

Date: 11 July 2005  
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Our Reference: DV



To: The Chairman and Members of the Executive Board  
Other Members of the Council for information  
Chief Executive  
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Heads of Service

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Dear Sir/Madam

**Executive Board, Wednesday, 20 July 2005 at 5.30 pm**

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board are welcome to attend as observers.

Yours faithfully

MARK WILLIAMS

Chief Executive

**Members of the public are welcome to attend this meeting when items listed under Part A of the agenda are being considered. For the benefit of Councillors and members of the public a hearing loop system will be in operation in the Council Chamber.**

**AGENDA**

**Part A**

**Page/s**

- 1 To confirm the minutes of the meeting of the Executive Board held on 15 June 2005 (previously circulated).
- 2 To receive any apologies for absence.
- 3 To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting)

4	To agree any items to be dealt with after the public (including the press) have been excluded. There are no items which Officers recommend should be dealt with in this way.		
5	To note the contents of the Forward Plan for the period 1 July to 31 October 2005		4-6
6	Matters referred to the Executive Board by the Overview or Scrutiny Committees or the Council for re-consideration in accordance with the Overview/Scrutiny Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution. No items have been put forward.		
7	To receive and note a petition of nearly 10,500 signatures expressing opposition to an initial consultation proposal for a major convenience store led development in the area of the Estuary site.		
8	To receive and consider the Local Government Ombudsman Annual Letter 2004/05 in respect of complaints received against the Council, decisions on complaints and action taken by the Council and its complaint handling procedure.		7-14
9	To confirm the urgent decision taken by the Chief Executive in respect of the imposition of a charge to householders for the treatment of rats in domestic premises (£20 including VAT for each treatment) and the extension of the current pest control contract until 31 October 2006 (with the Council's Standing Orders being varied to provide for this).		15-17

### Key Decision

10	Consideration of the future of the Manor Pavilion (Sidmouth)	Head of Economy and Property Services	18-29
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### Matters for Decision

11	Medium Financial Plan	Financial Services Manger	30-39
12	Revenue and Capital budget monitoring – Quarter One	Financial Services Manager	40-42
13	Car Parking Charges – reserved spaces	Corporate Director - Economy	43-46
14	Monitoring of performance – fourth quarter and end of year 2004/05	Policy Manager	47-68 + Apps*
15	Economic Development and Property Services	Corporate Director - Economy	69-71
16	Criminal Justice and Police Act 2001 – The Local Authorities (Alcohol Consumption in Designated Places) Regulations 2001	Head of Legal and Member Services	72-74

- Attached for Board members

17	Corporate and employment policy updates	Head of Organisational Development	75-90
18	Update on the implementation of the Freedom of Information Act	Policy Manager	91-92
19	Exemptions to Standing Orders	Housing Contract Services Manager	93-94

**Members Remember!**

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest, as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.