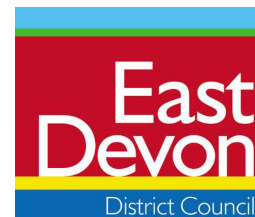


# Building Regulations FULL PLANS

The Building Act 1984 and the Building Regulations 2000 (as amended)



Building Regulations number:

## 1 Applicant details

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_

## 2 Agent details

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_

## 3 Location of building to which work relates

Address: \_\_\_\_\_  
Postcode: \_\_\_\_\_

## 4 Proposed work

Description: \_\_\_\_\_  
Is the proposed work or any part of it subject to Partnering or a current LANTAC approval? YES/NO\*

## 5 Use of building

1. If new building or extension please state proposed use: \_\_\_\_\_  
2. If existing building please state present use: \_\_\_\_\_  
3. Is the building to be put, or intended to be put, to a use that is designated non domestic for the purposes of the Regulatory Reform (Fire Safety) Order 2005? YES/NO\*

## 6 Services

Means of water supply to the property? \_\_\_\_\_ Mains/Private\*  
Method of drainage to the property? \_\_\_\_\_ Mains/Septic tank/Cesspool/other\* \_\_\_\_\_

## 7 Charges

Please state number of new dwellings created \_\_\_\_\_ and the number of types of dwellings \_\_\_\_\_  
If domestic extension less than 60m<sup>2</sup> please state total additional internal floor area \_\_\_\_\_ m<sup>2</sup>  
Please state the estimated cost of any other work (excluding VAT): £ \_\_\_\_\_  
Plan Charge (including VAT): £ \_\_\_\_\_ Inspection Charge (including VAT): £ \_\_\_\_\_

## 8 Other information

1. I agree to an extension of time during which this application may be decided (up to a maximum of two months from the date of application)\*  
2. I consent to the plans being passed subject to conditions where appropriate\*  
3. If this is a resubmission, please quote our previous reference number \_\_\_\_\_

## 9 Statement

This notice applies to the building work described above and meets Regulation 12(2)(b).  
I enclose the correct charge and confirm that the applicant above is aware that they may have to pay an inspection charge after the first inspection. I have read the Guidance Notes overleaf.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
\*delete as required

# GUIDANCE NOTES

1. **The applicant** is the person on whose behalf the work is being carried out, e.g. the building's owner.

2. **One copy** of this notice should be completed and submitted with **two copies** of plans and particulars in accordance with the provisions of Building Regulation 14 to the address below, for the attention of the Building Control Manager.

Where Part B (Fire Safety) imposes a requirement in relation to proposed building work, **two further copies** of plans that demonstrate compliance with the requirements should be deposited.

3. Subject to certain exceptions, a Full Plans submission attracts a charge payable by the person by whom or on whose behalf the work is to be carried out. Most charges are payable in two stages. The Plan charge must accompany the deposit of plans and the Inspection charge is payable after the first site inspection of work in progress. The Inspection charge is a single payment in respect of the relevant work to cover all site visits and consultations, which may be necessary, until it is satisfactorily completed.

Table A prescribes the plan and inspection charge payable for small domestic buildings.

Table B prescribes the charge payable for domestic extensions & garages.

Table C deals with all other work.

The appropriate charge is dependent upon the type of work proposed. Charge scales and methods of calculation are set out in the **Guidance Notes on Charges** which is available on request.

4. Subject to certain provisions of the **Public Health Act 1936** owners and occupiers of premises are entitled to have their private foul and surface water drains and sewers connected to the public sewers, where available. Special arrangements apply to trade effluent discharge. Person wishing to make such connections must give not less than 21 days notice to the appropriate authority.

5. Premises currently designated non domestic for the purposes of the **Regulatory Reform (Fire Safety) Order 2005** are:

- Offices & Shops
- Premises providing Sleeping Accommodation (*not private dwellings*)
- Residential Care
- Small & Medium Places of Assembly
- Large Places of Assembly
- Factories & Warehouses
- Theatres & Cinemas
- Educational Premises
- Healthcare Premises (responsibility of the Department of Health)
- Transport Premises and Facilities
- Open Air Events

6. These notes are for general guidance only, particulars regarding the deposit of plans are contained in Regulation 14 of the Building Regulations 2000 and, in respect of charges, in the Building (Local Authority Charges) Regulations 1998.

7. Persons proposing to carry out building work or make a material change of use of a building are reminded that permission may be required under the **Town and Country Planning Acts**.

8. Further information and advice concerning the Building Regulations and planning matters may be obtained from the Council.

9. The personal information you provide will be processed by the Council in connection with the relevant legislation. Your personal information will not be disclosed to a third party. However, information may be used in furtherance of Section 17 of the Crime and Disorder Act.

10. **If in doubt, ask.**



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East Devon District Council  
Knowle  
Sidmouth  
EX10 8HL

DX 48705 Sidmouth

Direct Dial: 01395 517482

Direct Fax: 01395 517551

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