

Date 8 September 2005  
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Our Reference: Chris Lane  
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To: Members of the Licensing & Enforcement Committee  
(Councillors Mrs M J Boote, R H H Cross, Mrs C E Drew, D J Cox,  
J H Glanvill, M JL:Green, Mrs M L Hardy, S Hughes, D R H Hull,  
Mrs A E Liverton, Ms S M Merritt, R Mudge, Mrs F I Newth,  
B Nicholson, T G Reeves  
Other Members of the Council (for information)  
Chief Executive  
Corporate Directors – (for information)

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Dear Sir/Madam

### **Licensing & Enforcement Committee Monday 19 September 2005 at 9.30am**

The above Committee meeting will be held in the Members Area, Knowle, Sidmouth to consider the matters detailed on the agenda below.

Yours faithfully

MARK WILLIAMS

Chief Executive

**Members of the public are welcome to attend this meeting when items listed under Part A of the agenda are being considered. For the benefit of Councillors and members of the public a hearing loop system will be in use in the Council Chamber.**

## **A G E N D A**

	Page/s
1 To confirm the minutes of the meeting held on 31 May 2005.	3 - 4
1 To receive any apologies for absence.	
2 To consider any items which, in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.  (Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting).	
3 To agree any items to be dealt with after the public (including the press) have been excluded. (There are no items which the Officers recommend should be dealt with in this way).	

**PART A**

**MATTERS FOR DECISION**

4	Quarterly report on Licensing Act 2003 Implementation	Head of Legal & Member Services	5 - 9
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**Members Remember!**

You must declare any personal or prejudicial interests in an item before it is discussed. Make sure you say the reason for your interest as this has to be included in the minutes. If your interest is prejudicial you must leave the room. You also need to declare when you are subject to the party whip, again before the matter is discussed.