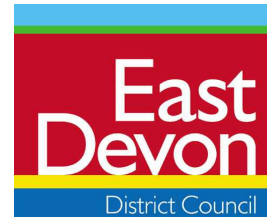


# Building Regulations

## APPLICATION FOR REGULARISATION CERTIFICATE

The Building Act 1984 and the Building Regulations 2000 (as amended)



Building Regulations number:

This form should be completed by the owner or agent. PLEASE TYPE OR USE BLOCK CAPITALS. Please read the notes on the back. Forms should be submitted with the correct charge.

### 1 Applicant's details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_

### 2 Agent's details

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_

### 3 Location of building to which work relates

Address: \_\_\_\_\_

Postcode: \_\_\_\_\_

### 4 Work carried out

Description: \_\_\_\_\_

### 5 Date work was carried out (if not known, please give approximate date)

Date: \_\_\_\_\_

### 6 Building use

State present use of Building \_\_\_\_\_

State previous use of Building \_\_\_\_\_

### 7 Charge

Total estimated cost £ \_\_\_\_\_ Charge enclosed £ \_\_\_\_\_

Floor Area \_\_\_\_\_

### 8 Services

Means of water supply \_\_\_\_\_

Foul Water Drainage \_\_\_\_\_ Surface Water Drainage \_\_\_\_\_

### 9 Statement

This notice, given in relation to the building work as described, is submitted in accordance with Regulation 21 and is accompanied by the appropriate charge.

The use of the completed building \*IS/IS NOT a "relevant use" under the Fire Precautions Act 1971 or the Fire Precautions (Workplace) Regulations 1997. I have read the Guidance Notes overleaf.

\*delete as appropriate

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# GUIDANCE NOTES

1. The applicant is the person on whose behalf the work is being carried out, e.g. the building's owner.

2. Two copies of this notice should be completed and submitted with plans and particulars indicating the works carried out. Where part B (Fire Safety) imposes a requirement in relation to building work a further two copies of the plans should be deposited.

3. A regularisation application must be accompanied by the appropriate charge as determined by reference to the tables below. Please note that the charge is a single amount payable at the time the application is made and is exempt from Value Added Tax

4. In accordance with Building Regulation 21 the Council may require an applicant to take reasonable steps, including laying open the unauthorised work for inspection, making tests and taking samples as the Authority think appropriate to ascertain what work, if any, is required to secure compliance with the relevant regulations

5. These notes are for general guidance only, full particulars of a "Regularisation" request are contained in Regulation 21 of the Building Regulations 2000, and in respect of charges The Building (Local Authority Charges) Regulations 1998.

6. Persons who have carried out the building work or have made a material change of use of a building are reminded that permission may also have been required under the Town and Country Planning Act

7. The personal information you provide will be processed by the Council in connection with the relevant legislation. Your personal information will not be disclosed to a third party. However, information may be used in furtherance of Section 17 of the Crime and Disorder Act.

8. Should you have any difficulty in completing this form, the please contact Building Control at:

East Devon District Council    Tel : 01395 517482  
The Knowle    Fax : 01395 517551  
Sidmouth  
Devon

If you wish to discuss you application with a Building Control Officer then please note that they are normally available only from 9.00am to 10.30am each day. Enquiries outside these hours can only be dealt with if a prior appointment has been made.

## Regularisation Charges With effect from 16 May 2006

TABLE B CHARGES FOR CERTAIN SMALL BUILDINGS & EXTENSIONS		
Type of Work	CHARGE (£)	
Detached garage or carport under 40m <sup>2</sup>	153.19	
Detached garage or carport between 40m <sup>2</sup> and 60m <sup>2</sup>	309.91	
Extension(s) or loft conversion under 10m <sup>2</sup>	309.91	
Extension(s) or loft conversion over 10m <sup>2</sup> and up to 40m <sup>2</sup>	453.60	
Extension(s) or loft conversion over 40m <sup>2</sup> and up to 60m <sup>2</sup>	606.95	
Extension(s) or loft conversion over 60m <sup>2</sup>	Refer to Table C	
TABLE C Work other that work to which TABLE B applies		
Estimated cost of work (£)		
Exceeding	Not Exceeding	Charge (£)
1	1000	76.60
1001	2000	132.77
2001	5000	218.30
5001	6000	230.21
6001	7000	242.11
7001	8000	254.02
8001	9000	265.93
9001	10000	277.84
10001	11000	289.74
11001	12000	301.64
12001	13000	313.56
13001	14000	325.46
14001	15000	337.37
15001	16000	349.27
16001	17000	361.19
17001	18000	373.09
18001	19000	385.00
19001	20000	396.90
20001	21000	407.48
21001	22000	418.07
22001	23000	428.65
23001	24000	439.24
24001	25000	449.82
25001	26000	460.40
Exceeding £26,000 – charge on request		