

FEES - LICENSING ACT 2003



Premises and Club applications including variations and annual fees – each premises that is licensable will be allocated to a fee band according to the non domestic rateable value of the premises. Where the premises do not have a non domestic rateable value they will be allocated to Band A.

RATEABLE VALUE AND BANDS

Non domestic Rateable Value	Band
No rateable value to £4,300	A
£4,301 to £33,000	B
£33,001 to £87,000	C
£87,001 to £125,000	D
£125,001 and above	E

FEE FOR GRANT AND VARIATION AND ANNUAL CHARGE FOR PREMISES LICENCES AND CLUB PREMISES CERTIFICATES

Premises Licence* & Club Premises Certificates					
Bands	A	B	C	D	E
New & Variation application Fee◆	£100	£190	£315	£450	£635
Annual Fee◆	£70	£180	£295	£320	£350
◆ A multiplier will be applied to premises in Bands D & E where they are used exclusively or primarily for the supply of alcohol for consumption on the premises					
New & Variation Application Fee	N/A	N/A	N/A	X2 (£900)	X3 (£1905)
Annual Fee	N/A	N/A	N/A	X2 (£640)	X3 (£1050)

* There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. These are set out in Regulation 4(4) and 4(5) of The Licensing Act 2003 (Fees) Regulations 2005.

Schools, Colleges and Church Halls, Community halls and similar buildings

There will be no fee chargeable* (see exception below) for a new application where schools, colleges, church halls, community halls and similar premises can satisfy the following criteria:

1. a) In the case of an educational institution the application is made by the proprietor and the premises are or form part of the educational institution which is either a school or college **and**

- b) The provision of regulated entertainment on the premises is carried on by the educational institution for and on behalf of the educational institute or
2. That the application is in respect of premises that are or form part of a church hall, chapel hall or other similar building or a village hall, parish hall or community hall or other similar building.

Where the above exceptions apply there is a similar exception* (but see exception below) in place in relation to the **annual fee**.

*** Please note that these exceptions do not apply where the licence permits the sale of alcohol or in the case of an educational institute where the provision of entertainment is not carried on for or on behalf of the educational institute.**

Additional Fees

Number in attendance at any one time	Additional Premises licence fee	Additional annual fee payable if applicable
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1,000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000

Other Fees

Application for a grant or renewal of personal licence	£37.00
Temporary event notice	£21.00
Theft, loss, etc of premises licence or summary	£10.50
Application for a provisional statement where premises being built, etc	£315.00
Notification of change of name or address	£10.50
Application to vary licence to specify individual as premises supervisor	£23.00
Application for transfer of premises licence	£23.00
Interim authority notice following death etc of licence holder	£23.00
Theft, loss etc of certificate of summary	£10.50
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50
Theft, loss etc of temporary event notice	£10.50
Theft, loss etc of personal licence	£10.50
Duty to notify change of name or address	£10.50
Right of freeholder etc to be notified of licensing matters	£21.00

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