

Additional Revenue Costs relating to Exec Board Reports agreed during 2007/08

General Fund	2007/08
* Additional budgetary provision granted to complete the public convenience demolition and renovation programme	£40,000
* Additional provision agreed to mitigate some of the extra costs associated with the new recycling & refuse scheme - some of this sum will cover the additional posts referred to in the Exec Board report of the 1/8/07	£104,000
* Training of Parish Clerks	£5,000
* Contribution for Local Democracy Week	£2,000
* Additional contribution to the Community Fund	£2,000
* Leadership training - core programme not delivered in 2006/07 and has been slipped to 2007/08	£22,000
Contribution to proposed University of Exeter Science Park (agreed at Exec. Board 4/7/07 to reserve a sum equal to LABGI receipt in 2006/07)	£252,922
Total	<u>£427,922</u>

* NB - all the above items were referred to in the Executive Board outturn report 6 June 2007

Housing Revenue Account **2007/08**

Nil

Notes:

All salary related revised estimates include on-costs @ 23.5%

2007/08 Month 5 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variances Highlighted at Month 3 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variances highlighted at Month 5 £	Anticipated Outturn Variation <i>See Note 3</i> £	
Communications Portfolio								
Elections (PS)	MW	DCLG funding received in 2006/07 but new year budget has included this sum in error	(22,890)	11,630	11,630	10,890	10,890	
Print & Post Room (CP)	DL	Overspend on printing contract (problems of a flat rate contract)	327,000	15,780	63,000	39,960	90,000	
Legal Section (RP)	DL	Staff vacancy within team and a reduction in hours of one officer	309,970	(6,380)	(25,520)	(10,000)	(10,000)	
Member Services	DL	One existing post only being filled on a part time basis	178,800	(2,660)	(5,000)	(6,350)	(7,000)	
Chairman's Secretary (MW)	MW	This post is still vacant	13,410	(2,840)	(10,000)	(4,650)	(10,000)	
LIC Act 2003 (JT)	DL	Income from licences higher than budgeted level	(130,000)	0	0	(10,600)	(6,000)	
ICT (CP)	DL	Overspend on annual software costs	71,380	21,300	0	15,640	0	
ICT (CP)	DL	Redundancy costs associated with reducing staffing levels after loss of LED contract		0	0	13,000	33,000	
ICT (CP)	DL	Omission of Head of Service salary budget and only just finalised staffing rationalisation after loss of LED contract	527,970	26,750	107,000	50,000	71,200	
Customer Service Centre (CF)	MW	Relocation, redundancy costs and agency staff covering vacant posts	0	5,770	9,890	19,850	22,760	
Total over/(under) spend for Communications Portfolio					151,000	194,850		

Key:

	Major Concern (Significant budget overspend or shortfall in income)
	Worry (Minor budget overspend or reduction in expected income)
	Good (General underspend on expenditure budgets or income higher than anticipated)

2007/08 Month 5 - Variations for General Fund

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Communities Portfolio							
Home Safeguard (CM)	PJ	Predicted shortfall in income receipts	(294,660)	10,000	20,000	(910)	23,000
Environmental Protection Team (AE)	PJ	Legal fees for noise enforcement case and two relocation payments	0	0	0	16,760	15,000
Housing & General Health (MS)	PJ	Payments made for agency staff and staff relocations	0	0	0	6,670	9,500
Homeless Persons (DB)	PJ	Income may not achieve budgeted target	(211,810)	10,000	20,000	13,650	13,700
Housing & General Health (MS)	PJ	Contribution to Westcountry Energy Action	0	1,500	1,500	1,500	1,500
Total over/(under) spend for Communities Portfolio					41,500	62,700	

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Economy Portfolio							
Concessionary Fares Scheme (DP)	DP	Predicted outturn based on current usage of scheme	1,112,610	0	0	83,000	77,390
Head of Economic Development (IP)	DP	This post remains vacant	52,480	0	0	(5,720)	(36,330)
East Devon Business Centre (NH)	DP	ICT phone link required to provide managed service	0	0	0	860	6,000
Audit Section (TC)	DP	Using an agency worker to cover a current vacancy	110,730	3,410	13,580	4,560	13,580
Total over/(under) spend by Economy Portfolio					13,580	60,640	

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Environment Portfolio								
Refuse & Recycling (MR)	KH	Still awaiting exact timing of trial period	2,289,360	(314,220)	(132,190)	(190,150)	(130,000)	
Street Scene Management (MR)	KH	Monitoring Officer post and Finance Assistant post vacant	173,060	0	0	(19,330)	(43,000)	
Street Scene Engineering (MR)	KH	Waste Management Officer post vacant	210,970	0	0	(18,430)	(23,000)	
Beaches & Foreshore (BK)	DP	Compensation payment made relating to a boat licence	0	0	0	10,000	10,000	
Seafront Lighting (MB)	KH	Overspend on contractors	5,000	0	0	14,540	15,000	
Development Control (SB)	KH	A number of vacancies are proving difficult to recruit for.	838,100	(26,740)	(50,000)	(42,430)	(50,000)	
Development Control (SB)	KH	Income below budget at this stage in the year	(803,000)	40,970	0	44,290	60,000	
Development Control (SB)	KH	Expenditure on CAPs software licences	32,120	36,780	30,000	1,770	2,000	
Building Control (AT)	KH	Income from Building Control fees higher than budget	(572,000)	0	0	(31,310)	(40,000)	
Local Land Charges (NW)	KH	Fees payable to DCC are based on volume of searches, which as volumes far higher than estimated, so is the charge	71,070	(17,770)	6,000	310	6,000	
Local Land Charges (NW)	KH	Income above budget at this stage in the year	(425,000)	(10,470)	(40,000)	(12,740)	(40,000)	
Total over/(under) spend by Environment Portfolio					(186,190)	(233,000)		

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2007/08 Month 5 - Variations for General Fund

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Leisure Portfolio							
Sport Centres & Swimming Pools	PJ	Legal work carried out by Lawrence Graham to finalise the leases and assist LED with their compensation for loss of income	0	5,190	5,190	5,190	5,190
Total over/(under) spend by Leisure Portfolio					5,190	5,190	5,190
Resources Portfolio							
Council Tax & Housing Benefit (JC)	DP	Failed to accrue for the contribution to Exeter City Council for the payment of the training officer	0	14,100	14,100	14,100	14,100
Total over/(under) spend by Resources Portfolio					14,100	14,100	14,100
Miscellaneous							
		No variations to report	0				
Total over/(under) spend for Miscellaneous Items					0	0	0
Forecast variation from approved budget for 2007/08 on the General Fund			-	(177,900)	39,180	13,920	104,480

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Note 1. This column states the overall budget for the year for the specific area. The purpose being to give some context to the variance.
 Note 2. This column highlights the variation in budget calculated at Quarter 1 and month 4. A minus figure indicates a saving, a positive figure indicates an overspend.
 Note 3. This column predicts what the variance will be by the end of the financial year.
 Note 4. This column includes a comment on how the situation may be rectified, if applicable.

2007/08 Month 5 - Variations for General Fund

Officers Comments
<i>See Note 4</i>
This sum has been slightly offset by some savings within the cost centre
Significant problem caused by flat rate contract and greater spend on extras. This is being partially offset by increased postage revenue
Post now filled
Have only included part of this saving as officer may need to increase hours
Two honoraria have been paid to staff covering this vacancy
Provision has been included for some refunds
Expenditure for the remainder of 2007/08 will be constrained to budget
The redundancy payments shown above will begin to offset this salary position

2007/08 Month 5 - Variations for General Fund

Officers Comments <i>See Note 4</i>

This over spend relates to both the extension in the scheme and an increase in the number of trips across all routes within the district
This saving has been partially offset by a payment made in lieu of un-taken leave

2007/08 Month 5 - Variations for General Fund

Officers Comments <i>See Note 4</i>
Monitoring Officer post vacant for whole year and Finance Asst. for 4 months
This case was referred to the Ombudsman
Higher than anticipated costs of inspections & repairing lights at Exmouth and Seaton
Difficult to predict outturn so early in the year
These invoices were incorrectly coded - once transferred to correct service areas there will only be a slight overspend
Promotion of service generating increased revenue

2007/08 Month 5 - Variations for General Fund

Officers Comments <i>See Note 4</i>

2007/08 Month 5 - Variations for HRA

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Housing Business Unit	PJ	Housing Business Manager post still vacant - will be filled 5/11/07	241,550	(9,000)	(17,000)	(9,480)	(17,000)	
Housing Strategy Unit	PJ	Housing Projects Officer omitted from budget as it was vacant when budget was calculated	118,920	0	0	8,910	17,000	
Wardens	PJ	Extra Supporting People income being collected and back dated claim now made	(437,000)	0	0	(79,880)	(200,000)	
Forecast variation from approved budget for 2006/07				(9,000)	(17,000)	(80,450)	(200,000)	

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