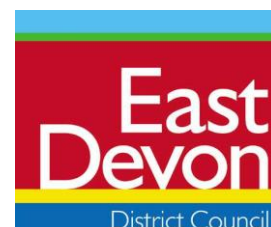


Building Regulations FULL PLANS

The Building Act 1984 and the Building Regulations 2010



Application number:

(Internal use only)

Note: if the proposal involves **work within 3m of a public sewer or public lateral drain** consent of South West Water must be obtained before works commence (see note 4).

Please read the notes on the back. **Applications are only valid if submitted with the correct charge.**

1 Applicant details (the land owner)

Name: _____

Address: _____

Postcode: _____ Tel: _____ Fax: _____ email: _____

2 Agent details (all correspondence will go to this address)

Name: _____

Address: _____

Postcode: _____ Tel: _____ Fax: _____ email: _____

3 Location of building or land to which the work relates

Address: _____

Postcode: _____

4 Proposed work

Description: _____

Note: the description should correspond to the relevant works on the appropriate Charges Schedule.

5 Use of building

1. **Existing** use of building and/or Land: _____

2. **Proposed** use of building: _____

3. Do you understand that if the building is intended to be put to a 'designated' use as described in the Regulatory Reform (Fire Safety) Order 2005, the **Fire Authority** should be consulted? **YES/NO***

6 Charges

State total additional internal **floor area** _____ (m²)

Estimated building **cost of any work** not included in the floor area (excluding VAT): £ _____

Plan Charge (including VAT): £ _____ **Inspection Charge** (including VAT): £ _____

Resubmission: BR Ref: _____ **Charges may apply** (Contact EDDC BC for advice)

7 Services

Means of water supply to the property? _____ Mains/Private*

Mode of drainage of the property? _____ Mains/Septic tank/Cesspool/other* _____

8 Other information ** (see note 10 over)

I consent to the plans being **passed subject to conditions, if necessary.

The period for dealing with this application can be **extended to 2 months from the date of deposit.

9 Statement

This notice applies to the building work described above and meets Regulation 12 (2) (b).

I enclose the correct charge and confirm that the applicant above is aware that they may have to pay an inspection charge after the first inspection. I have read the Guidance Notes overleaf.

Name: _____ **Signature:** _____ **Date:** _____

GUIDANCE NOTES

1. **The applicant** is the person on whose behalf the work is being carried out, e.g. the land and/or the building's owner.

2. **One copy** of this notice should be completed and submitted with **two copies** of plans and particulars in accordance with the provisions of Building Regulation 14 to the address below, for the attention of the Building Control Manager.

Please note: All **plans should be marked** with a unique reference number and clearly indicate different revisions.

Where Part B (Fire Safety) and the RRO imposes a requirement in relation to proposed building work, **two further copies** of plans that demonstrate compliance with the requirements should be deposited (see note 5).

3. Subject to certain exceptions, a Full Plans submission attracts a charge payable by the person by whom or on whose behalf the work is to be carried out. Most charges are payable in two stages. The **Plan charge** must accompany the deposit of plans and the Inspection charge is payable after the first site inspection of work in being carried out (Note: The Inspection charge is a single payment to cover site visits and associated work).

The amount of **charge payable** depends on the type and size of building work proposed and/or the estimated cost of the work, and is prescribed under one of the **Tables A,B,C,D or E contained in the East Devon District Council - Building Regulations Charging Scheme October 2010.**

Cheques should be made payable to **East Devon District Council**. Please contact Building Control on **01395 517482** if you require a copy of the **Charges schedule**.



Building Control
East Devon District Council
Knowle
Sidmouth
EX10 8HL

DX 48705 Sidmouth

Direct Dial: 01395 517482

Direct Fax: 01395 517551

buildingcontrol@eastdevon.gov.uk

www.eastdevon.gov.uk

4. Details are required that show compliance with Reg 14 (3) (b) e.g. how the foundations will be constructed in a way that will not damage the **sewer or lateral drain**. (Note: It is the responsibility of property owners to make diligent enquiries to determine whether the drainage in the vicinity of any proposed development is a public sewer or lateral drain under the control of the of the Water Authority and seek their consent to the 'build over' prior to construction Call South West Water on - 0800 1691144).

5. The **Fire Authority will to be consulted** where the works relate to premises covered by the **Regulatory Reform (Fire Safety) Order 2005**.

These include;

- Offices & Shops
- Premises providing Sleeping Accommodation (*not private dwellings*)
- Residential Care
- Small & Medium Places of Assembly
- Large Places of Assembly
- Factories & Warehouses
- Theatres & Cinemas
- Educational Premises
- Healthcare Premises (responsibility of the Department of Health)
- Transport Premises and Facilities

Note: Single private dwellings are outside the scope of the RRO.

6. **These notes** are for general guidance only; particulars regarding the deposit of plans are contained in Regulation 14 of the Building Regulations 2010 and, in respect of charges, in the Building (Local Authority Charges) Regulations 2010.

7. Persons proposing to carry out building work or make a material change of use of a building are reminded that permission may be required under the **Town and Country Planning Acts** Call – 01395 516551.

8. Further information and **advice** concerning the Building Regulations and Planning matters may be obtained from the Council - **If in doubt please ask.**

9. The **personal information** you provide will be processed by the Council in connection with the relevant legislation and may be used in furtherance of Section 17 of the Crime and Disorder Act. **Please note:** the Council has legal obligations to protect and provide information under the Data Protection Act 1998, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004.

10. The plans may be passed subject to conditions, unless that applicant withdraws their consent. The period for dealing with this application may be extended to **2 months** from the date of deposit, unless the applicant withdraws their consent.

11. A **demolition notice** should be given as prescribed in section 81 of the Building Act 1984, as required.