

Date: 20 September 2004
Contact name: Diana Vernon/Janet Wilson
Contact number: 01395 517541/517540
E-mail: dvernon@eastdevon.gov.uk
jwilson@eastdevon.gov.uk



Our Reference:

East Devon District Council
Knowle
Sidmouth
Devon
EX10 8HL

To: The Chairman and Members of the Executive Board
Other Members of the Council for information
Chief Executive
Corporate Directors

DX 48705 Sidmouth

Tel: 01395 516551
Fax: 01395 517507

www.eastdevon.gov.uk

Dear Sir/Madam

Executive Board, Wednesday, 29 September 2004 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board are welcome to attend as observers.

Would Members please bring to the meeting the ENCAMS People and Places Partnership Action Plan which was circulated with the agenda of the 16 September 2004 meeting of the Environment Overview Committee.

Yours faithfully

MARK WILLIAMS

Chief Executive

AGENDA

Part A

Page/s

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| 1 | To confirm the minutes of the meeting of the Executive Board held on 8 September 2004. | 5 – 10 |
| 2 | To receive any apologies | |
| 3 | To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances. | |

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting).

4	To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda.		
5	To note the contents of the Forward Plan for the period 1 October 2004 to 31 January 2005		11 - 13
6	Matters referred to the Executive Board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution		
7	To note or take appropriate action in respect of the following reports from the Overview Committees:		
	Strategic Overview	21 September 2004	To follow
	Environment Overview	8 July 2004	14 – 18
		12 August 2004	19 – 22
		16 September	To follow
	Economy Overview	13 July 2004	23 – 25
		15 September 2004	To follow
	Communities Overview	7 July 2004	26 – 27
	Joint Overview	22 September 2004	To follow
8	To consider the report of the meeting of the Folk Festival Working Party held on 15 September 2004		28 – 29

Key Decisions

9	Seaton Re-generation – summary of public responses	Corporate Director – Environment	30 – 40
10	Ratification of Municipal Waste Strategy for Devon	Head of Streetscene Services	41 – 43 +booklet*
11	Results of the Consultation on East Devon’s Waste Strategy	Head of Streetscene Services	43 – 44 +booklet
12	Maintaining a clean and safe environment – an improvement plan	Corporate Director - Environment	45 – 50
13	ENCAMS: People and Places Partnership Action Plan (as part of the Maintaining a clean and safe environment improvement plan).	Head of Streetscene Services	51 – 52 +booklet previously circulated
14	Medium Term Financial Plan – 2005/06 to 2007/08	Financial Services Manager	53 – 67
15	Service Prioritisation (linked to Medium Term Financial Plan process)	Head of Finance	68 – 78

*The Municipal Waste Strategy for Devon ‘Don’t let Devon go to waste’ is attached for Members of the Executive Board. Also a copy of the Strategy has been placed in the Members’ Area.

Matters for Decision

16	Proposals for the regeneration of Exmouth	Corporate Director – Environment	79 – 94
17	Local Government Ombudsman: Annual Letter 2003/04	Chief Executive	95 – 97
18	Performance monitoring 2004/05	Policy Officer	98 – 102
19	Independent Inquiry to advise on Council Tax Reform	Corporate Director – Economy	103- 110
20	Non-Domestic Rates: Small Business Rate Relief Scheme	Corporate Director - Economy	111 - 114
21	Non-Domestic Rates: Rural Settlement Rate Relief – review of settlement list.	Corporate Director - Economy	115 – 118
22	Revenue & Capital monitoring report 2004/05 – month 4	Financial Services Manager	119 - 127
23	Corporate and employment policy updates	Head of Organisational Development	128 - 153
24	Development Control Improvement Strategy	Head of Planning and Countryside Services	To follow
25	East Devon Draft Local Development Scheme	Policy and Conservation Manager	154 – 179
26	Exmouth: Proposed extension to the Withycombe Valley Park at Hill Crest School	Policy and Conservation Manager	180 – 183
27	Colyton: disposal of land at Road Green for redevelopment	Head of Economic Development and Property	184 - 188
28	The Vice-Chairman of the Board to move the following:- “that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the descriptions set out on the agenda, is likely to be disclosed”.		188

Part B

Key Decision – Exempt Information

29	Implementation of the Licensing Act 2003	Para 1 Schedule 12A – information relating to particular employees	Head of Legal and Member Services	189 – 197
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Matters for Decision – Exempt Information

30	Housing Benefits establishment	Para 1 Schedule 12A – information relating to particular employees	Corporate Director – Economy	198 – 200
31	East Devon Sports Centres – duty management arrangements	Para 1 Schedule 12A – information relating to particular employees	Head of Leisure and Lifestyles	201 – 208
32	Leisure, Countryside and Cultural Development structure	Para 1 Schedule 12A – information relating to particular employees	Corporate Director - Communities	209 - 213

Members Remember!

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest, as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.