

# Council Tax Exemption Application Form

Contact: 01395 517447

Reference:



East Devon District Council  
Council Offices  
Knowle  
Sidmouth  
Devon  
EX10 8HL  
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Issued:

Please return form as soon as possible.

Fax: 01395 517414

## Property Left Empty by Patients in Residential Care/Hospital (Class E) or Left Empty by Persons Needing Personal Care (Class I)

Please see notes overleaf for further information. If you need more help please telephone the contact number above.

Address of Property:

  
  

Name of Owner:

  
  

Date Property Vacated:

### Please complete the relevant section below

**Class E**  
Address of Residential Care Home/Hospital:

  
  

**Class I**  
Address of property where care is being provided :

  
  

Please state reason(s) for care being provided:

I declare that the information on this form is correct and understand that providing false information is an offence. I undertake to notify you within 21 days of any change of circumstances.

Signed: ..... Dated: .....

Contact phone no: .....

## **Guidance Notes**

### **Class E**

This exemption may be granted where the owner or tenant of a property has their sole or main residence in a hospital, residential care home, nursing home or hostel in which they are receiving care or treatment. The property must have been the sole or main residence of the person applying for exemption and they must have been away for this reason since they left the property unoccupied.

### **Class I**

This exemption applies where an owner or tenant has gone to live with someone else in order to receive care or some other institution not regarded as a hospital or care home. In this case, the care must be provided must be needed due to old age, disablement, illness, past or present alcohol or drug dependence, or past or present mental disorder. Once again the property must have been the sole or main residence of the person and the must have been away for this reason since they left the property unoccupied.

**Data Protection:** The information you provide may be recorded on a computer and held in accordance with the Data Protection Act 1998. When collecting personal data for council taxation purposes, that information may also be processed for electoral registration. If you want to know what information is held about you or the way we use your information, please contact the Data Protection Officer at East Devon District Council