

EAST DEVON DISTRICT COUNCIL

Minutes of a Meeting of the Licensing & Enforcement Committee

Held at Knowle, Sidmouth on Tuesday, 31 May 2005

Present: Councillors:

R H H Cross (Chairman)

Mrs M Boote
D J Cox
J H Glanvill
M J L Green
Mrs M L Hardy
D R H Hull
Mrs A E Liverton
Ms S M Merritt
R Mudge
Mrs F Newth
T R Reeves

Apologies: Councillors:

Mrs C E Drew
P C Townsend

The meeting started at 9.30 am and ended at 10.25 am.

*1 **Minutes**

The minutes of the meeting of the Licensing & Enforcement Committee held on 7 March 2005, were confirmed and signed as a true record.

*2 **First quarterly progress report - Licensing Act 2003**

Consideration was given to the report of the Licensing Manager and Head of Legal and Member Services which gave an up date on the district council's progress towards taking on the new responsibilities placed on the authority by the Licensing Act 2003.

Members noted that the Licensing & Enforcement Committee would meet quarterly and its main role would be to overview the licensing function. The composition of Licensing Sub Committees A – E, whose main function will be to deal with Licensing Act hearings, would vary from time to time. The Head of Legal & Member Services had delegated authority to empanel members as membership of these sub-committees was not fixed. The need to arrange a second tranche of training for new members was noted. The General Licensing Sub-Committee will continue to meet to deal with hackney carriages, private hire and entertainment licensing.

*2 **First quarterly progress report - Licensing Act 2003** (Cont)

RESOLVED that the Licensing Authority's progress towards taking on the new responsibilities placed on it by the Licensing Act 2003, be noted.

(Councillor Mrs M Boote declared a personal interest as a provisional off licence holder.)
(Councillor Ms S Merritt declared a personal interest as a former licensee)

*3 **Oral update on hearing procedures**

The Committee gave consideration to a verbal report from the Head of Legal & Members Services on hearing procedures for the forthcoming meetings of Licensing Sub Committees A – E. Members noted that the first meeting of the sub-committees would be on Monday 20 June and the next meeting on Monday 27 June, and that the Committee had previously agreed that no member would sit until trained. Officers agreed to produce a lists of those Councillors who had received the required training and of those requiring training.

RESOLVED that the report be noted.

Chairman Date