

Licensing Office
Central Services Directorate
East Devon District Council
Council Offices
Knowle
Sidmouth
Devon EX10 8HL



Ref: EDP301

East Devon District Council
Licensing Authority
Licensing Act 2003

**Application for the review of a premises licence or club
premises certificate under the Licensing Act 2003**

Applicant's Check List	
Please tick ✓ yes	
I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate	<input type="checkbox"/>
I understand that if I do not comply with the above requirement my application will be rejected	<input type="checkbox"/>

Application for the review of a premises licence or club premises certificate under the Licensing Act 2003



Ref: EDP301

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I
(Insert name of applicant)
apply for the review of a premises licence under section 51 / apply for the review of a club premises certificate under section 87 of the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)

Part 1 – Premises or club premises details

Postal address of premises or, if none, ordnance survey map reference or description	
Post town	Post code (if known)

Name of premises licence holder or club holding club premises certificate (if known)

Number of premises licence or club premises certificate (if known)

Part 2 - Applicant details

I am

Please tick yes

- 1) an interested party (please complete (A) or (B) below)
 - a) a person living in the vicinity of the premises
 - b) a body representing persons living in the vicinity of the premises
 - c) a person involved in business in the vicinity of the premises
 - d) a body representing persons involved in business in the vicinity of the premises
- 2) a responsible authority (please complete (C) below)
- 3) a member of the club to which this application relates (please complete (A) below)

(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Please tick

Mr Mrs Miss Ms Other title (for example, Rev)

Surname

First names

Please tick yes

I am 18 years old or over

Current postal address if different from premises address

Post town

Post Code

Daytime contact telephone number

E-mail address (optional)

(B) DETAILS OF OTHER APPLICANT

Name and address
Telephone number (if any)
E-mail address (optional)

(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name and address
Telephone number (if any)
E-mail address (optional)

This application to review relates to the following licensing objective(s)

Please tick one or more boxes

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance
- 4) the protection of children from harm

Please state the ground(s) for review (please read guidance note 1)

Please provide as much information as possible to support the application
(please read guidance note 2)

Please tick yes

Have you made an application for review relating to this premises before

Day Month Year

If yes please state the date of that application

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If you have made representations before relating to this premises please state what they were and when you made them

Please tick yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 3 – Signatures (please read guidance note 3)

Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance note 4). **If signing on behalf of the applicant please state in what capacity.**

Signature

.....

Date

.....

Capacity

.....

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 5)

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Post town	Post Code
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Telephone number (if any)

If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)

Notes for Guidance

1. The ground(s) for review must be based on one of the licensing objectives.
2. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
3. The application form must be signed.
4. An applicant’s agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
5. This is the address which we shall use to correspond with you about this application.

Responsible Authority Contacts for the Licensing Act 2003

Devon & Cornwall Constabulary

The Chief Officer of Police
(For attention of The Licensing Office)
Devon & Cornwall Constabulary
North Street
EXMOUTH
EX8 1JZ
Non-Urgent Calls (24 Hours) - 08452 777444
Email: EastDevonLicensing@devonandcornwall.pnn.police.uk
Web site: <http://www.devon-cornwall.police.uk/v3/homepage/index.htm>

Devon Fire & Rescue Service

East Division
Agriculture House
Pynes Hill
Rydon Lane
Exeter
EX2 5AZ
<http://www.devfire.gov.uk/>
Tel: 01392 872200
Fax: 01392 266839

Area Child Protection Committee and Local Safeguarding Children Board

Head of Safeguarding for the Childrens Service
Child Protection Manager
Childrens Services Division
Foxholes
Dartington
TQ9 6ET
http://www.devon.gov.uk/child_protection
Tel: 01392 386657

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Devon Trading Standards

Trading Standards Service
County Hall
Topsham Road
Exeter
EX2 4QH
Tel: 01392 381381

Head of Environmental Health and Equalities

(Nuisance, Public Health & Health & Safety)
East Devon District Council
Environmental Health Service
Council Offices
Knowle
Sidmouth
EX10 8HL
Tel: 01395 517467
Email: general@eastdevon.gov.uk
www.eastdevon.gov.uk

Head of Planning and Countryside Service

East Devon District Council
Planning & Countryside Service
Council Offices
Knowle
Sidmouth
EX10 8HL
www.eastdevon.gov.uk
Tel: 01395 516551

HM Principal Inspector

Health & Safety Executive
Ballard House
West Hoe
Plymouth
PL1 3BL

<http://www.hse.gov.uk/contact/index.htm>

Tel: 08701 545500

E-mail hseinformationservices@natbrit.com

(Health & Safety Executive require notice generally only for industrial and council owned premises including schools – please seek advice if unsure with either the Council's Environmental Health Section or the H & S Executive)

Additional Responsible Authority Contacts for vessels -**Maritime and Coastguard Agency**

(For attention of Mr Tony Heslop)

Plymouth Marine Office
Western Region
New Fish Market,
Fish Quay
PLYMOUTH
PL4 0LH

<http://www.mcga.gov.uk/c4mca/mcga-home>

Tel: (01752) 266 211

The Environment Agency - SOUTH WEST REGION

Exminster House,
Exminster,
Devon,
EX6 8AS

<http://www.environment-agency.gov.uk/?Lang=e>

Tel: 08708 506506