

Additional Revenue Costs relating to Exec Board Decisions

General Fund - items ear marked from 2006/07 savings **2006/07**

Additional budgetary provision granted to complete the public convenience demolition and renovation programme £40,000

Additional provision agreed to mitigate some of the extra costs associated with the new recycling & refuse scheme - some of this sum will cover the additional posts referred to in the Exec Board report of the 1/8/07 £104,000

Training of Parish Clerks £5,000

Contribution for Local Democracy Week £2,000

Additional contribution to the Community Fund £2,000

Leadership training - core programme not delivered in 2006/07 and has been slipped to 2007/08 £22,000

Sub Total for 2006/07 items **£175,000**

General Fund - items approved during 2007/08 **2007/08**

Contribution to proposed University of Exeter Science Park (agreed at Exec. Board 4/7/07 to reserve a sum equal to LABGI receipt in 2006/07) £250,000

Revenue contribution from capital - env health to CAPs migration £36,000

Contribution to Exeter Nightstop to help woth Homelessness duties £5,000

Total **£291,000**

Housing Revenue Account **2007/08**

Nil

Notes:

All salary related revised estimates include on-costs @ 23.5%

2007/08 Month 11 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variances Highlighted at Month 10 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variances highlighted at Month 11 £	Anticipated Outturn Variation <i>See Note 3</i> £	
Communications Portfolio								
Elections (PS)	MW	DCLG funding received in 2006/07 but new year budget has included this sum in error	(22,890)	(24,390)	(19,030)	(140)	(16,840)	
Payroll Services (TW)	DP	Costs associated with upgrade of business objects report tool	0	4,100	4,100	4,100	4,100	
Print & Post Room (CP)	DP	Overspend on printing contract (problems of a flat rate contract)	327,000	43,650	52,000	59,260	63,000	
Human Resources (KJ)	DP	Over spend on Devon County Council staff covering maternity leave and disciplinaries	0	0	0	11,600	11,600	
Legal Section (RP)	DP	Staff vacancy within team and a reduction in hours of one officer and an increase in recovery of legal fees	309,970	(25,770)	(28,450)	(24,290)	(22,670)	
Member Services	DP	One existing post only being filled on a part time basis	178,800	(11,950)	(13,000)	(17,250)	(20,050)	
Policy Team (BD)	DP	Staff vacancies and a reduced spend on software contracts partially offset by agency staff and increased spending on publications	206,400	0	0	(14,250)	(12,380)	
Chairman's Secretary (MW)	MW	This post is still vacant	13,410	(9,340)	(11,220)	(10,290)	(11,220)	
LIC Act 2003 (JT)	DP	Income from licences higher than budgeted level	(130,000)	(26,600)	(22,240)	(26,580)	(23,860)	
Gambling & Lottery Licencing (JT)	DP	Income from licences higher than budgeted level	(5,000)	(20,670)	(20,340)	(21,200)	(21,200)	
ICT (CP)	DP	Redundancy costs associated with reducing staffing levels after loss of LED contract	0	21,300	21,300	21,300	21,300	
ICT (CP)	DP	Omission of Head of Service salary budget and only just finalised staffing rationalisation after loss of LED contract. Also includes over spend on training and some software items	527,970	87,130	101,710	95,670	115,180	
ICT (CP)	DP	Savings on hardware and additional income raised in order to mitigate some of the costs detailed above	52,300	(21,810)	(22,000)	(36,520)	(38,730)	
Customer Service Centre (CF)	MW	Relocation, redundancy costs and agency staff covering vacant posts	0	3,900	11,930	10,650	20,520	
Total over/(under) spend for Communications Portfolio					54,760	68,750		

Key: Major Concern (Significant budget overspend or shortfall in income)
 Worry (Minor budget overspend or reduction in expected income)

2007/08 Month 11 - Variations for General Fund

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		Good (General underspend on expenditure budgets or income higher than anticipated)					

2007/08 Month 11 - Variations for General Fund

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Communities Portfolio								
Home Safeguard (CM)	PJ	Predicted shortfall in income receipts	(294,660)	7,650	11,290	14,820	7,450	
Home Safeguard (CM)	PJ	Overspend on wages required to cover additional hours and staff sickness and increased security systems payments	245,380	10,070	11,730	15,940	17,540	
Homeless Persons (DB)	PJ	Income under budget and higher repair costs to private sector properties. Also increase in B & B payments in the last few months	437,220	0	0	58,410	25,780	
Administration Team (SS & JG)	PJ	Savings in superannuation costs due to vacancies	11,190	(5,500)	(6,000)	(5,500)	(6,000)	
Environmental Protection Team (AE)	PJ	Legal fees for noise enforcement case and two relocation payments and a slight reduction in licence income	0	12,040	19,610	15,400	22,610	
Dog Warden Service (AE)	PJ	The new contract excludes community enforcement duties	126,620	(27,620)	(13,500)	(35,130)	(19,160)	
Housing & General Health (MS)	PJ	Payments made for agency staff and staff relocations - partially offset by increased income from water analysis fees. A member of staff has been seconded to cover the Neighbourhood Assessment Action Weeks work which has generated a saving	0	5,090	(3,650)	(8,360)	(8,500)	
Housing & General Health (MS)	PJ	Contribution to Westcountry Energy Action	0	1,500	1,500	1,500	1,500	
Total over/(under) spend for Communities Portfolio					20,980	41,220		

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2007/08 Month 11 - Variations for General Fund

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Economy Portfolio								
Car Parks (AJ)	DP	Revenue from car parks well above budget	(2,691,480)	(191,220)	(150,000)	(145,740)	(150,000)	
Concessionary Fares Scheme (DP)	DP	Predicted outturn based on an extension of the existing scheme and increased usage	1,112,610	180,000	220,000	181,500	218,700	
Head of Economic Development (IP)	DP	This post remains vacant	52,480	(21,840)	(23,670)	(21,700)	(23,670)	
Property Services Team (BK)	DP	Budget provision for consultancy work will not be used in 2007/08	25,000	(20,830)	(25,000)	(22,920)	(25,000)	
Industrial Units (BK)	DP	Emergency repairs required at Unit 115, Heathpark, Honiton	0	9,110	9,110	9,110	9,110	
Manstone Depot (SR)	DP	Contractors over spend required to remove hazardous chemicals and undertake some essential maintenance work	0	0	0	7,200	7,200	
Video Surveillance (BK)	DP	Over spend on electricity and essential repairs	3,780	0	0	3,720	7,500	
Building Cleaning (SR)	KH	Difficulties filling vacant position	101,560	(12,900)	(15,000)	(14,070)	(15,000)	
Knowle Offices (BK)	DP	Over spend on overtime and electricity	41,540	0	0	20,400	20,400	
East Devon Business Centre (NH)	DP	ICT phone link required to provide managed service	0	2,430	6,000	3,520	6,000	
Honiton Street Market (NH)	DP	Income below budget due to high number of bad weather days	(40,770)	0	0	3,450	6,840	
Financial Services (AJ)	DP	Costs associated with upgrading business objects reporting tool	0	9,900	9,900	9,900	9,900	
Audit Section (TC)	DP	Staff vacancies and underspend on training - this has been partially offset by agency staff and an upgrade to business objects reporting tool	110,730	(1,820)	7,310	(13,560)	(16,530)	
Total over/(under) spend by Economy Portfolio					38,650	55,450		

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2007/08 Month 11 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variances Highlighted at Month 10 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variances highlighted at Month 11 £	Anticipated Outturn Variation <i>See Note 3</i> £
Environment Portfolio							
Refuse & Recycling (MR)	KH	Trial period will not commence until approximately June 2008.	2,402,550	(596,450)	(320,000)	(651,270)	(405,000)
Street Scene Management (MR)	KH	Monitoring Officer post and Finance Assistant post vacant	173,060	(35,790)	(43,000)	(38,330)	(43,000)
Street Scene Engineering (MR)	KH	Waste Management Officer post vacant	210,970	(18,430)	(22,000)	(22,990)	(25,000)
Head of Street Scene (MR)	KH	Underspend on staff training	9,500	(7,600)	(9,000)	(8,390)	(9,000)
Grounds Maintenance (SR)	KH	Under spend on vehicle leases	89,010	0	0	(19,620)	(20,000)
Street Cleansing (SR)	KH	Additional budget provided for "hit man" service	55,000	(41,730)	(45,000)	(46,310)	(50,000)
Beaches & Foreshore (BK)	KH	Compensation payment made relating to a boat licence	0	10,330	10,330	10,330	10,330
Beaches & Foreshore (SR)	KH	Overspend on contractors	97,750	32,180	35,000	29,780	30,000
Beaches & Foreshore (SR)	KH	Higher than estimated income from beach huts and kiosks	(197,890)	0	0	(37,860)	(40,000)
Coast Protection (SR)	KH	Under spend on contractors due to "quiet" winter months	45,110	0	0	(9,660)	(10,000)
Flood Prevention (SR)	KH	Underspend on contractors and consultants due to relatively dry winter	69,080	0	0	(29,260)	(35,000)
Gas Migration (SR)	KH	Under spend on contractors as only monitoring was required	10,510	0	0	(5,430)	(5,000)
Security Lighting (SR)	KH	Overspend on repairs and maintenance	26,360	6,200	5,000	6,550	5,000
Seafront Lighting (MB)	KH	Overspend on contractors	5,000	18,980	21,000	19,140	21,000
Public Conveniences (SR)	KH	Over spend on water bills (some due to leaks) partially offset by staff vacancies and reduced overtime	290,630	0	0	14,530	12,000

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2007/08 Month 11 - Variations for General Fund

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Environment Portfolio (cont'd.)								
Coutryside Service	PJ	Over spend on additional funding for Water Vole Project Officer, Food for Thought project, Acres project and an extension to vehicle contract	18,460	20,220	23,800	24,260	25,800	
Development Control (SB)	PJ	A number of vacancies are proving difficult to recruit for - this has also saved a proportion of the travelling budget	838,100	(30,040)	(31,000)	(30,550)	(31,000)	
Development Control (SB)	PJ	Income below budget at this stage in the year	(803,000)	15,330	30,000	29,700	30,000	
Development Control (SB)	PJ	Counsel's fees in relation to enforcement and planning advice and appeals.	30,000	29,060	30,000	26,730	27,000	
Development Control (SB)	PJ	Expenditure on CAPs software licences	32,120	1,770	2,000	1,770	2,000	
Planning Administration (NW)	PJ	No budget for Comino licences or cost of upgrade (Central Govt. requirement)	1,750	11,950	12,000	11,950	12,000	
Building Control (AT)	PJ	Income from Building Control fees higher than budget	(572,000)	(52,870)	(40,000)	(68,910)	(60,000)	
Local Land Charges (NW)	PJ	Fees payable to DCC are based on volume of searches, which as volumes far higher than estimated, so is the charge	71,070	(4,270)	(3,000)	(4,270)	(1,520)	
Local Land Charges (NW)	PJ	Income above budget at this stage in the year	(425,000)	(20,990)	(15,000)	(26,020)	(20,000)	
Total over/(under) spend by Environment Portfolio					(358,870)	(579,390)		

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Culture Portfolio							
Manor Pavilion (GW)	PJ	Purchase of new signage and small overspend on salaries as a result of the Job Evaluation process	88,300	14,300	16,350	14,370	16,350
Sport Centres & Swimming Pools	PJ	Legal work carried out by Lawrence Graham to finalise the leases and assist LED with their compensation for loss of income	0	5,190	5,190	5,190	5,190
Total over/(under) spend by Leisure Portfolio					21,540	21,540	
Resources Portfolio							
Council Tax & Housing Benefit (JC)	DP	Fraud Officer post has been vacant all year and a lower than estimated spend on legal fees	203,150	(32,730)	(38,200)	(44,040)	(48,780)
Council Tax & Housing Benefit (JC)	DP	Total Housing Benefit paid out net of Central Govt. subsidy	25,128,700	0	0	59,000	59,000
Council Tax & Housing Benefit (JC)	DP	Failed to accrue for the contribution to Exeter City Council for the payment of the training officer	0	14,100	14,100	14,100	14,100
Total over/(under) spend by Resources Portfolio					(24,100)	24,320	
Miscellaneous							
Job Evaluation	MW	Provision was included for appeals finalised in 2007/08	100,000	0	0	(41,000)	(41,000)
Investment return (AJ)	DP	Investec return above estimated level	(1,305,740)	(351,086)	(300,000)	(331,250)	(305,000)
Total over/(under) spend for Miscellaneous Items					(300,000)	(346,000)	
Forecast variation from approved budget for 2007/08 on the General Fund			-	(1,036,766)	(547,040)	(1,017,810)	(714,110)

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Note 1. This column states the overall budget for the year for the specific area. The purpose being to give some context to the variance.

Note 2. This column highlights the variation in budget calculated at Quarter 1 and month 4. A minus figure indicates a saving, a positive figure indicates an overspend.

Note 3. This column predicts what the variance will be by the end of the financial year.

Note 4. This column includes a comment on how the situation may be rectified, if applicable.

2007/08 Month 11 - Variations for General Fund

Officers Comments <i>See Note 4</i>
This sum has now been offset by savings on staffing and a software package (however this will be needed in 2008/09)
Significant problem caused by flat rate contract and greater spend on extras. This is being partially offset by increased postage revenue
This saving has been partially offset by a new online subscription which will generate savings from 2008/09 onwards
Two honoraria have been paid to staff covering this vacancy
Provision has been included for some refunds
The redundancy payments shown above will begin to offset this salary position
This includes £4.7k additional software costs

2007/08 Month 11 - Variations for General Fund

<p>Officers Comments</p> <p><i>See Note 4</i></p>
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2007/08 Month 11 - Variations for General Fund

Officers Comments <i>See Note 4</i>
Offset by additional Supporting People claims
This saving is shown net of a compensation payment and reduced income from penalty notices

2007/08 Month 11 - Variations for General Fund

Officers Comments <i>See Note 4</i>
This saving also includes staff savings of £55,000
Monitoring Officer post vacant for whole year and Finance Asst. for 4 months
Delay in recruiting REACT team
This case was referred to the Ombudsman
Beach replenishment at Sidmouth, regrading required at Budleigh Salterton and sand clearance from sea front road at Exmouth
Higher than anticipated costs of inspections & repairing lights at Exmouth and Seaton & £6k contribution to DCC as per Exec Board 26/9/07

2007/08 Month 11 - Variations for General Fund

Officers Comments
<i>See Note 4</i>

Most now filled - some use of agency staff to cover
These invoices were incorrectly coded - once transferred to correct service areas there will only be a slight overspend
Promotion of service generating increased revenue

2007/08 Month 11 - Variations for General Fund

Officers Comments
<i>See Note 4</i>
This has been calculated based on the 2006/07 grant funding level. The exact level is not confirmed until after year end.
The overall total of successful appeals made in 2007/08 was approximately £59,000.
A recently received report has estimated an annual return of 5.97%

2007/08 Month 11 - Variations for HRA

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Housing Business Unit (JJ)	PJ	Housing Business Manager post still vacant - will be filled 5/11/07 - this has been partially offset by agency payments in Rental Team	241,550	(19,130)	(19,000)	(7,790)	(5,000)	
Stock Condition Survey (JG)	PJ	No spend planned this year	50,000	(41,670)	(50,000)	(41,670)	(50,000)	
Housing Strategy Unit (SB)	PJ	Housing Projects Officer omitted from budget as it was vacant when budget was calculated	118,920	16,700	20,000	20,410	22,000	
Housing Services (AG)	PJ	Agency and part-time staff required to cover repairs assistants omitted from budget	272,690	32,050	35,000	40,720	40,000	
Wardens (JJ)	PJ	Agency staff payments to cover for holidays/sickness	468,470	15,000	18,000	15,000	18,000	
Wardens (JJ)	PJ	Extra Supporting People income being collected and back dated claim now made	(437,000)	(182,240)	(200,000)	(182,240)	(200,000)	
Forecast variation from approved budget for 2006/07				(179,290)	(196,000)	(155,570)	(175,000)	

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