



REQUEST FOR EXEMPTION TO STANDING ORDERS

An exemption to Standing Orders can be made under SO 1.12 – 1.15. No exemption can be used if the EC Procedure applies.

Name: Neil Blackmore	Date: 3 July 2009
Directorate: Economy & Development	Service: New Growth Point
E-Procurement System URN:	Value: £20,000

<p><u>Background (including supplier details costs etc):</u></p> <p>Second phase of work to deliver a Green Infrastructure Strategy, Policy and 'Spatial Framework' to inform the New Growth point area as development come forward.</p> <p>Landscape Design Associates (LDA) successfully completed phase one – Green Infrastructure Study, which delivered a sound 'evidence base' for the Local Development Framework.</p> <p>LDA Design Worton Rectory Park Oxford OX29 4SX</p> <p>(agreed ceiling figures of £20,000 – to deliver phase 2)</p>

<u>Business Reasons for an Exemption:</u>		
Although the following are justifiably accepted as valid reasons for an exemption to Standing Orders, they are closely monitored and should be applied only in cases where a full procurement exercise is not a viable option. (please tick appropriate boxes)		
	✓	
An Emergency		
Goods or Services to existing systems or kit		
Purchase or repair of patented or proprietary articles sold only at a fixed price		
Effective competition is prevented by government control		
Goods and/or Services recommended by a Central Government Department		
Extension to an existing contract for the purpose of achieving Best Value	✓	
Purchase or Sale by Auction		
Purchase under contract arranged by Consortium, Government Department or Agency of which the Council is a member		

Where the Contract is with a Public Utility Company or other organisation who will assume liability for the works on completion e.g. sewer adoption		
Other Reasons (please provide details)		

Business Benefits for an Exemption:
 Financial Savings / Efficiencies etc:

Save costs of tendering

Agreed 'open book' fee structure enables best use of budget available – to deliver key outputs

Extending contract with LDA enables work to proceed in line with tight programme to meet Core Strategy submission in October/November 2009 (Exeter City timescale)

What are the implications to the following:

Finance: The cost of the study can be met from within the Growth Point Team's budget.

Human Resources: None

ICT: None

Asset Management: This report will guide decisions on management of assets (existing and new) within the New Growth Point area for the future

Strategic and/or Operational Objectives: Help deliver Green Infrastructure in New Growth Point area

Risk Assessment:

Detail risks here: If work is not progressed there will be missed opportunities in delivering Green Infrastructure in the New Growth Point area.

Or attach print from the RM system

Signature of Officer Requesting Exemption:

Supporting Signature of Corporate Director:

Supporting Signature of Head of Legal and Member Services:

Supporting Signature of Audit Manager (confirming Financial Regulations and Standing Orders have been adhered to)

PLEASE NOTE:

Standing Order 1.13 requires you to prepare a report for the Executive Board to support the action taken.

Internal Audit are required under Standing Orders to keep a Register of Exemptions, please ensure your report to Executive Board is copied to Internal Audit.