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| Council tax & benefit enquiries | 01395 517447 |
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| All other EDDC enquiries | 01395 516551 |
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| Open Monday to Friday 8:30 am to 5:00 pm |
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Knowle
Sidmouth
EX10 8HL
www.eastdevon.gov.uk



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|-------------------|--|
| Issue Date | |
|-------------------|--|

| | |
|-----------------------|--|
| Account number | |
|-----------------------|--|

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| Address of property if different |
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Exemption Form for Classes E and I

Property left empty by patients in Care Homes or Hospital (Class E)

Property left empty by people needing personal care (Class I)

Please read the guidance notes which follow Part 5 before completing this form.

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|---|----------|---------|
| Part 1 - What is the name of the owner of the property that has been left empty? | | |
| Title | Forename | Surname |
| | | |

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| Part 2 - On what date was the property vacated? | | |
| Day: | Month: | Year: |
| | | |

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| Part 3 - What is the address at which care is being provided? | |
| Hospital/Residential Care Home (Class E): | Other (Class I): |
| | |

If you are claiming for Class I exemption, please complete Part 4, otherwise go straight to **Part 5**.

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| Part 4 - Please explain the reasons why care needs to be provided. |
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Please continue to Part 5 and Guidance Notes

Part 5 - Declaration

I confirm that the information I have given on this form is correct. If my application for the reduction is granted, I agree to let you know immediately if the circumstances change and I cease to be eligible for the exemption.

Name (print) Signature

Date Email

Guidance Notes (If you need more help please ring 01395 517447)

Class E:

To qualify for this exemption, the sole or main residence of the person who owns or rents the property must be in a hospital, residential care home, nursing home or hostel in which they are receiving care or treatment.

The property must have previously been the sole or main residence of the person applying for the exemption and they must have been away, receiving treatment or care, since they left the property unoccupied.

Class I:

To qualify for this exemption, the person who previously occupied the property must have gone to live with someone else (or to some institution other than a hospital or care home) in order to receive care. In this case, the care provided must be needed due to old age, disablement, illness, past or present alcohol or drug dependence, or to past or present mental disorder.

The property must have previously been the sole or main residence of the person applying for the exemption and they must have been away, receiving treatment or care, since they left the property unoccupied.

The Council processes information in accordance with the Data Protection Act 1998. We may use it in the administration and provision of any of our services. We may also share information for the purposes of preventing and detecting fraud. If you want to know more about how we hold, or use, information about you, please contact the Data Protection Officer at the address on the front of the form, or visit:

www.eastdevon.gov.uk/national_fraud_initiative

Do you need help with this form?

Maybe English is not your first language, you have difficulty reading it because the print is too small, or you are not sure what it means.

Please phone 01395 517446