

**EAST DEVON DISTRICT COUNCIL**  
**Minutes of a Special Meeting of the Council held**  
**at Knowle, Sidmouth on Wednesday, 14 September 2005**

**Present:** Councillors:  
G P Chamberlain (Vice-Chairman in the Chair)

Miss V Ash	B O Ingham
Mrs M J Boote	G K Liverton
P W Burrows	Ms S M Merritt
Mrs R E Burrow	R Mudge
T A Cope	Mrs F I Newth
D J Cox	Mrs H E Parr
A E J Dinnis	R C Peachey
P A Diviani	Miss S M Randall Johnson
Mrs C E Drew	A W J Reed
Miss J M Elson	T G Reeves
J E D Falby	Mrs L A Roden
R G Franklin	Mrs M A Rogers
K W George	Mrs P A Stott
Mrs P A Graham	Mrs B O Taylor
M J L Green	A J Toye
J P Halse	B J Toye
Mrs M L Hardy	C H Wale
B C J Hughes	A J Wilkinson
S Hughes	Mrs E E Wragg
D R H Hull	S C Wragg

The meeting started at 6.32 pm and ended at 7.30 pm

**\*31 Apologies**

Apologies for absence were received from Councillors, D G Button, Lt Col A J M Drake, A R Giles, J H Glanvill, H J Jeffery, D R A Key, Mrs A E Liverton, S C Luxton, A T Moulding, B Nicholson, N J Spence, P C Townsend, and Dr H W Waterworth.

**\*32 Exempt information**

**RESOLVED** that the classification given to the documents to be submitted to the Sub-Committee be confirmed and that the report relating to exempt information be dealt with under Part B of the agenda.

**\*33 Exclusion of the Public**

**RESOLVED** that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out in the agenda, is likely to be disclosed.

\*34 **Presentation on the conclusions of the Refuse and Recycling contract evaluation and the recommendations of the Executive Board**

Consideration was given to a presentation from Mark Reilly, Head of Street Scene Services, on the conclusions of the Refuse and Recycling contract evaluation and the recommendations of the Executive Board from its meeting on 7 September. It was noted that the Executive Board had given detailed consideration to the recommendations of the Special meeting of the Corporate Overview Committee held on 18 August 2005.

Members acknowledged that the amount of waste to be recycled had to be increased radically to meet Government targets. This would require significant changes to be made to the service, including an increase in collections, an expansion of the range of refuse to be recycled and an education programme to encourage waste minimisation

The existing contract for the service was due to expire on 31 March 2006 and a tendering process had been undertaken to find a contractor to provide a revised service, which met European Union tendering requirements. The tender specification had been drawn up in line with the East Devon Waste Strategy.

The Head of Streetscene outlined the tendering process which had been undertaken and advised that two contractors had come out of the evaluation as clear favourites and within budget. Contractors A and F had been invited to give a presentation to include a brief overview of their company and what benefits they could achieve for the Council. Both companies had been able to identify efficiency savings and had proposed improvements to the service. Company F was the preferred contractor when measured against finance and quality weightings.

The Head of Streetscene confirmed that Members would be kept informed during the next stages of the contract process.

The Head of Street Scene, his team, Councillors G Liverton, B Nicholson, A Wilkinson, and members of the Corporate Overview Committee were all thanked and congratulated on their work in progressing the tender process.

**RESOLVED**

- (1) that the following be noted:
  - (a) the tender process had been informed by the Council's Waste Strategy,
  - (b) Company F had submitted the lowest bid for delivering the requirements of the Council's Waste Strategy,
  - (c) the bid from Company F would enable the delivery of the Council's Waste Strategy in accordance with the Council's medium term financial plan,
- (2) that Company F be appointed as the preferred supplier for the new waste collection and recycling contract,
- (3) that delegated authority be given to the Corporate Director – Environment in consultation with the Deputy Portfolio Holder – Environment and the Portfolio Holder (Resources) to:
  - (a) enter into contract discussions with the preferred supplier,
  - (b) pursue options for securing further efficiency savings in the new contract,

\*34 **Presentation on the conclusions of the Refuse and Recycling contract evaluation and the recommendations of the Executive Board (cont/..)**

- (c) establish detailed arrangements for achieving the full delivery of the Waste Strategy over the life of the contract,
- (d) pursue Partnership arrangements as applicable with Mid Devon District Council,
- (4) that the detailed financial implications (revenue and capital) of the new contract be reported back to Members following the appointment of the preferred supplier,
- (5) that, subject to the impact on the medium-term financial plan, the Council implements recycling to 100% of households in East Devon and that the materials collected contain plastic bottles and possibly card,
- (6) that, subject to the impact on the medium-term financial plan, the Council implements tranches of between 5,000 to 10,000 properties on a kitchen waste scheme each successive year – this will include the containerisation of the residual waste which will be collected fortnightly,
- (7) that authority be given to the Head of Street Scene Services to instruct the Consultant to complete financial modeling of the proposed contract and to establish 'Gershon' efficiency savings.

Chairman ..... Date.....