><b>Signature of Applicant/s:</b></p>  <p>If Company /Partnership, state position held</p> <p><b>Date:</b>     /     /</p>

<b>Check List</b>	<b>Please Tick ✓</b>
<b>Photographs of stall</b>	
<b>Completed Application</b>	
<b>Application Fee (£15 per day)</b>	
<b>Copy of Valid Public Liability Insurance Certificate</b> [minimum of Two million pounds (£2,000,000)]	

The District Council is required under Section 6 of the Audit Commission Act 1998 to participate in the National Fraud Initiative (NFI) data matching exercise. This means that Street Trading Consent data will be provided to the Audit Commission for NFI purposes and will be used for cross-system and cross authority comparison purposes for the prevention and detection of fraud.

**The information you provide will be secured and processed in accordance with the Councils notification under the Data Protection Act 1998**

## Policy

- 1 All applications will be considered individually on their merits.
- 2 Pitches will be allocated on a first come first served basis.
- 3 All street trading consents will be limited to daily trading hours between 8.00 am and 10.00 pm.
- 4 On the occasions that consents are issued to commence before 10.15 am then if the consent holder has not occupied the pitch for which they hold a valid consent by 11.45 am on any day when trading is permitted the Council may re-let the pitch for the remainder of the trading hours of that day.
- 5 Applications will be encouraged provided they are for goods to be sold from a stall, cart, barrow or other non-motorised vehicle that is in sympathy with the surroundings, adds colour and character to the locality and complies with all relevant legislation.
- 6 The siting and operation of any stall, barrow etc. operated by a Consent Holder or people employed by them shall be such that it does not cause any problems of highway safety, obstruction to users of the highway, or conflict with the requirement of emergency vehicles.
- 7 The appearance of associated equipment or structures shall be of good quality and the precise appearance of the facility shall be identified before consent is granted.
- 8 The use for which the pitch is put shall not be likely to cause problems of noise, smell or litter, or be inappropriate to the character of the event with which the permit is connected.
- 9 The council will not permit trading unless the Consent Holder or people employed by them have a current insurance policy against public liability and third party risks. The minimum insurance cover shall be two million pounds (£2,000,000) and must cover the use of the Consent Holder's vehicle, stall, barrow and any additional equipment under their control.
- 10 The Council will not permit trading unless, where necessary, a road closure order has been obtained by the event organiser or individual applicant.
- 11 Standard conditions will be imposed unless circumstances dictate otherwise. Additional conditions may be imposed at the discretion of the District Council.
- 12 Where the imposition of conditions is not adequate to control potential problems, applications will be refused.
- 13 Refusal or withdrawal of street trading consents will be normal in the following circumstances:
  - a) That there are not enough pitches available in the street for the applicant to engage in the trading in which she/he desires without causing undue interference or inconvenience to persons using the street.
  - b) That there are already enough Consent Holders or people employed by them trading in the street from shops or otherwise, in the goods in which the applicant desires to trade.
  - c) An applicant or operator of the stall is under the age of 18 years.
  - d) That a Consent Holder or a person employed by them has failed to comply with the conditions attached to the Consent.
  - e) That the street trading may damage the structure or surface of the street.
  - f) When adverse comments are received from the consultees.
- 14 The Council may at any time revoke a consent or vary the conditions of an existing consent where there are reasonable grounds for so doing.
- 15 Double pitches will only be issued in exceptional circumstances where demand for consents does not exceed the number of pitches available.