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To: The Chairman and Members of the Executive Board  
Other Members of the Council for information  
Chief Executive  
Corporate Directors

Dear Sir/Madam

**Executive Board, Wednesday, 27 October 2004 at 5.30 pm**

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board are welcome to attend as observers.

**Would Members please bring to the meeting the Playing Pitches Strategy and the report of the Playing Pitches Task and Finish Forum circulated with the agenda of the Communities Overview agenda of 6 October 2004**

Yours faithfully

MARK WILLIAMS

Chief Executive

**AGENDA**

**Part A**

- 1 To confirm the minutes of the meeting of the Executive Board held on 29 September 2004, previously circulated.
- 2 To receive any apologies
- 3 To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting)

4 To agree any items to be dealt with after the public (including the press) have been excluded. The item which the Officers recommend should be dealt with in this way is shown under Part B of the agenda.

**Page/s**

5 To note the contents of the Forward Plan for the period 1 November 2004 to 28 February 2005 4-6

6 Matters referred to the Executive Board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution (no items have been put forward).

7 Investec, East Devon District Council’s fund manager, to present half year figures and comment on anticipated performance – Executive Board minute 35 of 28.7.04 refers.

**Key Decisions**

8	Playing Pitches Strategy (Provision of Recreational Land in Honiton)	Head of Leisure and Lifestyles	7-8 +booklet* & report
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\*The booklet and report of the Playing Pitches Task and Finish Forum, circulated with the agenda of the Communities Overview Committee meeting of the 6 October 2004.

**Matters for Decision**

9	Financial Management, Income Management and Human Resources and Payroll Systems implementation	Head of Finance	9-13
10	Revenue and Capital Monitoring Report 2004/05 – Month Five (August)	Financial Services Manager	14-34
11	Exeter and Heart of Devon Economic Development Strategy	Economic Development Manager	35-36 +booklet
12	Disabled facilities grants	Head of Environmental Health and Health Equalities	37-39
13	Independent Remuneration Panel – remit	Corporate Director – Economy	40-42

14 **The Vice-Chairman of the Board to move the following:-**

“that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed”.	42
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## **Matters for Decision – Exempt Information**

15	Sale of former outdoor swimming pool site, Exmouth Seafront	Para 9 Schedule 12A – negotiation of terms for a contract	Head of Economic Development & Property	43-45
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### **Members Remember!**

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest, as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.