

Date: 26 August 2005  
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Our Reference: DV



To: The Chairman and Members of the Executive Board  
Other Members of the Council for information  
Chief Executive  
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Dear Sir/Madam

**Executive Board, Wednesday, 7 September 2005 at 5.30 pm**

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board are welcome to attend as observers.

Yours faithfully

MARK WILLIAMS

Chief Executive

**Members of the public are welcome to attend this meeting when items listed under Part A of the agenda are being considered. For the benefit of Councillors and members of the public a hearing loop system will be in operation in the Council Chamber.**

**AGENDA**

**Part A**

- |   |  | Page/s |
|---|--|--------|
| 1 | To confirm the minutes of the meeting of the Executive Board held on 20 July 2005 (attached).  | 4-12   |
| 2 | To receive any apologies for absence.  |        |
| 3 | To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances. |        |

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting)

- |   |  |       |
|---|--|-------|
| 4 | To agree any items to be dealt with after the public (including the press) have been excluded. The items which Officers recommend should be dealt with in this way are shown under Part B of the agenda.   |       |
| 5 | To note the contents of the Forward Plan for the period 1 September to 31 December 2005  | 13-15 |
| 6 | Matters referred to the Executive Board by the Overview or Scrutiny Committees or the Council for re-consideration in accordance with the Overview/Scrutiny Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution. No items have been put forward. |       |
| 7 | To note or take appropriate action in respect of the report from the Special Corporate Overview Committees held on 18 August 2005. This meeting was held to consider the new refuse/recycling contract – agenda item 17 refers.  | 16-19 |

### **Matters for Decision**

- |    |   |                                       |                    |
|----|---|---------------------------------------|--------------------|
| 8  | Quarterly monitoring of performance – First Quarter 2005/06   | Corporate Director – Central Services | 20-51              |
| 9  | Policy Updates: Organisational Development, Training & Development, Redundancy Payments, and Home Working | Head of Organisational Development    | 52-54<br>+booklet* |
| 10 | Policy Update: Street Name and Numbering  | Head of ICT                           | 55-56<br>+booklet* |
| 11 | Right to Buy – changes to the scheme  | Head of Housing and Social Inclusion  | 57-72              |
| 12 | South West Regional Housing Strategy 2005 – 2016  | Head of Housing and Social Inclusion  | 73-80              |
| 13 | Coast Protection at Exmouth – Esplanade and Beach Gardens   | Corporate Director - Environment      | 81-82              |
| 14 | Musbury Flood Alleviation Scheme  | Corporate Director - Environment      | 83-85              |
| 15 | Standing Orders Exemptions: Selection of computer hardware and software for e-government projects         | Head of ICT                           | 86-104             |

\*Attached for members of the Executive Board. A copy has also been placed in the Members' Area.

- |    |   |     |
|----|---|-----|
| 16 | <b>The Vice-Chairman of the Board to move the following:-</b>   | 104 |
|    | “that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the descriptions set out on the agenda, is likely to be disclosed”. |     |

**Key decision**

17	Conclusions of the Refuse and Recycling contract evaluation	Para 9 Schedule 12a – Negotiations of terms for a contract	Head of Streetscene/ Corporate Director - Environment	105-109
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**Members Remember!**

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest, as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.