



REQUEST FOR EXEMPTION TO STANDING ORDERS

An exemption to Standing Orders can be made under SO 1.11 – 1.15. No exemption can be used if the EC Procedure applies.

Name: Ishbel Ramsey	Date: August 2009
Directorate: Communities	Service: Arts Development
E-Procurement System URN: N/A	Value: £30,000 est

Background (including supplier details costs etc:

The Council's Executive Board agreed to ratify the unanimous decision of the Corporate Overview Committee to expand the Thelma Hulbert Gallery. The Registrar was asked to vacate the building from July 2009 leaving the lower floor available for expansion.

Over a 5 year period and in 3 phases, the proposed works are to include the removal of inappropriate insertions that have been made in the past within the house and to return the principal rooms within the house to their original form.

A new, larger, teaching and workshop area, more exhibition space, cafe and toilets for the gallery will eventually be housed in an exciting, contemporary extension.

The design is to be developed on sound ecological principles, working with experienced Devon based architects, Johathan Rhind Architects.

Business Reasons for an Exemption:

Although the following are justifiably accepted as valid reasons for an exemption to Standing Orders, they are closely monitored and should be applied only in cases where a full procurement exercise is not a viable option. (please tick appropriate boxes)

	✓	
An Emergency		
Goods or Services to existing systems or kit		
Purchase or repair of patented or proprietary articles sold only at a fixed price		
Effective competition is prevented by government control		
Goods and/or Services recommended by a Central Government Department		

Extension to an existing contract for the purpose of achieving Best Value		
Purchase or Sale by Auction		
Purchase under contract arranged by Consortium, Government Department or Agency of which the Council is a member		
Where the Contract is with a Public Utility Company or other organisation who will assume liability for the works on completion e.g. sewer adoption		
Other Reasons (See attached Report to Executive Board)	✓	

Business Benefits for an Exemption:
 Financial Savings / Efficiencies etc:

As part of the feasibility study undertaken in 2008, Johnathan Rhind was appointed to act as architectural advisors to the consultants and have already carried out a considerable amount of work. The architects have already produced a number of detailed proposals, a detailed historical building assessment and draft building plans, these plans then formed the basis of the successful grant application to Arts Council England South West enabling the project to happen, the fees for the architect were part of the original study.

What are the implications to the following:

Finance: Detailed in the Report

Human Resources: None

ICT: None

Asset Management: Detailed in the Report

Strategic and/or Operational Objectives: Detailed in the Report

Risk Assessment:

Detail risks here:

The loss of valuable work already carried out by Jonathan Rhind on behalf of the gallery.

Or attach print from the RM system

<u>Signature of Officer Requesting Exemption:</u>
<u>Supporting Signature of Corporate Director:</u>
<u>Supporting Signature of Head of Legal and Member Services:</u>
Supporting Signature of Audit Manager (confirming Financial Regulations and Standing Orders have been adhered to)

PLEASE NOTE:

Standing Order 1.13 requires you to prepare a report for the Executive Board to support the action taken.

Internal Audit are required under Standing Orders to keep a Register of Exemptions, please ensure your report to Executive Board is copied to Internal Audit.