

Council tax & benefit enquiries	01395 517446
All other EDDC enquiries	01395 516551
Open Monday to Friday 8:30am to 5:00pm	

Knowle
Sidmouth
EX10 8HL
www.eastdevon.gov.uk



Account number	
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Council Tax Discount Application Form Reduction for Disabled Facilities

Please read the guidance notes which follow Part 6 before filling out this form. When you have filled it in, please return the completed form to the address shown above.

Part 1 - What is the address of the property for which the reduction is claimed?

Part 2 - What is the name of the person who is liable for the council tax? (Please print)

Part 3 - What is the name of the disabled person? (Please print)

Part 4 – Please give a short description of the disability experienced by the person named in part 3.

Part 5 – Please tick any of the following circumstances which apply to your property.		✓
A	A wheelchair is used indoors by the disabled resident.	
B	There is a second bathroom or second kitchen which is needed to meet the requirements of the disabled resident.	
C	There is a room, (not a bathroom or kitchen) which is needed to meet the requirements of the disabled resident and which is predominantly used by them. Please state which room this is and why it is needed.	

Please continue to Part 6 and Guidance Notes

Part 6 - Declaration

I confirm that the information I have given on this form is correct. If my application for the reduction is granted, I agree to let you know immediately if the circumstances change and I cease to be eligible.

Name (print) Signature

Date Email


Please give us your contact telephone number(s) so we can arrange to visit you at your home.

Guidance Notes (If you need more help, please ring 01395 517447)

To qualify, the property must be the **main residence** of at least one disabled person and it must have at least one of the following features:

- A room (other than a bathroom, kitchen or toilet) used by, and required to meet the needs of, the disabled person
- An additional bathroom or kitchen for use by the disabled person
- Extra space inside the property to allow for the use of a wheelchair - wheelchairs for outdoor use only are excluded.

The room or the wheelchair must also be essential or of major importance to the disabled person's wellbeing, due to the nature and extent of their disability.



To request this information in an alternative format or language please call 01395 516551 or email csc@eastdevon.gov.uk

We consider requests on an individual basis

The Council processes information in accordance with the Data Protection Act 1998. We may use it in the administration and provision of any of our services. We may also share information for the purposes of preventing and detecting fraud. If you want to know more about how we hold, or use, information about you, please contact the Data Protection Officer at the address on the front of the form, or visit:
www.eastdevon.gov.uk/national_fraud_initiative