

NONE IN 2005/06 AS YET!!!!!!!!!!!!!!!!!!!!!!

Appendix C

Additional Revenue Costs relating to Exec Board Reports agreed during 2004/05

General Fund	2004/05
Members SRA and basic allowance increased approved at Exec Board 10/3/04	£14,200
Reinstatement of Cemetery Grants (Revenue only) at Exec Board 16/6/04	£20,690
Restructure of Legal, Member Services and GIS at Exec Board 16/6/04	-£9,290
Restructure of Financial Services (Ctx, Housing Benefits & Cashiers) at Exec Bo:	£9,810
Total	<u><u>£35,410</u></u>

Housing Revenue Account	2004/05
Nil	

Notes:

All salary related revised estimates include on-costs @ 18%

2005/06 Month 7 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variances Highlighted at Month 6 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variances highlighted at Month 7 £	Anticipated Outturn Variation <i>See Note 3</i> £	Officers Comments <i>See Note 4</i>
Communications Portfolio								
ICT - Development (CP)	DL	Payment for officer relocation and recruitment advertising	0	7,800	7,800	7,800	7,800	
ICT - Development (CP)	DL	No budget set for subscription to Society of ICT Managers	0	5,350	5,350	5,350	5,350	
ICT - Development (CP)	DL	General overspend on printing and postage	236,710	0	0	40,000	40,000	Increased volumes due to Housing Stock Option, Leisure & Recycling. Xerox have taken on some stationary duties from ICT.
ICT - Development (CP)	DL	Overspend on staff travelling costs - estimate set too low	2,890	0	0	3,970	6,000	See comment below
ICT - Development (CP)	DL	Saving on stationery budget	10,000	(4,870)	(5,000)	(5,250)	(8,000)	Manager increasing the saving on this item to offset additional travelling costs
Committee Administration (DV)	DL	Saving due to maternity absence	198,300	(14,620)	(14,000)	(14,250)	(14,000)	
Committee Administration (DV)	DL	Printing underspend due to careful monitoring	62,110	(19,080)	(20,000)	(19,250)	(20,800)	Using less coloured copies
Licencing Section (JT)	DL	Underspend on salaries	159,350	(12,340)	(10,000)	(11,680)	(10,000)	Fewer temps required to introduce new liquor licencing legislation
Crisis Information Service (SC)	DL	System no longer required as Home Safeguard are now performing the role	3,400	0	0	(1,700)	(3,400)	
Human Resources (KJ)	DL	Independent consultant fees to cover dispute	0	4,000	4,000	4,000	4,000	
Payroll (KJ)	DL	Due to vacancies within the section advertising and agency staff costs will be incurred	0	8,000	8,000	10,800	10,800	
Legal Services (RP)	DL	Legal fees higher than budget	35,000	8,200	5,000	5,000	0	Planning fees had been miscoded to Legal
Elections (MW)	MW	By-Election costs for District Elections	0	0	6,000	3,920	3,420	Some of these costs are recoverable
Total over/(under) spend for Communications Portfolio						(12,850)	21,170	

2005/06 Month 7 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variations Highlighted at Month 6 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variations highlighted at Month 7 £	Anticipated Outturn Variation <i>See Note 3</i> £	Officers Comments <i>See Note 4</i>
Communities Portfolio								
Home Safeguard (CM)	PJ	Overspend on employees	181,130	0	0	18,050	18,000	This will be strictly monitored by Head of Service
Home Safeguard (CM)	PJ	Additional revenue from new business	(179,290)	0	0	(16,510)	(20,000)	
Environmental Health (PM)	PJ	Butcher's Licence Income	(5,360)	2,680	5,000	3,030	5,000	This licence has been repealed by statutory instrument. Therefore, no income will be rec'd this year or after
Total over/(under) spend for Communities Portfolio					5,000	3,000		
Economy Portfolio								
Car Parks (AJ)	DP	Income from permits is down - however, this is being compensated by additional revenue from ticket sales	(2,250,000)	0	0	0	0	Increased revenue from ticket sales has offset the 17% reduction in permit sales
Accountancy and Income & Payments (AJ)	DP	Requirement of agency staff due to a staff vacancy and introduction of new finance system	0	0	0	22,500	25,000	Agency staff were required to help with final accounts and invoice processing
Property & Economic Development (IP)	DP	2 staff vacancies within this section which have remained unfilled for most of financial year (econ. development/tourism)	441,580	0	0	(31,000)	(45,000)	
Total over/(under) spend by Economy Portfolio					0	(20,000)		

Key:

	Major Concern (Significant budget overspend or shortfall in income)
	Worry (Minor budget overspend or reduction in expected income)
	Good (General underspend on expenditure budgets or income higher than anticipated)

2005/06 Month 7 - Variations for General Fund

Appendix A

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variations Highlighted at Month 6 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variations highlighted at Month 7 £	Anticipated Outturn Variation <i>See Note 3</i> £	Officers Comments <i>See Note 4</i>
Environment Portfolio								
Flood Prevention (MR)	KH	Provision has been made for a revenue contribution to support the capital costs of the flood defence scheme at Musbury	0	0	33,000	0	33,000	
Grounds Maintenance (SR)	KH	Increased costs of hiring skips	21,390	0	0	11,540	20,000	
Street Scene Management (MR)	KH	Legal fees for out of court settlement made to ex-employee	0	0	0	21,500	21,500	
Public Conveniences (MR)	KH	Four public toilets have been removed from business rating	63,500	0	(25,810)	0	(25,810)	
Public Conveniences (MR)	KH	Additional income received from Town/Parish Councils	797,910	0	(40,000)	0	(40,000)	
Local Land Charges (NW)	KH	Income from Land Charges is falling significantly due to stagnation of house sales and increased private competition	(475,000)	1,850	100,000	7,550	55,000	Revised annual deficit
Local Land Charges (NW)	KH	Payment to DCC based on number of searches	72,000	(14,520)	(12,000)	(9,640)	(10,000)	
Development Control (KL)	KH	Provision has been made for a significant compensation sum	0	0	130,000	0	130,000	
Development Control (KL)	KH	Planning Delivery Grant higher than estimated	(147,910)	(96,260)	(96,260)	(96,260)	(96,260)	
Development Control (KL)	KH	Planning deposit fees exceeding budget due to significant increase in the charges structure agreed nationally	(637,650)	(100,000)	(200,000)	(100,000)	(200,000)	
Total over/(under) spend by Environment Portfolio					(111,070)	(112,570)		
Leisure Portfolio								
Folk Festival (DP)	PJ	No budget provision made for the Festival in 2005/06	0	4,600	4,600	4,600	4,600	Costs of security guards
Water Safety (DP)	PJ	Jet ski marker posts were positioned without any budget	0	3,300	3,300	3,300	3,300	
Total over/(under) spend by Leisure Portfolio					7,900	7,900		

2005/06 Month 7 - Variations for General Fund

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Resources Portfolio								
Council Tax (JC)	DP	Overspend on Overtime, Agency Staff and Girobank Payments	0	8,810	8,810	8,810	8,810	See comment below
Council Tax (JC)	DP	Saving on staff related costs due to vacant posts	445,320	(17,110)	(35,000)	(17,110)	(35,000)	These savings will be used to offset the overtime, agency payments and contractors costs associated with office moves referred to below. It is still estimated that this area will spend at or below budget in 2005/06
Housing Benefits (JC)	DP	Saving on staff related costs due to vacant posts	697,950	(12,640)	(31,000)	(12,640)	(31,000)	
Housing Benefits (JC)	DP	Staff Overtime Payments & Agency Staff Payments	0	41,270	41,270	41,270	41,270	See comment above
Council Tax (JC)	DP	Pension Fund Strain	0	7,100	7,100	7,100	7,100	No budget was provided as this was to be paid in 2006/07 as post-holder left early than anticipated
Housing Benefits (JC)	DP	Staff Relocation Costs	0	12,000	12,000	12,000	12,000	See comment above
New CT & HB Service (JC)	DP	Contractor payments incurred for office moves	0	24,000	24,000	24,000	24,000	See comment above
Housing Benefits (JC)	DP	Additional HB Administration Subsidy	0	(30,000)	(30,000)	(30,000)	(30,000)	
Total over/(under) spend by Resources Portfolio					(2,820)	(2,820)	(2,820)	
Miscellaneous								
Second Homes Contribution	DP	Additional sum required to match Devon County Council's contribution to affordable housing in the East Devon area	24,180	0	27,000	0	27,000	
Investment Interest	DP	The need for internal borrowing has been far lower than anticipated.	(950,000)	0	0	(225,000)	(225,000)	Due to the under performance of the external fund and the increasing need for borrowing in the last 2 years a very prudent estimate was set.
Transfer required from balances	DP	Figure required to balance the 2005/06 budget position	116,830	0	(116,830)	0	(116,830)	
Total over/(under) spend for Miscellaneous Items					(89,830)	(314,830)	(314,830)	
Forecast variation from approved budget for 2005/06 on the General Fund			-	(182,480)	(203,670)	(324,200)	(418,150)	

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Note 1. This column states the overall budget for the year for the specific area. The purpose being to give some context to the variance.
 Note 2. This column highlights the variation in budget calculated at Quarter 1 and month 4. A minus figure indicates a saving, a positive figure indicates an overspend.
 Note 3. This column predicts what the variance will be by the end of the financial year.

2005/06 Month 7 - Variations for General Fund

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variances Highlighted at Month 6 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variances highlighted at Month 7 £	Anticipated Outturn Variation <i>See Note 3</i> £	Officers Comments <i>See Note 4</i>
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Note 4. This column includes a comment on how the situation may be rectified, if applicable.

2005/06 Month 7 - Variations for General Fund

Movement in Position since Month 6
No change
No change
Worsened
Worsened
Improved
No change
Improved
No change
Improved
No change
Worsened
Improved
Improved
Worsened

2005/06 Month 7 - Variations for General Fund

Movement in Position since Month 6

Worsened
Improved
No change
Improved

No change
Worsened
Improved
Improved

2005/06 Month 7 - Variations for General Fund

Movement in Position since Month 6
No change
Worsened
Worsened
No change
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Improved
Worsened
No change
No change
No change
Improved
No change
No change
No change

2005/06 Month 7 - Variations for General Fund

Movement in Position since Month 6
No change
No change
No change
No change
No change
No change
No change
No change
No change
No change
No change
Worsened

2005/06 Month 7 - Variations for General Fund

<p>Movement in Position since Month 6</p>

2005/06 Month 7 - Variations for HRA

Service (Budget Officer)	Director	Issue	Original Budget <i>See Note 1</i> £	Variations Highlighted at Month 6 <i>See Note 2</i> £	Anticipated Outturn Variation <i>See Note 3</i> £	Variations highlighted at Month 7 £	Anticipated Outturn Variation <i>See Note 3</i> £	Officers Comments <i>See Note 4</i>	Movement in Position since Month 6
Stock Option Appraisal (JG)	PJ	Payment of additional consultant fees	67,850	23,000	23,000	24,100	24,100	It is anticipated that these costs are likely to increase further as the process is taking longer than anticipated	Worsened
Responsive Maintenance (AG)	PJ	Current spend is below budget but it is estimated that more schemes will be progressed in the 2nd half of 2005/06	886,900	(42,700)	0	(63,000)	0		No change
Programmed Maintenance (AG)	PJ	Gas appliance servicing has exceeded budget by £24,100. However, dampness eradication and path repairs are £20,400 and £22,200 below budget respectively. Spend to budget for 2005/06 is still estimated.	252,000	(17,300)	0	(18,500)	0		No change
Major Repairs (AG)	PJ	Costs to September are £205,000 over budget, mainly due to expenditure early in the year on contracts for modernisation, central heating and re-roofing. Electrical updating work is £78,000 below budget. An overall overspend is not anticipated.	2,361,230	0	0	127,000	0		No change
Special Works (AG)	PJ	Costs are £245,000 below budget. Work on the insulation programme to bring homes into line with the decent Homes Standard has not yet started. The fencing, wll renewal and floor replacement programmes have incurred little expenditure yet.	556,000	0	0	(245,000)	0		No change
Forecast variation from approved budget for 2005/06					23,000		24,100		Worsened

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