

Date: 31 January 2005
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To: The Chairman and Members of the Executive Board
Other Members of the Council for information
Chief Executive
Corporate Directors

Dear Sir/Madam

Executive Board, Wednesday, 9 February 2005 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board are welcome to attend as observers.

Would Members please bring the draft Revenue and Capital Estimates 2005/06 booklet and the Service Plans relevant to all four Overview Committees with them to the meeting.

Yours faithfully

MARK WILLIAMS

Chief Executive

Members of the public are welcome to attend this meeting when items listed under Part A of the agenda are being considered. For the benefit of Councillors and members of the public a hearing loop system will be in operation in the Council Chamber.

AGENDA

Part A

- | | | Page/s |
|---|--|---------------|
| 1 | To confirm the minutes of the meeting of the Executive Board held on 17 January 2005. | 4-13 |
| 2 | To receive any apologies for absence. | |
| 3 | To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances. | |

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting)

4	To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda.		
5	To note the contents of the Forward Plan for the period 1 February to 31 May 2005		14-16
6	Matters referred to the Executive Board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution (no items have been put forward).		
7	To note or take appropriate action in respect of the following reports from the Overview Committees:		
	Strategic Overview	25 January 2005	17-20
	Environment Overview	9 December 2004	21-24
		20 January 2005	25-29
	Economy Overview	26 January 2005	30-32
	Communities Overview	19 January 2005	33-35

Key Decisions

8	Draft Refuse and Recycling Contract – to note recommendations following consultation with Chairmen of Overview Committees and Councillors M Green and A Wilkinson	Corporate Director – Environment/ Head of Streetscene Services	To follow
9	Supporting People – Five Year Strategy	Head of Housing and Social Inclusion	36-38
10	Revenue and Capital Estimates 2005/06	Corporate Director – Economy	39-52

Matters for Decision

11	Service Plans 2005/08	Policy Manager	53-55
12	Adoption of Treasury Management Strategy for 2005/06	Financial Services Manager	56-57
13	Revenue and Capital Monitoring report 2004/05 – month nine (December)	Financial Services Manager	58-62
14	Public Entertainment Licensing - Proposed Fee Increases	Licensing Manager	63-75
15	Devon Improvement Programme	Policy Manager	76-78
16	Freedom of Information Act – update on implementation	Policy Manager	79-80

17	Delegations and Committee terms of reference for housing functions	Head of Legal and Member Services	81-83
18	Declaration on Climate Change	Corporate Director - Environment	84-87
19	Programme of Council, Executive and Committee Meetings 2005/06	Head of Legal and Member Services	88-90
20	Exmouth: Play area – the Crescent, Littleham	Head of Housing and Social Inclusion	91-93
21	East Devon New Community – Selection of Name	Head of Planning and Countryside Services	94-95
22	To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda.		95

Matters for Decision – Exempt Information

23	Sale of Land at Pound Lane, Exmouth	Para 9 Schedule 12a – Negotiations of terms for a contract	Senior Estates Surveyor	96-104
24	Poltimore House – Urgent Works Notice	Para 13 Schedule 12a – relating to proposed Notice	Head of Planning and Countryside Services	105-107

Members Remember!

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest, as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.