

Additional Revenue Costs relating to Exec Board Reports agreed during 2007/08

General Fund	2007/08
Additional budgetary provision granted to complete the public convenience demolition and renovation programme	£40,000
Additional provision agreed to mitigate some of the extra costs associated with the new recycling & refuse scheme	£104,000
Training of Parish Clerks	£5,000
Contribution for Local Democracy Week	£2,000
Additional contribution to the Community Fund	£2,000
Leadership training - core programme not delivered in 2006/07 and has been slipped to 2007/08	£17,000
Total	<u>£170,000</u>

NB - all the above items were referred to in the Executive Board outturn report 6 June 2007

Housing Revenue Account **2007/08**

Nil

Notes:

All salary related revised estimates include on-costs @ 23.5%

2007/08 Month 3 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variances Highlighted to date <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variances highlighted at Month 3 £	Anticipated Outturn Variation <i>See Note 3</i> £	
Communications Portfolio								
Elections (PS)	MW	DCLG funding received in 2006/07 but new year budget has included this sum in error	(22,890)			11,630	11,630	
Print & Post Room (CP)	DL	Overspend on printing contract (problems of a flat rate contract)	327,000			15,780	63,000	
Legal Section (RP)	DL	Staff vacancy within team	309,970			(6,380)	(25,520)	
Member Services	DL	One existing post only being filled on a part time basis	178,800			(2,660)	(5,000)	
Chairman's Secretary (MW)	MW	This post is still vacant	13,410			(2,840)	(10,000)	
ICT (CP)	DL	Overspend on annual software costs	71,380			21,300	0	
ICT (CP)	DL	Omission of Head of Service salary budget and yet to achieve staffing rationalisation after loss of LED contract	527,970			26,750	107,000	
Customer Service Centre (CF)	MW	Relocation and redundancy costs	0			5,770	9,890	
Total over/(under) spend for Communications Portfolio					0	151,000		

Key:

	Major Concern (Significant budget overspend or shortfall in income)
	Worry (Minor budget overspend or reduction in expected income)
	Good (General underspend on expenditure budgets or income higher than anticipated)

2007/08 Month 3 - Variations for General Fund

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Communities Portfolio							
Home Safeguard (CM)	PJ	Possible shortfall in income receipts	(242,660)			10,000	20,000
Homeless Persons (DB)	PJ	Income may not achieve budgete target	(211,810)			10,000	20,000
Housing & General Health (MS)	PJ	Contribution to Westcountry Energy Action	0			1,500	1,500
Total over/(under) spend for Communities Portfolio						0	41,500

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Economy Portfolio							
Audit Section (TC)	DP	Using an agency worker to cover a current vacancy	110,730			3,410	13,580
Total over/(under) spend by Economy Portfolio						0	13,580

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Environment Portfolio							
Refuse & Recycling (MR)	KH	Still awaiting exact timing of trial period	2,289,360			(314,220)	(132,190)
Development Control (SB)	KH	A number of vacancies are proving difficult to recruit for.	838,100			(26,740)	(50,000)
Development Control (SB)	KH	Income below budget at this stage in the year	(803,000)			40,970	0
Development Control (SB)	KH	Insufficient budget provided for software licences	32,120			36,780	30,000
Local Land Charges (NW)	KH	Fees payable to DCC are based on volume of searches, which as volumes far higher than estimated, so is the charge	71,070			(17,770)	6,000
Local Land Charges (NW)	KH	Income above budget at this stage in the year	(425,000)			(10,470)	(40,000)
Total over/(under) spend by Environment Portfolio					0		(186,190)

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Leisure Portfolio							
Sport Centres & Swimming Pools	PJ	Legal work carried out by Lawrence Graham to finalise the leases and assist LED wth their compensation for loss of income	0			5,190	5,190
Total over/(under) spend by Leisure Portfolio						0	5,190
Resources Portfolio							
Council Tax & Housing Benefit (JC)	DP	Failed to accrue for the contribution to Exeter City Council for the payment of the training officer	0	0	0	14,100	14,100
Total over/(under) spend by Resources Portfolio						0	14,100
Miscellaneous							
		No variations to report	0				
Total over/(under) spend for Miscellaneous Items						0	0
Forecast variation from approved budget for 2007/08 on the General Fund			-	0	0	(177,900)	39,180

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Note 1. This column states the overall budget for the year for the specific area. The purpose being to give some context to the variance.
Note 2. This column highlights the variation in budget calculated at Quarter 1 and month 4. A minus figure indicates a saving, a positive figure indicates an overspend.
Note 3. This column predicts what the variance will be by the end of the financial year.
Note 4. This column includes a comment on how the situation may be rectified, if applicable.

2007/08 Month 3 - Variations for General Fund

Officers Comments <i>See Note 4</i>
Significant problem caused by flat rate contract and greater spend on extras. This is being partially offset by increased postage revenue
Have only included part of this saving as officer may need to increase hours
Two honoraria have been paid to staff covering this vacancy
Expenditure for the remainder of 2007/08 will be constrained to budget

2007/08 Month 3 - Variations for General Fund

Officers Comments
<i>See Note 4</i>

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2007/08 Month 3 - Variations for General Fund

Officers Comments
<i>See Note 4</i>
Difficult to predict outturn so early in the year

2007/08 Month 3 - Variations for General Fund

Officers Comments <i>See Note 4</i>

2007/08 Month 3 - Variations for HRA

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Housing Business Unit	PJ	Housing Business Manager post still vacant - shortlisting currently in progress	241,550			(7,290)	(10,000)	
Forecast variation from approved budget for 2006/07				0	0	(7,290)	(10,000)	

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