

Date: 11 January, 2005  
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To: Members of the Environment Overview Committee  
Other Members of the Council for Information  
Chief Executive  
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Dear Sir/Madam

## **Environment Overview Committee**

**Thursday 20 January 2005 at 6:30pm**

The above meeting will be held in the Council Chamber, Knowle, Sidmouth to consider the matters detailed on the agenda below.

**\*Members are requested to bring with them the Draft Revenue & Capital Estimates booklet that was circulated with the Executive Board agenda.**

**Would Members please retain the papers in respect of the Service Plans (agenda item 6 refers) as these will be considered at the meeting of the Executive Board on 9 February 2005.**

Yours faithfully

MARK WILLIAMS

Chief Executive

Members of the public are welcome to attend this meeting when items listed under Part A of the agenda are being considered. For the benefit of Councillors and members of the public a hearing loop system will be in use in the Council Chamber.

## **AGENDA**

### **Part A**

- |   | <b>Page/s</b> |
|---|---------------|
| 1. To confirm the minutes of the meeting of the Environment Overview Committee held on 9 December 2004.                                     | 3 - 6         |
| 2. To receive any apologies for absence.  |               |
| 3. To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances. |               |

(Note: such circumstances need to be notified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting.)

4. To agree any items to be dealt with after the public (including the press) have been excluded. The items which the officers recommend should be dealt with in this way are shown under Part B of the agenda.
5. Decisions made by the Executive Board called in by Members for scrutiny in accordance with the Overview Procedure Rules under Part 4 of the Constitution. (There are no items which have been identified).
6. Service Plans 2005/08 Policy Manager 7 – 30  
(Planning  
Service  
Plan to  
follow)
7. Draft Revenue and Capital Estimates 2005/06 Corporate Director - Economy 31 – 40 &  
booklet\*

### Matters Raised by Members

Members of the Environment Overview Committee are invited to notify the Chairman of matters they wish to discuss. These will be listed in the order they are received on this section of the agenda papers. At the meeting, the Committee will be invited to vote for up to three items to be considered at a future meeting.

There are none.

### **Members remember!**

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.