

Date: 3 October 2011
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To: Members of the Council
Honorary Aldermen
Chief Executive
Deputy Chief Executives

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Dear Sir/Madam

**Meeting of the Council of the District of East Devon on
Wednesday 12 October 2011 at 6.30 pm**

Members are encouraged to arrive early to visit a staffed information display in the Members' Area on the Exeter and East Devon Growth Point and the major projects. You will be able to discuss the current programme with members of the Growth Point Team from 5.30 pm onwards until the start of the meeting. This is the subject of the presentation at agenda item 14 of this agenda.

You are called upon to attend the above meeting to be held in the Council Chamber, Knowle, Sidmouth. It is proposed that the matters set out on the agenda below will be considered at the meeting and resolution or resolutions passed as the Council considers expedient.

Members of the public are welcome to attend the meeting which will start at 6.30 pm.

- A period of 15 minutes has been provided at the beginning of the meeting to allow members of the public to raise questions.
- All individual contributions will be limited to 3 minutes – where there is an interest group of objectors or supporters, a spokesperson should be appointed to speak on behalf of group.
- The public is advised that the Chairman has the right and discretion to control questions to avoid disruption, repetition - to make best use of the meeting time.

Written Questions by Members: Please note that under Procedure Rule 9.2, Councillors may now submit written questions to Council to Leader or specific Portfolio Holders. A hearing loop system will be in operation in the Council Chamber.

Councillors and members of the public are reminded to switch off mobile phones during the meeting. If this is not practical due to particular circumstances, please advise the Chairman in advance of the meeting.

Yours faithfully

A handwritten signature in black ink, appearing to read "Mark Williams".

Chief Executive

- 1 The Chairman to invite the Reverend Alastair McCollum (Vicar of Kilmington) to open the meeting with a prayer.
- 2 Public question time – standard agenda item (15 minutes)

Members of the public are invited to put questions to the Council through the Chairman. (The process is set out in the front of the agenda).

Councillors also have the opportunity to ask questions of the Leader and/or Portfolio Holders during this time slot whilst giving priority at this part of the agenda to members of the public.
- 3 To confirm as a true record the minutes of the Extra Ordinary and Ordinary meetings of the Council held on 27 July 2011.
- 4 Apologies.
- 5 To receive any announcements from the Chairman.
- 6 To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which Officers recommend should be dealt with in this way.
- 7 The Chairman to present the awards for the Best Kept Village Competition
 - (a) Baker Cup – awarded jointly to Dunkeswell and East Budleigh with Bicton as the villages in East Devon which scored the highest number of points in the Large Village Category;
 - (b) Glanvill Cup – awarded to Hawkchurch as the village scoring the highest number of points in East Devon in the Small Village Category;
 - (c) EDDC Certificate to Offwell as runner up to Hawkchurch within East Devon in the Small Village Category;
 - (d) EDDC Certificate to Upottery which won the Devon-wide Past Winners' Section.
 - (e) EDDC Certificate to Talaton which was runner up in the Devon-wide Past Winners' Category.
 - (f) EDDC Certificate to Musbury which was runner up in the Devon-wide Large Village Category.
- 8 The Chairman to present Long Service Awards to East Devon District Council staff
- 9 To answer questions asked by Members of the Council pursuant to Procedure Rules No 9.2 and 9.5.

- 10 To consider reports from the Cabinet and the Council's Committees and to receive questions and answers on any of those reports:-

Cabinet	Minutes	44 - *
†Overview and Scrutiny Committee	Minutes	11-25
†Housing Review Board	Minutes	17-25
Development Management Committee	Minutes	6-21
Planning Inspections Committee	Minutes	3-6
Licensing and Enforcement Committee	Minutes	5-6
Licensing and Enforcement Sub Committee	Minutes	10-22

†The recommendations of these meetings of the Overview and Scrutiny Committees have already been referred to the Cabinet for consideration.

*The minutes of the Cabinet meeting of 5 October 2011 will be issued under separate cover.

11 **Motion**

"This council is concerned about the large number of empty dwellings in East Devon, particularly because of the large number of local people seeking Council housing and calls on the Government to introduce measures to bring empty properties into use such as removing the council tax discount on second homes."

(Proposed by Councillor Claire Wright, seconded by Councillor Roger Giles and supported by Councillors Trevor Cope, Ben Ingham and Douglas Hull).

12 **Standards Committee**

To amend the Constitution to include provision for two EDDC Councillors as substitute EDDC Members of the Standards Sub Committee and make two nominations accordingly. This will create a wider pool of Councillors who can be called upon to serve on the Sub Committees' Assessment or Review meetings where EDDC Committee Members may be 'conflicted out' due to prior involvement, prejudicial interests or otherwise not available.

13 **Office Accommodation Working Party**

To agree to increase the Membership of the Office Accommodation Working Party from 6 to 12 members to help progress this project. The Working Party to retain political balance (9C:2LD:1In)

Nominees are:

Portfolio Holder – Corporate Services (Ian Thomas)

Portfolio Holder – Strategic Development and Partnerships (Andrew Moulding)

Portfolio Holder – Finance (David Cox)

Asset Management Member Champion (Bob Buxton)

Peter Burrows (Liberal Democrat Group)

Trevor Cope (Independents)

14 **Changes to representation on Outside Bodies/Think Tanks**

Exeter Science Park

The Portfolio Holder – Finance is nominated as the Council shareholder representative.

(At the July meeting of the Council the Portfolio Holder was appointed as EDDC Director on the Exeter Science Park Board.)

Corporate Business Think Tank

To consider a request to include Councillor Claire Wright as an additional member of the Corporate Business Think Tank

Local Development Framework Panel

To increase the Membership of the Local Development Framework Panel from 8 to 11 members.

Councillors David Atkins and David Key (Conservatives) and Councillor Douglas Hull (Liberal Democrat) have been nominated.

15 **Presentation – Exeter and East Devon Growth Point**

Drew Aspinwall of the Growth Point Team to up-date Members on major projects to the west of the district and on the evolving future work programme.

Note:

- Revised seating plan attached

Members remember!

- You must declare the nature of any personal or prejudicial interests in an item whenever it becomes apparent that you have an interest in the business being considered.
- Where you have a personal interest because the business relates to or is likely to affect a body of which you are a member or manager as an EDDC nominee or appointee, then you need only disclose the interest when (and if) you speak on the item. The same rule applies if you have a personal interest in relation to a body exercising functions of a public nature.
- Make sure you say the reason for your interest as this has to be included in the minutes.
- If your interest is prejudicial you must leave the room unless you have obtained a dispensation from the Council's Standards Committee or where Para 12(2) of the Code can be applied. Para 12(2) allows a Member with a prejudicial interest to stay for the purpose of making representations, answering questions or giving evidence relating to the business but only at meetings where the public are also allowed to make representations. If you do remain, you must not exercise decision-making functions or seek to improperly influence the decision; you must leave the meeting room once you have made your representation.

Getting to the Meeting – for the benefit of visitors



The entrance to the Council Offices is located on Station Road, Sidmouth. **Parking** is limited during normal working hours but normally easily available for evening meetings.

The following **bus service** stops outside the Council Offices on Station Road: **From Exmouth, Budleigh, Otterton and Newton Poppleford – 157**

The following buses all terminate at the Triangle in Sidmouth. From the Triangle, walk up Station Road until you reach the Council Offices (approximately ½ mile).

From Exeter – 52A, 52B

From Honiton – 52B

From Seaton – 52A

From Ottery St Mary – 379, 387

Please check your local timetable for times.

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The Committee Suite has a separate entrance to the main building, located at the end of the visitor and Councillor car park. The rooms are at ground level and easily accessible; there is also a toilet for disabled users.

For a copy of this agenda in large print, please contact the Democratic Services Team on 01395 517546