

Date: 27 August 2004
Contact name: Diana Vernon
Contact number: 01395 517541
E-mail: dvernon@eastdevon.gov.uk



Our Reference:

To: The Chairman and Members of the Executive Board
Other Members of the Council for information
Chief Executive
Corporate Directors

East Devon District Council
Knowle
Sidmouth
Devon
EX10 8HL
DX 48705 Sidmouth
Tel: 01395 516551
Fax: 01395 517507

Dear Sir/Madam

www.eastdevon.gov.uk

Executive Board, Wednesday, 8 September 2004 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board are welcome to attend as observers.

Would Members please bring to the meeting the draft Housing Strategy Statement 2004/07 which was circulated to all Councillors with the Communities Overview Committee agenda in May. Spare copies will be available at the meeting or alternatively, the document is available in the Members' Area and on the Council's web site.

A full colour version of the Budleigh Salterton Design Statement is available in the Members' Area as are copies of the Widworthy and Dunkeswell Parish Plans.

Yours faithfully

MARK WILLIAMS

Chief Executive

AGENDA

Part A

		Page/s
1	To confirm the minutes of the meeting of the Executive Board held on 28 July 2004.	4-11
2	To receive any apologies	
3	To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.	

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting).

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| 4 | To agree any items to be dealt with after the public (including the press) have been excluded. The item which the Officers recommend should be dealt with in this way is shown under Part B of the agenda. | |
| 5 | To note the contents of the Forward Plan for the period 1 September to 31 December 2004 | 12-14 |
| 6 | Matters referred to the Executive Board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution | |

Key Decisions

- | | | | |
|---|--------------------------------------|--------------------------------------|-------|
| 7 | Housing Strategy Statement 2004-2007 | Head of Housing and Social Inclusion | 15-27 |
| 8 | Job Evaluation Proposal | Head of Organisational Development | 28-30 |

Matters for Decision

- | | | | |
|----|--|---|-------|
| 9 | Performance monitoring 2004/05 | Policy Manager | 31-34 |
| 10 | General User Satisfaction Survey 2003/04 | Policy Manager | 35-37 |
| 11 | Home Safeguard – Marketing Plan | Head of Housing and Social Inclusion | 38-48 |
| 12 | Honiton - Battishorne Kickabout area and Community Centre Site | Corporate Director – Environment | 49-50 |
| 13 | Budleigh Salterton Cricket Club – National Lottery Partnership Funding | Head of Leisure and Lifestyles | 51-52 |
| 14 | Sidmouth Cemetery – Proposed Extension | Licensing Manager | 53-58 |
| 15 | *Budleigh Salterton Town Design Statement | Head of Planning and Countryside Services | 59-66 |
| 16 | **Dunkeswell Parish Plan | Head of Planning and Countryside Services | 67-68 |
| 17 | **Widworthy Parish Plan | Head of Planning and Countryside Services | 69-70 |

* The recommendations of the Design Statement are attached to the report. A full colour copy of the Statement has been left in the Members' Area for your information.

**The Parish Plans have been circulated to Members of the Executive Board and Ward Members.

18 **The Vice-Chairman of the Board to move the following:-**

“that under Section 100(A) (4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description set out on the agenda, is likely to be disclosed”. 70

19	Exmouth: Withycombe Village Road – Affordable Housing	Para 7 Schedule 12A – information relating to business and financial affairs of a particular person	Head of Housing and Social Inclusion	71-76
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Members Remember!

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest, as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.