

DISABILITY EQUALITIES SCHEME – ACTION PLAN 2006/7

		Lead Officer
Continue Equalities Steering Group.	Ongoing	PJ
Ensure customers, contractors, partners, members, staff, and Unison remain aware of the scheme through, for example, publicity, training seminars, information sheets, and welcome training for new employees.	Ongoing	PJ/KJ
Monitor the Social Inclusion proofing tool actions as used on Council front-line services.	Ongoing	PJ
Refine monitoring systems for employment/service delivery to meet level 2 of the Equalities Standard	April '07	KJ/PJ
Maintain Officer Champions in each Directorate.	Ongoing	PJ
Review disability outputs from the formal complaints process.	April '07	PJ/BD
Maintain the system for recording recruitment monitoring, and develop it to meet the needs of level 2 of the Equalities Standard.	By Dec '07	KJ
Set up and develop Intranet information for staff on disabilities and also website information for the public.	Apr '07	PJ
Retain a Nominated Member for Equalities work.	Ongoing	DL
Develop a programme of work and advice with Devon Disabilities consultation group.	Dec '06	PJ/ST
Seek views from 'Speak Now' groups and representative organisations for people with disabilities.	Annual	PJ/ST
Create a project plan of work to enable the Council to reach level 2 of the Equalities Standard by the end of the year 2007.	Dec '06	PJ
Undertake a risk management assessment of Equalities work.	Apr '07	PJ/TC
Create a Customer Services Centre with policies which respect the particular needs of people with disabilities.	Ongoing	DL/CP
Create Corporate Customer Care Standards published and Customer Assistants Training Scheme	Commence Dec '06	DC/LP
Incorporate equalities issues relating to disability in the promotion of local elections	Feb '07	MW