

Council tax and benefit enquiries	01395 517446
All other EDDC enquiries	01395 516551
Open Monday to Friday 8:30 am to 5:00 pm	

Knowle
Sidmouth
EX10 8HL
www.eastdevon.gov.uk



Account number	
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Exemption Form for Classes E and I

Property left unoccupied by patients in Care Homes or Hospital (Class E)
Property left unoccupied by people needing personal care (Class I)

Please read the guidance notes on the next page before completing this form. When you have filled it in, please return the completed form to the address shown above.

Address of property left unoccupied	Date vacated

What is the full name of the person now receiving care?

If the property was rented, what is the name and address of the owner?

What is the address at which care is being provided?	
Hospital/Residential Care Home (Class E):	Other (Class I):

Why is personal care needed? (Class I only)

Please continue to next page

Please complete the following declaration. If you are signing on behalf of the person claiming the exemption, please state your relationship to that person.

Declaration	
I confirm that the information I have given on this form is correct. If my application for the exemption is granted, I agree to let you know immediately if the circumstances change and I cease to be eligible.	
Name (print)	Signature
If applicable, please state your relationship to the person receiving care.	
Contact telephone number/s	
Email	
Date	

Guidance Notes (If you need more help please ring 01395 517447)
<p>Class E: To qualify for this exemption, the sole or main residence of the person who owns or rents the property must be in a hospital, residential care home, nursing home or hostel in which they are receiving care or treatment.</p> <p>The property must have previously been the sole or main residence of the person applying for the exemption and they must have been away, receiving treatment or care, since they left the property unoccupied.</p> <p>Class I: To qualify for this exemption, the person who previously occupied the property must have gone to live with someone else (or to some institution other than a hospital or care home) in order to receive care. In this case, the care provided must be needed due to old age, disablement, illness, past or present alcohol or drug dependence, or to past or present mental disorder.</p> <p>The property must have previously been the sole or main residence of the person applying for the exemption and they must have been away, receiving treatment or care, since they left the property unoccupied.</p>



To request this information in an alternative format or language please call 01395 516551 or email csc@eastdevon.gov.uk

We consider requests on an individual basis

The Council processes information in accordance with the Data Protection Act 1998. We may use it in the administration and provision of any of our services. We may also share information for the purposes of preventing and detecting fraud. If you want to know more about how we hold, or use, information about you, please contact the Data Protection Officer at the address on the front of the form, or visit: www.eastdevon.gov.uk/national_fraud_initiative