

EAST DEVON DISTRICT COUNCIL

Minutes of the Annual Meeting of the Council held at Knowle, Sidmouth, on Wednesday, 24 May 2006

Present:

Councillors:

| | |
|--------------------|--------------------------|
| Miss V Ash | D R H Hull |
| Mrs K J Bamsey | B O Ingham |
| Mrs M J Boote | H J Jeffery |
| R W Boote | S C Luxton |
| P W Burrows | Ms S M Merritt |
| T A Cope | R Mudge |
| D J Cox | Mrs F I Newth |
| A E J Dinnis | J B Nicholson |
| P A Diviani | Mrs H E Parr |
| Lt Col A J M Drake | R C Peachey |
| Mrs C E Drew | Miss S M Randall Johnson |
| Miss J M Elson | A W J Reed |
| J E D Falby | T G Reeves |
| R G Franklin | Mrs L A Roden |
| K W George | Mrs M A Rogers |
| C F A Gibbings | Mrs P A Stott |
| A R Giles | A J Toye |
| J H Glanvill | B J Toye |
| Mrs P A Graham | C H Wale |
| M J L Green | A J Wilkinson |
| Mrs M Hardy | Mrs E E Wragg |
| B C J Hughes | S C Wragg |
| S Hughes | |

Apologies

Councillors:

| | |
|------------------|-------------------|
| D G Button | G K Liverton |
| G P Chamberlain | A T Moulding |
| J P Halse | N J Spence |
| D R A Key | Mrs B O Taylor |
| J A Knight | Dr H W Waterworth |
| Mrs A E Liverton | |

The meeting started at 6.30 pm and finished at 6.59 pm.

1 Election of Chairman

Councillor Lt Col A J M Drake (Chairman) invited nominations for the office of Chairman of the Council for the ensuing year.

Councillor A W J Reed proposed and Councillor Mrs F I Newth seconded Councillor Lt Col A J M Drake being elected Chairman of the Council for a second year of office.

There were no other nominations.

RESOLVED that Councillor Lt Col A J M Drake be elected Chairman of the Council for the ensuing year.

1 **Election of Chairman – cont.**

Following the election Councillor Lt Col Drake read and signed the Declaration of Acceptance of Office.

The Chairman then spoke in response to his election, thanking all Councillors for their support over the last year. He had enjoyed his year as Chairman of the Council and was conscious of the privilege. He had tried to be fair and non-political and would continue to serve the Council to the best of his ability until the next election.

2 **Appointment of Vice Chairman**

Councillor T A Cope proposed and Councillor Miss S M Randall Johnson seconded Councillor G P Chamberlain being appointed Vice-Chairman of the Council for a second year of office.

There were no other nominations.

RESOLVED that Councillor G P Chamberlain be appointed Vice-Chairman of the Council for the ensuing year, in his absence.

Councillor G P Chamberlain, who had given his apologies for being unable to attend the meeting, would be invited to read and sign the Declaration of Acceptance of Office prior to the next meeting of the Council.

The Chairman added his congratulations to Councillor Chamberlain's re-appointment. He said that Councillor Chamberlain was an excellent and helpful Vice Chairman.

3 **Minutes**

The minutes of the meeting of the Council held on 19 April 2006 were confirmed and signed as a true record.

4 **Obituary – Honorary Alderman Robert John Long (Jack)**

The Chairman announced the death the previous day of Honorary Alderman Jack Long. He had been a member of Axminster RDC from 1955 to 1974 and a member of East Devon District Council representing Yarty Ward from 1973 until his retirement in 1995. He was then conferred with the title of Honorary Alderman in recognition of his eminent service.

As a member of East Devon District Councillor, Jack Long served on many committees including Housing, Environment, Economy and Employment, Property Services, Industry, Tourism, Transportation and Planning. He had been Vice-Chairman of Transportation (1982-1983), Vice Chairman of Housing (1983-1988), Vice Chairman of Planning (1988-1990) and Chairman of Rural Area Planning (1991-1993). He had also served on a number of Sub-Committees including Housing Tenancy Allocations, serving as Vice Chairman from 1983 to 1988. He also served on various outside bodies including East Devon Mobile Advice Bureau and Unified Housing Benefits.

In recognition of Honorary Alderman Long's eminent service to the community, the Chairman asked those present to stand in silence as a sign of respect.

Councillors Hull and Mrs Rogers endorsed the tribute paid, appreciating the service Alderman Long gave, his loyalty, experience and kindness.

5 **Election of Leader of the Council**

Councillor S C Luxton proposed and Councillor B Nicholson seconded Councillor Miss S M Randall Johnson being elected Leader of the Council for the ensuing year.

There were no other nominations.

RESOLVED that Councillor Miss S M Randall Johnson be elected Leader of the Council for the ensuing year.

Councillor Miss Randall Johnson then spoke in response to her election. She thanked her proposer and seconder for their clever reference to recycling which she acknowledged was a major challenge being met by the Council.

6 **Election of Deputy Leader**

Councillor C H Wale proposed and Councillor R C Peachey seconded Councillor R G Franklin being elected Deputy Leader of the Council for the ensuing year.

There were no other nominations.

RESOLVED that Councillor R G Franklin be elected Deputy Leader of the Council for the ensuing year.

Councillor Franklin spoke briefly on his re-election, congratulating and thanking the Leader.

7 **Executive Board Members and Portfolio Holders**

The Leader advised that the Portfolios had been realigned to reflect the changes since the establishment of the Leisure Trust, LED (Leisure East Devon). Culture, the Arts and Leisure now came within the remit of the Communities Portfolio.

The Leader announced that Councillor A T Moulding would be taking over from Councillor A J Wilkinson as Portfolio Holder – Resources and was confident in his ability. She thanked Councillor A J Wilkinson for his excellent work as Portfolio Holder – Resources. She said that she had appreciated his support during difficult times, his contribution in helping to achieve a balanced budget, the support he had given to officers and his time and experience freely given.

- RESOLVED**
- (1) that members (additional to the Leader and Deputy Leader) be appointed to the Executive Board as set out on Appendix A to these minutes;
 - (2) that the realigned Portfolios set out at pages 8-9 of the agenda be approved, subject to 'water safety' being included under the remit of the Environment Portfolio, and the Constitution amended accordingly
 - (3) that the 5 Portfolio Holders, 2 Deputies and 2 Project Managers be appointed as set out in Appendix A to these minutes.

8 **Committees****RESOLVED**

- (1) that Committees be established for the municipal year as set out in articles 7, 8 and 9 of the Constitution (pages 34-39) subject to the addition of a further 'Overview' Committee to be named 'Housing Review Board' (the terms of reference of which were approved by Council at its meeting on 19 April 2006), an additional Standards Sub-Committee and the deletion of the Housing Allocations Committee and General Licensing Sub Committee,
- (2) that the size and terms of reference for those Committees be as set out on pages 34-39 (Article 7, 8 and 9), 59 -63 and 72-77 of the Constitution, subject to amendments made at agenda pages 16-19 including the details of the Housing Review Board and the amended terms of reference and purpose of the Audit and Accounts Committee being agreed,
- (3) that the membership of the Standards Committee be confirmed for a further term, namely – Council representatives: the Chairman of the Council, Councillors G P Chamberlain, Mrs L A Roden and Mrs A E Liverton, Independent representatives: Dr J A Rees, Mrs J A Durrant and Mr E Butt, and Parish/Town Council representatives: Mr S Pollentine, Captain P Bowden and Mr C Pole-Carew.

9 **Report of the Chief Executive in respect of:**

Allocation of seats to different political groups on Committees, Sub Committees, Advisory Panels/Forum
Proposed changes to the Constitution
Annual report of the Corporate Overview and Scrutiny Committees
Changes to the Constitution of the Staff Joint Forum

RESOLVED

- (1) (a) that the allocation to different political groups of seats to be filled by the Council, in accordance with political balance rules, be determined as follows in respect of Overview, Scrutiny, Regulatory and other Committees:

| | | | |
|-------------------------|--------------|--------|----|
| Conservative Group | (35 Members) | 59.32% | 57 |
| Liberal Democrats Group | (17 Members) | 28.81% | 27 |
| Independents Plus One | (7 Members) | 11.87% | 12 |

Total **(59 Members)** **96**

(The political balance rules do not apply to the Executive Board or the Standards Committee).

- (b) that the allocation of seats on individual overview, scrutiny, regulatory and other committees be as set out on Page 14 of the agenda,
- (2) that the political balance for Sub-Committees, Advisory Panels/Forum, set out at Page 15 of the agenda, be agreed,

9 **Report of the Chief Executive (cont)..**

- (3) that the proposed amendments to the Constitution, including the Scheme of Delegations be approved as set out on Pages 16 to 19 of the agenda, (subject reference to SPG on Agenda Page 16 being amended to read SPD – Supplementary Planning Document), with the Chief Executive being given delegated authority to make consequential drafting amendments to the Constitution,
- (4) that the annual report of the Corporate Overview and Scrutiny Committees be received and noted,
- (5) that the Constitution of the Staff Joint Forum be amended so that the minimum number of representatives from each side (Employers/Employees) for the meeting to be quorate be reduced from 4 to 3.

10 **Chairmen and Vice Chairmen of Committees**

RESOLVED that the following be appointed as the Chairmen and Vice-Chairmen of the committees indicated below for the ensuing year:-

| Committees | Chairman | Vice-Chairman |
|--|----------------------------|--|
| Corporate Overview | G K Liverton | R C Peachey |
| Scrutiny | P W Burrows | A R Giles |
| Development Control and Planning Inspections | Mrs M J Boote | A W J Reed (DC) D R A Key (Inspections) |
| Audit and Accounts | Leader of the Council | A J Wilkinson |
| Interviewing (Chief Officers) | Leader of the Council | Resources Portfolio Holder |
| Employment Appeals | Resources Portfolio Holder | Mrs P A Stott |
| Licensing and Enforcement | Mrs C E Drew | Mrs F I Newth |

NOTE:

- o Under the Constitution, there are specified arrangements for chairing the Standards Committee.
- o The Housing Review Board will nominate its own Chairman and Vice Chairman

11 **Appointment of Members to Committees**

RESOLVED

- (1) that the membership of Committees for 2006/07 be as set out on Appendix A to these minutes.
- (2) that following the tenant and leaseholder representatives on the Housing Review Board be confirmed:

Ted Brown, Victor Kemp, Christine Morrison, Sue Saunders and Roy Bristow.

12 **Appointment of Members to Leader's/Portfolio Holders 'think tanks'**

Councillor R Franklin, Portfolio Holder – Environment thanked the members of his think tank for their valued contribution over the year.

In reply to concerns in respect of the deletion of the Culture think tank, the Portfolio Holder – Communities advised that Culture and the Art now came within the remit of Communities. The importance of culture had not been overlooked and was important. The Deputy Portfolio Holder – Communities had experience in leisure and culture and would lead the think tank in this respect. If Portfolio Holders felt that additional think tanks or working parties should be set up, they could do so.

RESOLVED that the membership of the Leader's/Portfolio Holders 'think tanks' for 2006/07 be as set out on Appendix B to these minutes.

13 **Council and Committee Meetings 2006/07**

RESOLVED that the programme of ordinary meetings of the Council, Executive Board and Committee meetings for 2006/07 be approved as set out on Appendix C to these minutes.

14 **Appointment of Sub Committees, Forum, Panels, and Joint Bodies**

RESOLVED that appointments be made to Sub-Committees, Forum, Panels, Joint Bodies and Member Champion as set out on Appendix D to these minutes.

15 **Outside Bodies**

RESOLVED that appointments and nominations to various bodies be made for 2006/07 (or beyond if applicable) as set out in Appendix E to these minutes.

Chairman Date

| Members of Executive Board and Committees 2005/06 | Executive Board | Corporate Overview | Scrutiny | Housing Review Board | Development Control | Planning Inspections | Standards | Audit & Accounts | Interviewing (Corporate Directors) | Employment Appeals | Licensing & Enforcement |
|---|-----------------|--------------------|----------|----------------------|---------------------|----------------------|-----------|------------------|------------------------------------|--------------------|-------------------------|
| LIVERTON G K | | Chairman | | | | | | | | | |
| LUXTON S C | | | | | | | | | | | |
| MERRITT Ms S M | | | | | | | | | | | |
| MOULDING A T | | | | | | | | | Vice Chairman | Chairman | |
| MUDGE R | | | | | | | | | | | |
| NEWTH Mrs F I | | | | | | | | | | | Vice Chairman |
| NICHOLSON B | | | | | | | | | | | |
| PARR Mrs H E | | | | | | | | | | | |
| PEACHEY R C | | Vice Chairman | | | | | | | | | |
| RANDALL JOHNSON Miss S M | Chairman | | | | | | | Chairman | Chairman | | |
| REED A W J | | | | | Vice Chairman | | | | | | |
| REEVES T G | | | | | | | | | | | |
| RODEN Mrs L A | | | | | | | | | | | |
| ROGERS Mrs M A | | | | | | | | | | | |
| SKINNER P J | | | | | | | | | | | |
| SPENCE N J | | | | | | | | | | | |
| STOTT Mrs P A | | | | | | | | | | Vice Chairman | |
| TAYLOR Mrs B O | | | | | | | | | | | |
| TOWNSEND P C | | | | | | | | | | | |
| TOYE A J | | | | | | | | | | | |
| TOYE B J | | | | | | | | | | | |
| WALE C H | | | | | | | | | | | |
| WATERWORTH Dr. H W | | | | | | | | | | | |
| WILKINSON A J | | | | | | | | Vice Chairman | | | |
| WRAGG Mrs E E | | | | | | | | | | | |
| WRAGG S C | | | | | | | | | | | |

Portfolio Holders: Environment – R Franklin (deputy J B Nicholson with particular responsibility for Streetscene), Communications – S Hughes, Communities – Miss J M Elson (deputy Mrs P A Stott), Economy and Regeneration – P A Diviani, Resources – A T Moulding.

Project Managers dealing with Special Projects – Councillors S C Luxton and A J Wilkinson.

Planning Inspections – Substitute Members: Cllrs Lt Col A J M Drake (for Mrs M J Boote), Ms S M Merritt (for R G Franklin and A E J Dinnis), C H Wale (for A W J Reed and D R A Key), S C Wragg (for G P Chamberlain), K W George (for R Mudge) and Miss V Ash (for Mrs H E Parr).

Note: Membership of Licensing and Enforcement includes one vacancy to be filled by a Conservative Member.

LEADER'S/PORTFOLIO HOLDERS' THINK TANKS

Membership 2006/07

- | | | |
|----|---|--|
| 1. | Leader's Miss S M Randall Johnson | T A Cope Mrs C E Drew M J L Green D R A Key R Mudge C H Wale A T Wilkinson |
| 2. | Environment R G Franklin Deputy: J B Nicholson | M J Boote G P Chamberlain A E J Dinnis J E D Falby C F A Gibbings Mrs A E Liverton SC Wragg |
| 3. | Communities Miss J M Elson Deputy: Mrs P A Stott | Miss V Ash Mrs K J Bamsey Mrs R E Burrow D R H Hull J A Knight T G Reeves Mrs L Roden |
| 4. | Resources A T Moulding | R W Boote D J Cox K W George G K Liverton S C Luxton Mrs H E Parr A W J Reed A Toye |
| 5. | Economy & Regeneration P A Diviani | P W Burrows Mrs P A Graham M J Green J P Halse B O Ingham G K Liverton R Mudge P J Skinner Dr H W Waterworth |
| 6. | Communications S Hughes | Mrs F I Newth A R Giles J H Glanvill Ms S M Merritt R C Peachey N J Spence Mrs E E Wragg |

The Chairman and Vice Chairman of the Council to be ex-officio and can attend any meetings of the think tanks.

EAST DEVON DISTRICT COUNCIL
LIST OF DATES FOR COUNCIL, EXECUTIVE BOARD AND COMMITTEE
MEETINGS 2006/2007

(Unless otherwise indicated meetings will normally be held at Knowle, Sidmouth. Rates Consultation and Panel meetings are not open to the public. The public can be asked to leave other meetings on specified grounds.)

MAY 2006

| | | | | |
|-----------|----|--|----------------|---------|
| Wednesday | 24 | | ANNUAL COUNCIL | 6.30 pm |
|-----------|----|--|----------------|---------|

JUNE

| | | | | |
|-----------|----|----|---|---------|
| Tuesday | 6 | | Development Control to discuss the final version of the Local Plan (All Members of the Council to be invited) | 5.30 pm |
| Monday | 12 | † | Licensing and Enforcement Committee (if required) | 9.30 am |
| | | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 13 | | Corporate Overview Committee | 6.30 pm |
| Wednesday | 14 | | Special meeting of the Council (to endorse adoption of the Local Plan) | 6.30 pm |
| Thursday | 15 | | Housing Review Board | 6.30 pm |
| Friday | 16 | | Planning Inspections | # |
| Monday | 19 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Wednesday | 21 | | Executive Board | 5:30 pm |
| Monday | 26 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 28 | | Scrutiny Committee | 6.30 pm |
| Thursday | 29 | | Audit and Accounts | 4.30 pm |

JULY

| | | | | |
|-----------|----|----|---|---------|
| Monday | 3 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Wednesday | 5 | | Local Joint Panel (if required) | 9.30 am |
| Thursday | 6 | | Corporate Overview Committee | 6.30 pm |
| Monday | 10 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 11 | | Development Control | 5.30 pm |
| Wednesday | 12 | | COUNCIL | 6.30 pm |
| Monday | 17 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Wednesday | 19 | | Executive Board | 5.30 pm |
| Friday | 21 | | Planning Inspections | # |
| Monday | 24 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 26 | | Scrutiny Committee | 6.30 pm |
| Monday | 31 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |

AUGUST

| | | | | |
|-----------|----|----|---|---------|
| Thursday | 3 | | Corporate Overview Committee (if required) | 6.30 pm |
| Monday | 7 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 8 | | Development Control | 5.30 pm |
| Monday | 14 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Wednesday | 16 | | Executive Board (if required) | 5.30 pm |
| Friday | 18 | | Planning Inspections | # |
| Monday | 21 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 23 | | Scrutiny Committee (if required) | 6.30 pm |
| Tuesday | 29 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Thursday | 31 | | Corporate Overview Committee | 6.30 pm |

SEPTEMBER

| | | | | |
|-----------|----|----|--|---------|
| Monday | 4 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 5 | | Development Control | 5.30 pm |
| Monday | 11 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Wednesday | 13 | | Executive Board | 5.30 pm |
| Friday | 15 | | Planning Inspections | # |
| Monday | 18 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 20 | | Scrutiny Committee | 6.30 pm |
| Monday | 25 | † | Licensing and Enforcement Committee (if required) | 9.30 am |
| | | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Tuesday | 26 | | Audit and Accounts Committee | 5.30 pm |
| Wednesday | 27 | | Joint meeting of Corporate Overview and Scrutiny Committees re: service planning | 6.30 pm |
| Thursday | 28 | | Housing Review Board | 6.30 pm |

OCTOBER

| | | | | |
|-----------|----|----|---|----------|
| Monday | 2 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 3 | | Development Control | 5.30 pm |
| Wednesday | 4 | | Local Joint Panel (if required) | 9.30 am |
| Thursday | 5 | | Corporate Overview Committee | 6.30 pm |
| Monday | 9 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Tuesday | 10 | | Standards Committee | 10.00 am |
| Wednesday | 11 | | COUNCIL | 6.30 pm |
| Friday | 13 | | Planning Inspections | # |
| Monday | 16 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 18 | | Executive Board | 5.30 pm |
| Monday | 23 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Wednesday | 25 | | Scrutiny Committee | 6.30 pm |
| Thursday | 26 | | Audit and Accounts Committee | 4.30 pm |
| Monday | 30 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 31 | | Development Control | 5.30 pm |

NOVEMBER

| | | | | |
|-----------|----|----|---|---------|
| Thursday | 2 | | Corporate Overview Committee | 6.30 pm |
| Monday | 6 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Friday | 10 | | Planning Inspections | # |
| Monday | 13 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 15 | | Executive Board | 5.30 pm |
| Monday | 20 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Tuesday | 21 | | Development Control | 5.30 pm |
| Wednesday | 22 | | Scrutiny Committee | 6.30 pm |
| Monday | 27 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 29 | | Local Joint Panel (if required) | 9.30 am |
| Thursday | 30 | | Corporate Overview Committee (if required) | 6.30 pm |

DECEMBER

| | | | | |
|-----------|----|----|---|---------|
| Friday | 1 | | Planning Inspections | # |
| Monday | 4 | † | Licensing and Enforcement Committee (if required) | 9.30 am |
| | | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Wednesday | 6 | | COUNCIL | 6.30 pm |
| Thursday | 7 | | Housing Review Board | 6.30 pm |
| Monday | 11 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 12 | | Development Control | 5.30 pm |
| Wednesday | 13 | | Executive Board (if required) | 5.30 pm |
| Wednesday | 20 | | Scrutiny Committee (if required) | 6.30 pm |
| Thursday | 21 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |

JANUARY 2007

| | | | | |
|-----------|----|----|---|---------|
| Thursday | 4 | | Corporate Overview Committee | 6.30 pm |
| Friday | 5 | | Planning Inspections | # |
| Monday | 8 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Monday | 15 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Tuesday | 16 | | Development Control | 5.30 pm |
| Wednesday | 17 | | Executive Board | 5.30 pm |
| Monday | 22 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 24 | | Scrutiny Committee | 6.30 pm |
| Thursday | 25 | | Audit and Accounts Committee | 4.30 pm |
| Friday | 26 | | Planning Inspections | # |
| Monday | 29 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |

FEBRUARY

| | | | | |
|-----------|----|----|---|---------|
| Thursday | 1 | | Corporate Overview Committee | 6.30 pm |
| Monday | 5 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Monday | 5 | ## | Rates Consultation | 6.30 pm |
| Wednesday | 7 | | Executive Board | 5.30 pm |
| Monday | 12 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Tuesday | 13 | | Development Control | 5.30 pm |
| Wednesday | 14 | | Local Joint Panel (if required) | 9.30 am |
| Wednesday | 14 | | Scrutiny Committee | 6.30 pm |
| Monday | 19 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Wednesday | 21 | | COUNCIL | 6.30 pm |
| Friday | 23 | | Planning Inspections | # |
| Monday | 26 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |

MARCH

| | | | | |
|-----------|----|----|---|----------|
| Thursday | 1 | | Corporate Overview Committee | 6.30 pm |
| Monday | 5 | † | Licensing and Enforcement Committee (if required) | 9.30 am |
| | | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Thursday | 8 | | Housing Review Board | 6.30 pm |
| Monday | 12 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Tuesday | 13 | | Development Control | 5.30 pm |
| Wednesday | 14 | | Executive Board | 5.30 pm |
| Monday | 19 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 20 | | Standards Committee | 10.00 am |
| Wednesday | 21 | | Scrutiny Committee | 6.30 pm |
| Friday | 23 | | Planning Inspections | # |
| Monday | 26 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Thursday | 29 | | Corporate Overview Committee | 6.30 pm |

APRIL

| | | | | |
|----------------|----|----|---|---------|
| Monday | 2 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Tuesday | 3 | | Development Control | 5.30 pm |
| Wednesday | 4 | | Executive Board | 5.30 pm |
| Tuesday | 10 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Tuesday | 10 | | Scrutiny Committee | 6.30 pm |
| Wednesday | 11 | | Local Joint Panel (if required) | 9.30 am |
| Wednesday | 11 | | COUNCIL | 6.30 pm |
| Friday | 13 | | Planning Inspections | # |
| Monday | 16 | †† | Licensing and Enforcement Sub A (if required) | 9.30 am |
| Monday | 23 | †† | Licensing and Enforcement Sub B (if required) | 9.30 am |
| Thursday | 26 | | Audit and Accounts Committee | 4.30 pm |
| Thursday | 26 | | Corporate Overview Committee (if required) | 6.30 pm |
| Monday | 30 | | Licensing and Enforcement Sub A (if required) | 9.30 am |

MAY

| | | | | |
|---------|---|--|---------------------|---------|
| Tuesday | 1 | | Development Control | 5.30 pm |
|---------|---|--|---------------------|---------|

Time to be arranged

If requested by the East Devon Business Forum

† The Licensing and Enforcement Committee includes within its functions the Licensing Act 2003, and all matters relating to hackney carriages and private hire.

†† Sub-Committees of the Licensing and Enforcement Committee whose functions are primarily to deal with hearings under the Licensing Act 2003.

Note:

- LGA Annual Conference July 2006 (date to be confirmed)
- Devon County Council Budget meeting time tabled for February 2007 (date to be confirmed)
- District Elections – 3 May 2007

PANELS AND FORUM

| | 2005/6 | 2006/07 |
|--|---|--|
| 1. COMMUNITY FUND PANEL | Resources Portfolio Holder Cllrs: Mrs R E Burrow D G Button M J L Green D R A Key Dr H W Waterworth | Resources Portfolio Holder Cllrs: D G Button M J L Green D R A Key R C Peachey Dr H W Waterworth |
| 2. AXE VALLEY SPORTS CENTRE ADVISORY FORUM | Cllrs: P A Diviani D R H Hull A T Moulding | Cllrs: P A Diviani D R H Hull A T Moulding |
| 3. BROADCLYST SPORTS HALL ADVISORY FORUM | Cllrs: Mrs R E Burrow D G Button A E J Dinnis | Cllrs: Mrs R E Burrow D G Button A E J Dinnis |
| 4. COLIN TOOZE SPORTS CENTRE ADVISORY FORUM | Cllrs: D J Cox Miss S M Randall Johnson A J Wilkinson | Cllrs: A R Giles Miss S M Randall Johnson A J Wilkinson |
| 5. COLYTON GRAMMAR SCHOOL SPORTS CENTRE ADVISORY FORUM | Cllrs: A T Moulding Mrs H E Parr Dr H W Waterworth | Cllrs: A T Moulding Mrs H E Parr Dr H W Waterworth |
| 6. EXMOUTH SPORTS CENTRE ADVISORY FORUM | Cllrs: T A Cope Miss J M Elson Mrs P A Stott | Cllrs: T A Cope Miss J M Elson Mrs P A Stott |
| 7. HONITON SPORTS CENTRE ADVISORY FORUM | Cllrs: Miss V Ash J B Nicholson P C Townsend | Cllrs: Miss V Ash R W Boote J B Nicholson |
| 8. SIDMOUTH SPORTS CENTRE ADVISORY FORUM | Cllrs: T A Cope S Hughes C H Wale | Cllrs: T A Cope S Hughes C H Wale |
| 9. EAST DEVON INDOOR TENNIS CENTRE ADVISORY FORUM | Cllrs: G P Chamberlain Miss J M Elson Mrs P A Stott | Cllrs: G P Chamberlain Miss J M Elson Mrs P A Stott |
| 10. ELIZABETH HALL ADVISORY FORUM | Cllrs: Miss J M Elson Mrs P A Stott Mrs B O Taylor | Cllrs: Miss J M Elson Mrs P A Stott Mrs B O Taylor |
| 11. EXMOUTH PAVILION ADVISORY FORUM <i>Representing Exmouth</i> | Cllrs: G P Chamberlain Miss J M Elson P A Stott | Cllrs: G P Chamberlain Miss J M Elson P A Stott |
| 12.. SIDMOUTH MANOR PAVILION AND ARTS CENTRE STEERING COMMITTEE <i>Representing Sidmouth</i> | Cllr: G K Liverton | Cllr: G K Liverton |
| 13. SEATON TOWN HALL ADVISORY FORUM <i>Representing Seaton</i> | Cllrs: P W Burrows J A Knight Dr H W Waterworth | Cllrs: P W Burrows J A Knight Dr H W Waterworth |

| | 2005/06 | 2006/07 |
|---|--|--|
| 14. MACKARNESS HALL ADVISORY FORUM | Cllrs: Miss V Ash R H H Cross P J Halse B Nicholson P C Townsend | Cllrs: Miss V Ash R W Boote P J Halse B Nicholson P C Townsend |
| 15. THELMA HUBERT GALLERY ADVISORY FORUM | Leader of the Council Culture Portfolio Holder Cllr Miss V Ash | Leader of the Council Cllr Miss V Ash A T Moulding |
| 16. HONITON STREET MARKET ADVISORY FORUM | Economy & Regeneration Portfolio Holder Cllrs: J H Glanvill N J Spence (Honiton Ward Members invited) | Economy & Regeneration Portfolio Holder Cllrs: J H Glanvill N J Spence (Honiton Ward Members invited) |
| 17. TOURISM ADVISORY FORUM | Economy & Regeneration Portfolio Holder Overview Chairman Cllrs: Mrs L A Roden N J Spence C H Wale | Economy & Regeneration Portfolio Holder Overview Chairman Cllrs: Mrs M Boote Mrs L A Roden C H Wale |
| 18. RATES CONSULTATION FORUM | Leader of the Council Resources Portfolio Holder Cllrs: D G Button A E J Dinnis Mrs F Newth R C Peachey | Leader of the Council Resources Portfolio Holder Cllrs: D G Button A E J Dinnis Mrs F Newth R C Peachey |
| 19. SEATON TOWN CENTRE REGENERATION SCHEME FORUM | Cllrs: P W Burrows Dr H W Waterworth | Cllrs: P W Burrows J Knight |
| 20. EAST DEVON BUSINESS FORUM | Leader of the Council Economy & Regeneration Portfolio Holder Clls: J P Halse R Mudge | Leader of the Council Economy & Regeneration Portfolio Holder Clls: J P Halse R Mudge |
| 21. EXMOUTH JOINT FORUM | Cllrs: Mrs K J Bamsey Miss J M Elson Mrs P A Stott P A Diviani (reserve) (In addition to 3 members of Devon County Council and 3 members of Exmouth Town Council with a 4 th acting as reserve). | Cllrs: Mrs K J Bamsey Miss J M Elson Mrs P A Stott P A Diviani (reserve) (In addition to 3 members of Devon County Council and 3 members of Exmouth Town Council with a 4 th acting as reserve). |
| 22. LOCAL DEVELOPMENT FRAMEWORK PANEL (previously Local Plan Panel) | Deputy Leader Cllrs: D G Button P A Diviani M J L Green D R A Key A W J Reed | Deputy Leader Cllrs: D G Button P A Diviani M J L Green D R A Key A W J Reed |
| 23. E-GOVERNMENT MEMBER PANEL | Cllrs: T A Cope M J L Green S Hughes Miss S M Randall Johnson A J Wilkinson | Cllrs: T A Cope M J L Green S Hughes A T Moulding Miss S M Randall Johnson |

| | 2005/06 | 2006/07 |
|---|--|--|
| 24. DISCIPLINARY PANEL – to consider disciplinary matters relating to statutory officers | Councillors: D Button Mrs P Stott A Wilkinson | Councillors: D Button Mrs P Stott A Wilkinson |

JOINT BODIES

| | 2005/06 | 2006/07 |
|---|--|--|
| 1. EAST DEVON HIGHWAYS & TRAFFIC ORDERS COMMITTEE (replaced the East Devon Partnership Committee) | Cllrs: G P Chamberlain P A Diviani J P Halse | Cllrs: G P Chamberlain P A Diviani J P Halse |
| 2. LEISURE EAST DEVON | Cllrs: D J Cox J P Halse | Cllrs: D J Cox J P Halse |
| 3. LOCAL JOINT PANEL | Resources Portfolio Holder Cllrs: D J Cox Mrs C E Drew D R A Key Miss S M Randall Johnson | Resources Portfolio Holder Cllrs: D J Cox Mrs C E Drew D R A Key Miss S M Randall Johnson |
| 4. REFUSE AND RECYCLING PARTNERSHIP BOARD | M J L Green R Mudge J B Nicholson A J Wilkinson | M J L Green R Mudge J B Nicholson A J Wilkinson |

Member Champion:

| | | |
|-----------------|--------------|--------------|
| Design Champion | A E J Dinnis | A E J Dinnis |
|-----------------|--------------|--------------|

REPRESENTATION ON OUTSIDE BODIES ETC.

| | Name of Outside Body | No | 2005/2006 | 2006/07 |
|-----|--|----|---|--|
| (a) | APPOINTMENTS: GENERAL | | | |
| 1 | Blackdown Hills Joint Advisory Committee | 1 | Cllr P A Diviani | Cllr P A Diviani |
| 2 | Budleigh Salterton Traffic Forum | 1 | Cllr R G Franklin | Cllr R G Franklin |
| 3 | Community Council of Devon and Advisory Committee | 1 | Cllr Mrs C E Drew | Cllr Mrs C E Drew |
| 4 | Council for the Protection of Rural England | 1 | Cllr D R A Key | Cllr D R A Key |
| 5 | Devon Conservation Forum (Group 7) | 2 | Cllr Mrs R E Burrow P J Skinner | Cllr Mrs R E Burrow P J Skinner |
| 6 | Devon County Agricultural Association's Council | 1 | Cllr S C Luxton | Cllr S C Luxton |
| 7 | Devon Historic Buildings Trust | 1 | Chairman, Development Control | Chairman, Development Control |
| 8 | Devon County Council – Health Overview / Scrutiny Committee (NB Executive members are excluded from nomination as are non executive members who do not serve on an overview / scrutiny committee. DCC request that, if feasible, the nominee should not serve on more than one local authority tier) | 1 | Cllr Mrs C E Drew | Cllr Mrs C E Drew |
| 9 | Devon Authorities Waste and Recycling Committee | 1 | Cllr B Nicholson | Cllr B Nicholson |
| 10 | East Devon College Corporation Board | 1 | Mr P H F Burton (appointment until 2006) | Mr P H F Burton (appointment until 2010) (as requested by college) |
| 11 | East Devon Crime and Disorder partnership | 1 | Portfolio Holder - Communities Cllr A E J Dinnis (substitute) | Portfolio Holder - Communities Cllr A E J Dinnis (substitute) |
| 12 | East Devon Citizens Advice Bureaux Management Committee | 3 | Cllrs: A J Toye Miss V Ash B J Toye | Cllrs: Miss V Ash A J Toye B J Toye |
| 13 | East Devon Sports Council (proposal to become East Devon Sports Management and Projects Team) | 3 | Culture Portfolio Holder Cllrs: P A Stott C H Wale | Cllrs: A T Moulding P A Stott C H Wale |
| 14 | East Devon Police Liaison Group | 2 | Cllrs: H J Jeffery A E J Dinnis | Cllrs: H J Jeffery A E J Dinnis |
| 15 | East Devon Local Strategic Partnership | 3 | Leader of the Council Communities Portfolio Holder Resources Portfolio Holder | Leader of the Council Communities Portfolio Holder A J Wilkinson |
| 16 | East Devon Transport, Research and Information Project (TRIP) Working Party/Management Group | 1 | Cllr: Miss V Ash | Cllr: Miss V Ash |
| 17 | East Devon AONB Partnership | 2 | Cllrs: R G Franklin A W J Reed | Cllrs: R G Franklin A W J Reed |

Annual Council Meeting, 24 May 2006

| | Name of Outside Body | No | 2005/2006 | 2006/07 |
|----|---|----|---|--|
| 18 | East Devon Volunteer Support Agency (EDVSA) – Trustee Board | 1 | P Townsend | P Townsend |
| 19 | Exe Estuary Management Group | 1 | Cllr R C Peachey | Cllr R C Peachey |
| 20 | Exeter Airport Consultative Group | 1 | Cllr J B Nicholson | Cllr J B Nicholson |
| 21 | Exeter Area Rail Project Working Party | 1 | Cllrs: J E D Falby H J Jeffery (change of constitution - only 1 district council rep in 2006/7) | Cllr J E D Falby |
| 22 | Salisbury – Exeter Lineside Consortium of Authorities | 1 | Cllrs: H J Jeffery J E D Falby | Cllr J E D Falby |
| 23 | East Devon Primary Care Trust – Health and Care Teams: | | | |
| | (a) Honiton | 1 | Cllr J P Halse | Cllr J P Halse |
| | (b) Sidmouth | 1 | Cllr C H Wale | Cllr C H Wale |
| | (c) Axminster | 1 | Cllr K W George | Cllr K W George |
| | (d) Exmouth | 1 | Cllr Mrs B O Taylor | Cllr Mrs B O Taylor |
| | (e) Budleigh Salterton | 1 | Mrs L A Roden | Mrs L A Roden |
| | (f) Ottery St. Mary | 1 | Cllr Ms S M Merritt | Cllr Ms S M Merritt |
| | (g) Exe | 1 | Cllr D G Button | Cllr D G Button |
| | (h) Clyst | 1 | Cllr Mrs R E Burrow | Cllr Mrs R E Burrow |
| | (i) Seaton | 1 | Cllr Mrs M A Rogers | Cllr Mrs M A Rogers |
| 24 | Exmouth Citizens Advice Bureau Management Committee | 2 | Cllrs: Mrs K J Bamsey G P Chamberlain | Cllrs: Mrs K J Bamsey G P Chamberlain |
| 25 | Exmouth Town Management Partnership Board | 1 | Cllr Miss J M Elson | Cllr Miss J M Elson |
| 26 | Heart of Devon Enterprise Agency Board | 1 | Cllr D Cox | Cllr D Cox |
| 27 | Honiton Library Advice and Information Centre Committee | 1 | Cllr J B Nicholson | Cllr J B Nicholson |
| 28 | Honiton Sport | 2 | Cllrs: D R A Key R H H Cross | Cllrs: R W Boote D R A Key |
| 29 | Honiton Community & Arts Centre Project Working Group | 1 | Cllr R H H Cross | Cllr R W Boote |
| 30 | Honiton Coastal and Market Town Initiative | 1 | Cllr P Halse | Cllr P Halse |
| 31 | Lower Exe Mooring Authority Management Committee | 2 | Mr C R Bamsey Cllr B C J Hughes | Mr C R Bamsey Cllr B C J Hughes (as requested by the Management Committee) |
| 32 | Local Government Association Rural Commission | 2 | Cllrs: Dr H W Waterworth (with vote) P J Halse (can vote in absence of Dr Waterworth) | Cllr P A Diviani (with vote) Cllr P J Halse (who can vote in the absence of Cllr Diviani) |
| 33 | Local Government Association Urban Commission | 2 | Cllrs: D J Cox (with vote) Mrs C Drew (can vote in the absence of Cllr D J Cox) | Cllrs: D J Cox (with vote) Mrs C Drew (who can vote in the absence of Cllr Cox) |
| 34 | Local Government Association General Assembly | 1 | Cllr Mrs C E Drew (substitute: Leader) | Cllr Mrs C E Drew (substitute: Leader) |
| 35 | Exeter and District RELATE | 1 | Vacancy | Vacancy |

Annual Council Meeting, 24 May 2006

| | Name of Outside Body | No | 2005/2006 | 2006/07 |
|----|---|---------|--|---|
| 36 | South West Regional Assembly | 1 | Leader of the Council (substitute Deputy Leader) | Leader of the Council (substitute Deputy Leader) |
| 37 | Royal Devon and Exeter Health Care NHS Trust | 1 | Cllr D Cox | Cllr D Cox |
| 38 | East Devon District Scout Council | 1 | Cllr Mrs A E Liverton | Cllr Mrs A E Liverton |
| 39 | South West Branch of the Local Government Association (*voting power) | 1* 2 | Cllrs: Miss S M Randall Johnson R G Franklin Dr H W Waterworth Deputy: Cllr Mrs C Drew | Cllrs: Miss S M Randall Johnson R G Franklin Deputy: Cllr Mrs C Drew |
| 40 | South West Coast Path Forum | 1 | Cllr C H Wale | Cllr C H Wale |
| 41 | South West Provincial Council | 1 | Resources Portfolio Holder | Resources Portfolio Holder |
| 42 | South West Regional Standing Committee on Safety of Small Craft | 1 | Cllr M J L Green | Cllr M J L Green |
| 43 | Supporting People Joint Commissioning Body | 1 | Cllr Miss J M Elson | Cllr Miss J M Elson |
| 44 | University of Exeter – University Court | 1 | Cllr Dr H W Waterworth | Cllr Dr H W Waterworth |
| 45 | Victim Support Devon's Management Committee | 1 | Cllr Mrs C E Drew | Cllr Mrs C E Drew |
| 46 | Villages in Action | 1 | Cllr Mrs L A Roden | Cllr Mrs L A Roden |

| | | | | |
|------------|---|---|--|--|
| (b) | BODIES WITH A REPORTING LINK | | | |
| 47 | Exmouth Local Nature Reserve Management Committee | 1 | Cllr Mrs K J Bamsey (Chairman) | Cllr Mrs K J Bamsey (Chairman) |
| 48 | Norman Lockyer Observatory Management Committee | 3 | Culture Portfolio Holder Cllrs: Mrs P A Stott A W J Reed | Cllrs: C F A Gibbings Mrs P A Stott A W J Reed |
| | NOMINATIONS | | | |
| 49 | Devon Area Environment Group | 1 | Cllr A W J Reed | Environment Portfolio Holder |
| 50 | South West Regional Planning Conference | 1 | Cllr R G Franklin | Cllr R G Franklin |
| 51 | Investment and Pension Fund Committee | 1 | Cllr A J Wilkinson | Cllr A J Wilkinson |