

**Gambling Act 2005
Requirements for Plans
to accompany applications for
Premises Licences and Permits**



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Scale

Regulations state that the plan must be to scale but do not specify what scale that has to be.

We would prefer the scale to be either 1:100 (one millimetre representing one hundred millimetres) or 1:50 (one millimetre representing fifty millimetres), with the plan being drawn on either an A4 or A3 sheet. Should this be difficult for yourself please do not hesitate to contact us.

General Information to be shown in all cases

Regulations made under the Gambling Act 2005 specify that in all cases the plans must show -

- a) the extent of the boundary or perimeter of the building;
- b) where the premises include, or consist of, one or more buildings, the location of any external and internal walls of each such building;
- c) where the premises form part of a building, the location of any external and internal walls of the building which are included in the premises;
- d) where the premises are a vessel or part of a vessel, the location of any part of the sides of the vessel, and of any internal walls of the vessel, which are included in the premises;
- e) the location of each point of entry to and exit from the premises, including in each case a description of the place from which entry is made or to which the exit leads;

(Note – here the meaning of premises is the area of the building that is to be licensed and not the whole building itself. Therefore all entry and exit points from the licensed area into other areas within the building as well as to the outside must be shown on the plan)

- f) any other matter required in accordance with the following provisions.

Application for Casino Premises Licence

With an application for a Casino Premises Licence, the plan must also show:

- ❑ the principal entrance to the premises of those identified in accordance with (e) above;
- ❑ the location and extent of any part of the premises which will be a table gaming area;
- ❑ the location and extent of any other part of the premises which will be used for providing facilities for gambling in reliance on the licence; and ;
- ❑ the location and extent of any part of the premises which will be a non-gambling area;

Application for Bingo Premises Licence

With an application for a Bingo Premises Licence, in respect of a premises to which children or young persons will be permitted to have access, the plan must also show:

- ❑ the location and extent of any part of the premises which will be used to provide facilities for gaming in reliance on the licence (other than those parts which include Category B or C gaming machines);
- ❑ the location and extent of any part of the premises in which Category B or C gaming machines will be made available for use in reliance on the licence; and
- ❑ the nature or location of any barrier or other thing separating any part of the premises in which Category B or C gaming machines will be made available for use from any other part of the premises.

Application for Adult Gaming Centre Premises Licence

With an application for an Adult Gaming Centre Premises Licence, the plan must also show:

- ❑ the location and extent of any part of the premises in which gaming machines will be made available for use in reliance on the licence.

Family Entertainment Centre Premises Licence

With an application for a Family Entertainment Centre Premises Licence, the plan must also show:

- ❑ the location and extent of any part of the premises in which Category C gaming machines will be made available for use in reliance on the licence;
- ❑ the location and extent of any part of the premises in which Category D gaming machines will be made available for use in reliance on the licence; and
- ❑ the nature or location of any barrier or other thing separating any part of the premises in which Category C gaming machines will be made available for use from any other part of the premises.

Betting Premises Licence

With an application for a Betting Premises Licence, other than in respect of a track the plan must also show;

- ❑ the location and extent of any part of the premises which will be used to provide facilities for gambling in reliance on the licence.

Betting Premises Licence, in respect of a track

With an application for a Betting Premises Licence, in respect of a track, the plan must also show:

- the location and extent of any part of the premises which is a five times rule betting area;
- the location and extent of any part of the premises which will be used for providing facilities for betting in reliance on the licence;
- the location and extent of any part of the premises in which Category B or C gaming machines will be made available for use in reliance on the licence;
- the nature or location of any barrier or other thing separating any part of the premises in which Category B or C gaming machines will be made available for use from any other part of the premises.

Non Mandatory Information

Although not required by regulations it would be helpful if the following details could be added to your plans –

- A reference number or the date of production of the plan.
- The name and location of the premises.
- A location plan showing the site of the premises.
- The scale to which the plan has been drawn.
- The total extent of the area to be used for gambling defined by a continuous red line.
- Toilet accommodation coloured blue.
- Staff only areas coloured yellow.
- Brief descriptions of what other parts of the premises are used for.

Other Matters

The plan may include a legend through which the details referred to above are sufficiently illustrated by the use of symbols on the plan.

Whilst not a requirement of the regulations the Licensing Authority requests that for ease of handling, plans are provided no larger than A3 size.

All applicants are advised that any licence issued by the Licensing Authority will not remove the need to comply with any other relevant legislation. It is strongly recommended that before planning or undertaking any alterations to their premises, applicants should contact the Council's Building Control and Planning sections to ensure that the requirements of legislation other than the Gambling Act are also met.

The contents of these pages are provided as an information guide only. They are not a full and authoritative statement of the law and do not constitute professional or legal advice. Any statements on these pages do not replace, extend, amend or alter in any way the statutory provisions of the Gambling Act 2005 or any subordinate legislation made under it or statutory guidance issued in relation to it. No responsibility is accepted by East Devon District Council for any errors, omissions or misleading statements on these pages, or any site to which these pages refer. In particular, it must be noted that, although East Devon District Council has made every effort to ensure that the information in these pages is correct, changes in the law and the nature of implementation mean that the information in these pages cannot be guaranteed as accurate.