

East Devon Natural Environment Awareness Grant Scheme

Where's the money coming from?

East Devon District Council is making £75,000 available to local organisations to assist in the District's ambitions to help children and young people to understand and appreciate the natural world.

Who's managing the grant?

The grant will be serviced by the District Council's Countryside Service, and the application process will be administered by a panel of officers from EDDC, Natural England and Devon Curriculum Services. The panel will meet every 2 months to consider applications.

What kind of projects will it fund?

Projects which develop a greater understanding and appreciation of East Devon's natural environment will be considered.

Who can apply?

Schools and charitable bodies are invited to apply for grants of between £500 and £10,000. The funding will be payable on the successful completion of the project.

Are there deadlines?

Applications should be submitted between October 2008 and October 2009, with a four week notification period for successful applicants.

Do I have to secure matched funding?

While matched funding for larger projects (over £5,000) is desirable the grant application panel will consider grants from organisations and school with no financial matched funding, where alternative in-kind contributions can be shown.

What costs can I apply for?

All revenue costs for the project can be applied for. Where specific goods and services have been purchased for the delivery of the project receipted invoices will be required as part of the auditing process of the scheme.

For how long will the grant run?

The grant will run for the financial year October 2008 to October 2009. Project monies must be claimed before 31 October 2009 otherwise funds provided by this Scheme will be unavailable. Projects must not rely on any future years funding from any source.

Will there be anyone to help me?

Help in both applying for the grant monies, delivering the project and reporting back on the successful project's will be covered by the Countryside Service.

General Conditions

A panel of the Education Ranger, Natural England's Conservation Officer for East Devon and Devon Curriculum Service's Sustainability Advisor will make up the judging panel for grant awards.

Each application will be considered on its individual merit, taking into consideration the principal aims of the District Council detailed in its mission statement.

Projects which have a provable benefit to the wider community will be subject to additional discretion concerning match funding or grant size.

Publicity and promotion of the project will be the responsibility of the grant recipient, with a code book governing agreed principals and procedure for publicising the grant.

All areas of the District will be considered equally, there will be no preferred locations for the grants to be awarded.

Project Criteria

Projects should result in a lasting improvement to the environment either physically or intellectually or children and young people's understanding of the natural environment. Written confirmation that the client will maintain the site/project in an appropriate manner for a minimum period will be required

There must be some clear wider public benefit. Priority will be given to those projects that are immediately adjacent to a public area/right of way; visible from public places/rights of way and/or those that improve or allow public access. Also those projects which engage schools and local communities in either a formal or informal educational way will be given priority.

Projects must not be related to an application for Planning permission or be required for other legal reasons.

Projects which aim to create an environmental 'community chest' or other dispersal funding will not be considered as the grant scheme has been created to support and fund one off projects that are delivered within the timeframe laid out in this proforma.

If the project fails to deliver its agreed outputs and or folds during the lifetime of its development then the District Council will seek to 'clawback' any funds it may have committed to the project. Each project therefore must ensure it is able to deliver its agreed outputs within the timescale and in accordance with the District Council's financial regulations. This will be detailed in the letter of grant approval to any

project and the applicant will have to sign to accept the terms and conditions of this Grant Scheme.

Grant application form

1. About your organisation

Name of your organisation, school or body as it appears on your governing document or set of rules

Address and contact details of your organisation, school or body

Address

Town/City

County

Postcode

Tel

Fax

Email /Website

Please tell us what type of organisation you are.

If your organisation is a Registered Charity, Company Limited by Guarantee, or both, please provide your registration number(s)

Registered Charity

Company

If you are a branch or related to a larger organisation, please tell us which one.

2. Main contact for your project

Title

First name

Surname

Position held in your organisation

Address and contact details of your main contact (only complete if different from Question 1)

About your project

3. What is the name of your project? (maximum 15 words)

4. Please tell us the type of project that best fits your proposal

5. Please give a summary of your project (maximum 250 words).

6. What is the main Environmental theme you think your project fits under?

7. Please tell us the location postcode of your project (or nearest postcode)

8. What are your estimated project costs?

We understand that these will be estimated figures, but it will give us an idea of the likely size of your project.

Estimated Grant Requested:

Estimated Total Project Costs:

Project budget- please include irrecoverable VAT sums. Please round up pence to the nearest pound

	A	B
Item or Activity	Total costs	Amount requested
Total		

Additional Information

Please use this space to provide other information you feel pertinent to your application