

Date: 28 February 2005
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To: The Chairman and Members of the Executive Board
Other Members of the Council for information
Chief Executive
Corporate Directors

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Dear Sir/Madam

Executive Board, Wednesday, 9 March 2005 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board are welcome to attend as observers.

Yours faithfully

MARK WILLIAMS

Chief Executive

Members of the public are welcome to attend this meeting when items listed under Part A of the agenda are being considered. For the benefit of Councillors and members of the public a hearing loop system will be in operation in the Council Chamber.

AGENDA

Part A

Page/s

- 1 To confirm the minutes of the meeting of the Executive Board held on 9 February 2005 – previously circulated.
- 2 To receive any apologies for absence.
- 3 To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting)

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| 4 | To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda. | | |
| 5 | To note the contents of the Forward Plan for the period 1 March to 30 June 2005 | | 4-6 |
| 6 | Matters referred to the Executive Board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution (no items have been put forward). | | |

Matters for Decision

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|----|---|---------------------------------|-------------------|
| 7 | Revenue and Capital Monitoring report 2004/05 – month ten (January) | Financial Services Manager | 7-12 |
| 8 | Quarterly monitoring of performance – third quarter 2004/05 | Policy Manager | 13-27 |
| 9 | Audit Commission report – Financial Management 2004.05 | Corporate Director - Economy | 29-31 |
| 10 | Private Hire and Hackney Carriage Licensing – proposed fee increases | Licensing Manager | 32-37 |
| 11 | Cemetery charges – proposed fee increases | Licensing Manager | 38-43 |
| 12 | Annual report on Countryside Service's Framework for Action 2003-2008 | Countryside Manager | 44-63 |
| 13 | Great Trees of East Devon initiative | Countryside Manager | 64-66 |
| 14 | East Devon Local Development Scheme | Policy and Conservation Manager | 67-70
+booklet |
| 15 | Tipton St John Village Design Statement | Policy and Conservation Manager | 71-73* |
| 16 | To receive a presentation on the Contact Solution Options Assessment relevant to the Customer Access Strategy | Head of ICT | |

*Design Statement attached for Members of the Executive Board. A copy is also available in the Members' Area.

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| To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda. | 73 |
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PART B

Matters for Decision – Exempt Information

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|----|-------------------------------------|--|----------------------------------|-------|
| 17 | Sale of Land at Pound Lane, Exmouth | Para 9 Schedule 12a – Negotiations of terms for a contract | Head of Development and Property | 74-79 |
|----|-------------------------------------|--|----------------------------------|-------|

PART B (continued)

Matters for Decision – Exempt Information (continued)

18	Standing Orders exemptions: The Crescent Play Area, Exmouth	Para 10 Schedule 12a – identity of tenderer for a contact	Head of Streetscene/ Corporate Director – Environment	80-82
19	Standing Orders exemptions: Extension of Electrical Maintenance Contract.	Paras 9 and 10 Schedule 12a – relating to contracts	Corporate Director – Communities	83-86

Members Remember!

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest, as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.