

Date: 7 June 2004
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Our Reference:

To: The Chairman and Members of the Executive Board
Other Members of the Council for information
Chief Executive
Corporate Directors

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Dear Sir/Madam

Executive Board, Wednesday, 16 June 2004 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board are welcome attend as observers.

Would Members please bring to the meeting:

- the draft policies/procedures (Disciplinary, Absence Management, Equality and Diversity, e-Mail and Mobile Phone) included in the agenda of the Strategic Overview Committee of 1 June 04.**
- The Revenue and Capital Outturn Report for 2003/04 previously circulated to all Members.**

Yours faithfully

MARK WILLIAMS

Chief Executive

AGENDA

Part A

		Page/s
1	To confirm the minutes of the meeting of the Executive Board held on 12 May 2004 (attached).	4-8
2	To receive any apologies.	
4	To agree any items to be dealt with after the public (including the press) have been excluded. There is one report which the Officers recommend should be dealt with in this way.	
5	To note the contents of the Forward Plan for 1 June 2004 to 30 September 2004	9-11

6	Matters referred to the Executive Board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution		
7	To note or take appropriate action in respect of the following reports from the Overview Committees:		
	Strategic Overview	1 June 2004	12-14
	Environment Overview	3 June 2004 (to follow)	
	Economy Overview directly to Council due to time scale)	15 June 2004 (to be referred	
	Communities Overview (Special meeting)	18 May 2004	15-17
		9 June 2004 (to follow)	
8	To note the Communities and Strategic Overview Committees draft work programmes 2004/05.		18,19

Key Decisions

9	East Devon Local Plan Public Inquiry	Policy and Conservation Manager	20-23
10	Pennington Point/Salcombe Hill Cliffs – further action following receipt of the appropriate assessment (required by the Habitats Regulations)	Chief Executive	24-32
11	Enabling more affordable housing in East Devon	Head of Housing and Social Inclusion	33-40

Matters for Decision

12	To consider the revised recommendations for parliamentary constituencies in Devon, Plymouth and Torbay and to decide whether to make any representations to the Boundary Commission for England about these revised recommendations. A map showing the revised recommendations will be on display at the meeting. A copy of the Boundary Commission report 'A local inquiry for Devon, Plymouth and Torbay' has been deposited in the Members' Area for your information.	Chief Executive	41-43
13	Revenue and Capital Outturn Report for 2003/04	Financial Services Manager	44-50 + booklet previously circulated
14	Treasury Management Performance 2003/04	Financial Services Manager	51-55
15	Performance Management Framework	Corporate Director – Central Services	56-79

16	Working Towards Level 1 of the Equality Standard	Head of Legal and Member Services	80-93
17	Corporate and employment policy up-dates	Head of Organisational Development	94-96
18	Honiton: Battishorne Kickabout area and Community Centre Site	Head of Planning and Countryside Services	97-101
19	Reinstatement of Cemetery Grant Funding	Financial Services Manager	102-104
20	The Vice-Chairman of the Board to move the following:-		104
	“that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description(s) set out on the agenda, is likely to be disclosed”.		
21	Proposed ICT Service Restructure	Para 1 Schedule 12A – information relating to particular employees	Corporate Director – Central Services/ Head of ICT 105-109

Members Remember!

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest, as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.