

Additional Revenue Costs relating to Exec Board Reports agreed during 2006/07

General Fund	2006/07
ICT restructure approved at Exec Board 10/5/06	£3,430
Customer Service Centre Manager (part year effect)	£23,500
Three CSC support officers approved at Exec Board 21/6/06 (part year effect)	£44,840
Additional cemetery grant awarded to Littleham PCC (to cover costs of a labourer in 2006/07) Exec Board 19/7/06	£16,600
Total	<u>£88,370</u>

Housing Revenue Account **2006/07**

Nil

Notes:

All salary related revised estimates include on-costs @ 23.5%

2006/07 Month 8 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variations Highlighted at Month 7 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variations highlighted at Month 8 £	Anticipated Outturn Variation <i>See Note 3</i> £	
Communications Portfolio								
Elections (PS)	MW	Additional Central Government duties relating to the new Election Administration Act 2006	0	0	15,740	6,500	15,740	
Elections (PS)	MW	Error in estimation of postage budget requirement for 2006/07	22,220	0	10,000	8,500	10,000	
Print & Post Room (CP)	DL	Overspend on printing contract (problems of a flat rate contract)	300,000	40,000	40,000	18,900	40,000	
Human Resources (KJ)	DL	Training & Development post has been vacant for 3/4 months	175,020	(3,650)	(4,700)	(8,400)	0	
Policy Team (BD)	DL	Underspend on salaries, consultants, training and other fees	178,430	(13,700)	(8,000)	(16,370)	(11,800)	
Legal Section (RP)	DL	Underspend on salaries	326,080	(13,000)	(14,000)	(18,100)	(26,860)	
Chairman's Secretary (MW)	MW	This post has been vacant all year	12,970	0	0	(7,070)	(10,600)	
Communications Officer (KJ)	DL	Officer has decided to join the Local Govt Pension Scheme	0	2,130	3,650	2,430	3,650	
Total over/(under) spend for Communications Portfolio					42,690	20,130		

Communities Portfolio								
Private Sector Housing (SB)	PJ	A housing enabling officer has still not yet been recruited	35,990	(17,430)	(16,500)	(18,120)	(16,500)	
Care & Repair (SS)	PJ	This is being funded by supporting people grant in 2006/07	28,580	(14,000)	(28,000)	(18,670)	(28,000)	
Home Safeguard (CM)	PJ	Budget provision failed to include night rates and out of hour costs	175,050	15,610	20,000		20,000	
2003 Licencing Act (JT)	DL	Licencing income below budget	(135,940)	0	0	10,000	10,000	
Housing & General Health (MS)	PJ	Overspend on National Assistance burials	17,650	2,210	3,800	3,360	3,800	
Food Safety (PM)	PJ	External work shops and coaching being carried out	0	0	0	(4,000)	(4,500)	
Environmental Health Admin (SS)	PJ	A number of vacant posts in Environmental Health	907,150	(32,240)	0	(11,120)	0	
Total over/(under) spend for Communities Portfolio					(20,700)	(15,200)		

Key: Major Concern (Significant budget overspend or shortfall in income)
 Worry (Minor budget overspend or reduction in expected income)

2006/07 Month 8 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variances Highlighted at Month 7 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variances highlighted at Month 8 £	Anticipated Outturn Variation <i>See Note 3</i> £
		Good (General underspend on expenditure budgets or income higher than anticipated)					

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Economy Portfolio								
Car Parks (AJ)	DP	Income well up on same period in 2005/06 due to good weather experienced during the "peak usage" months.	(2,414,410)	(389,130)	(350,000)	(150,000)	(150,000)	
Car Parks (SR)	DP	Pay costs were higher over the summer months	157,870	21,870	30,000	26,500	30,000	
Corporate Buildings (BK)	DP	General rise in utility costs above level estimated	45,080	9,570	20,000	19,330	25,000	
Concessionary Fares (SD)	DP	Expenditure is slightly over budget	954,890	46,000	60,000	47,500	100,000	
Hackney Carriage Licencing (JT)	DL	Income is well above budget	(60,000)	0	0	(16,900)	(15,000)	
Honiton Business Centre (NH)	DP	Payment due to SWRDA for Phase 2 of building	0	0	0	0	34,000	
Economic Development Grants (NH)	DP	Contributions towards running costs of outside bodies lower than estimated	(95,000)	0	0	(58,230)	(45,000)	
Property & Economic Development (IP)	DP	2 continued staff vacancies within this section	410,350	(39,390)	(74,100)	(49,400)	(74,100)	
Total over/(under) spend by Economy Portfolio					(314,100)	(95,100)		

Environment Portfolio								
Seafront Lighting (MR)	KH	Cost of inspections/repairs higher than estimated	3,060	3,190	7,500	3,170	7,500	
Security Lighting (MR)	KH	Cost of inspections/repairs higher than estimated	24,600	4,090	10,000	9,280	10,000	
Cemeteries (JT)	DL	Burial income is well above budget	(59,160)	0	0	(13,000)	(14,000)	
Coast Protection (MR)	KH	Maintenance underspend due to works at Exmouth Sea Front	37,370	(21,060)	(10,000)	(24,170)	(10,000)	
Cemeteries (SR)	KH	Resurfacing work at Seaton cemetery	3,500	10,740	10,000	8,830	10,000	
Refuse & Recycling (MR)	KH	Underspend generated as some new areas of contract have still not "gone live", no borrowing has yet been required to purchase refuse bins and not all of the salary budget will be required.	2,472,620	(762,220)	(250,000)	(584,030)	(250,000)	
Development Control (JM)	KH	A number of vacancies are proving difficult to recruit for.	711,190	(25,200)	(30,000)	(27,880)	(30,000)	
Development Control (JM)	KH	Income below budget at this stage in the year	(803,000)	49,420	50,000	44,020	0	
Building Control (AT)	KH	Income above budget at this stage in the year	(571,200)	(40,140)	(25,000)	35,000	40,000	
Policy & Conservation (JM)	KH	Printing costs associated with the Local Plan	7,000	(4,080)	18,400	(4,620)	18,400	
Local Land Charges (NW)	KH	Fees payable to DCC are based on volume of searches, which as volumes far higher than estimated, so is the charge	68,000	790	12,000	(4,880)	12,000	
Local Land Charges (NW)	KH	Income well above budget at this stage in the year	(345,000)	(117,050)	(80,000)	(112,700)	(80,000)	
Total over/(under) spend by Environment Portfolio					(287,100)	(286,100)		

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2006/07 Month 8 - Variations for General Fund

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2006/07 Month 8 - Variations for General Fund

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Leisure Portfolio							
Arts Development (IR)	PJ	Under estimate of employee costs for section	34,210	5,110	8,000	5,610	8,000
Water Safety (AP)	KH	Overspend on transport and supplies and services	15,020	4,620	8,000	5,450	8,000
Total over/(under) spend by Leisure Portfolio					16,000		16,000
Resources Portfolio							
Local Tax & Housing Benefit (JC)	DP	No variations to report		0	0	15,500	10,000
Total over/(under) spend by Resources Portfolio					0		10,000
Miscellaneous							
Local Authority Business Growth Incentive (AJ)	DP		0	0	0		(130,000)
Investment interest (AJ)	DP	Analysis of return made by External Fund below LGC 7 day rate	(1,060,000)	18,080	0	5,600	0
Total over/(under) spend for Miscellaneous Items					0		(130,000)
Forecast variation from approved budget for 2006/07 on the General Fund			-	(1,258,860)	(563,210)	(872,180)	(480,270)

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Note 1. This column states the overall budget for the year for the specific area. The purpose being to give some context to the variance.

Note 2. This column highlights the variation in budget calculated at Quarter 1 and month 4. A minus figure indicates a saving, a positive figure indicates an overspend.

Note 3. This column predicts what the variance will be by the end of the financial year.

Note 4. This column includes a comment on how the situation may be rectified, if applicable.

2006/07 Month 8 - Variations for General Fund

<p>Officers Comments</p> <p><i>See Note 4</i></p>
Additional requirements which include recanvassing empty properties, training, advertising and new hard and software
Manager still investigating the best way of delivering this contract
Position will be filled 1 November 2006. All of this saving has offset recruitment costs and consultancy payments made.
Saving anticipated by service manager
Budget based on all staff on full time contracts. Some have now reduced their hours.
Two honoraria have been paid to staff covering this vacancy
Budget based on officer remaining outside of the scheme

Officer recently appointed
This will be a current year saving only
Reported to Exec Board 16/8/06
This figure is shown net of burial income
It is currently anticipated that all of these savings will be used to employ agency staff to cover the vacant posts and to offset the associated recruitment costs

2006/07 Month 8 - Variations for General Fund

Officers Comments
<i>See Note 4</i>

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Officers Comments <i>See Note 4</i>

<p>This surplus has been reduced by £200k due to an error in accounting for VAT on income receipts since the installation of a new income management system.</p> <p>Overtime incurred due to locking up a number of Exmouth car parks to deter vandalism.</p>
<p>Reduced contributions to SW Tourism (£15k) and Heart of Devon Part. (£30k)</p> <p>Part of this saving has been ear marked to increase subsidy for Littleham cemetery</p>

<p>Maintenance work has been suspended whilst sea wall is repaired</p> <p>This work slipped from 2005/06 when the budget was underspent by £5,000</p> <p>Very difficult to predict year end position due to complications behind timing of additional phases.</p>
<p>Fees of £41,000 due in December</p> <p>VAT error on income received has been overstated income position throughout year.</p> <p>These costs have slipped from 2005/06 when there was an underspend of £15,000</p>
<p>With heinsight, budget was possibly to prudent based on predictions of increased competition</p>

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<p>Part of this overspend will be compensated by reductions in spend across a number of budget headings.</p>
<p>No budget was included for these items</p>

<p>Agency staff being utilised prior to new starters becoming fully operational</p>

<p>This money was rec'd in February last year and it is currently anticipated that a similar figure will be received.</p>
<p>Performance to month 8 has now improved to 4.13% and an analysis of current fund holdings reflects that the fund will at least achieve the budgeted amount</p>

2006/07 Month 8 - Variations for HRA

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variences Highlighted at Month 6 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variences highlighted at Month 7 £	Anticipated Outturn Variation <i>See Note 3</i> £	Officers Comments <i>See Note 4</i>
Gross Property Rents (JG)	PJ	Higher than expected rental income	(11,640,290)	17,630	0	(136,290)	(100,000)	The budget was based on average weekly rents that were slightly under-estimated. Income is also affected by variations in voids
Doors (AG)	PJ	Initial scheme to upgrade doors	0	(54,730)	0	(54,730)	0	A compensation payment from the Dept. of Transport re the closure of the A30 is being used to upgrade doors of houses affected by the closure
Adaptions for the Disabled (AG)	PJ	Higher than expected requests to effect upgrades	50,000	62,580	100,000	64,680	100,000	A proposal will be made to meet the overspend through reallocation of housing capital funding
Responsive Maintenance (AG)	PJ	Higher than expected expenditure	919,880	58,660	75,000	47,940	75,000	Contractors have cleared a backlog of work, some of which relates to 2005/06
10 The Green Exmouth (AG)	PJ	Unbudgeted major work	0	0	0	65,940	65,940	
Renewal of Walls (AG)	PJ	Higher than expected expenditure	40,800	0	0	23,190	30,000	Work carried out on a "necessity" basis rather than to programme
Stock Option Appraisal (JG)	PJ	Payment of additional consultant fees still outstanding	0	17,950	17,950	17,950	17,950	GOSW have now signed off the Business Plan. So no more consultancy costs are required.
Forecast variation from approved budget for 2006/07				102,090	192,950	28,680	188,890	

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