Licensing Service
East Devon District Council
Knowle, Sidmouth, EX10 8HL

Tel: 01395 517410
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www.eastdevon.gov.uk
DX 48705 Sidmouth

Pet Animals Act 1951

Application for Licence to keep a Pet Shop

Ref: EHAN01

FOR OFFICE USE ONLY	Date copied to Vet/EHO:	
Fee: £	Date of Inspection:	Licence No:
Received:	Recommendation:	Issued:

Please complete in block capitals or type. In all cases ensure that your answers are inside the boxes and written or typed in black ink.
You may wish to keep a copy of the completed form for your records.

1. YOUR PERSONAL DETAILS			
FIRST APPLICANT **TITLE** (delete as appropriate): Mr Mrs Miss Ms Other (please state)			
Surname			
Forenames			
I am 18 years old or over.	**Please tick ✔**	Yes	No
ADDRESS WHERE ORDINARILY RESIDENT			
Post town	**Post code**		
TELEPHONE NUMBERS			
Daytime Evening Mobile			
FAX NUMBER			
E-MAIL ADDRESS			

SECOND APPLICANT (if applicable) **TITLE** (delete as appropriate): Mr Mrs Miss Ms Other (please state)			
Surname			
Forenames			
I am 18 years old or over. Please tick ✔		Yes	No
ADDRESS WHERE ORDINARILY RESIDENT			
Post town		**Post code**	
TELEPHONE NUMBERS			
Daytime Evening Mobile			
FAX NUMBER			
E-MAIL ADDRESS			

2. PET SHOP PARTICULARS			
Name and Postal Address of Pet Shop			
Post Code		Telephone No	
Shop/Department Manager's full name			
Manager's Postal Address			
Post Code		Telephone No	
Name, Address and Tel No of usual Veterinary Surgeon			

a)	Please state number and size of rooms in which the business will be carried on.

b)	What are the heating arrangements for the premises?

c)	Please detail the lighting arrangements (natural and artificial).

d)	What arrangements have you in place in case of lose of power supply?

e)	What methods of ventilation are at the premises?

f)	What arrangements are in place for the disposal of excreta?

g)	Describe the water supply/facilities.

h)	What arrangements are there in place with regards to storage of food?

i)	At what times of the day would there normally be a person at the premises when they are closed?

j)	Do you have an action plan to prevent the spread of disease amongst the animals (please give details)?

k)	Please explain fire and safety arrangements (please include the emergency contact details for when premises are closed).

Types of pets which are intended to be sold and age at which they will be sold, proposed numbers and details of accommodation – please complete schedule below.

Type of animal		Proposed numbers	Details of accommodation	Age at which proposed to be sold	Inspector's Comments
Parrots					
Pigeons					
Other large birds					
Budgerigars, finches and other small birds					
Dogs					
Cats					
Rabbits & cavies					
Hamsters					
Rats, mice & gerbils					
Tortoises					
Snakes & lizards					
Fish	Tropical				
	Marine				
	Cold Water				
Any other species (specify)					

I/WE HEREBY DECLARE that I/we am/are over 18 years of age and not disqualified by being convicted of any offence at any time under the Protection of Animals Act 1911; the Pet Animals Act 1951; or the Animal Welfare Act 2006 sections 4, 5, 6(1) & (2), 7 to 9 and 11.

I/WE HEREBY APPLY for a licence to keep a pet shop establishment and enclose the appropriate licence fee and a current certificate of insurance.

I/WE DO HEREBY CERTIFY that to the best of my/our knowledge and belief, the particulars contained in this application are correct and true.

Signed (1st Applicant):…….……..……. Date: ……..……

Capacity if applicant(s) sign on behalf of a Company or Partnership …….…….

Signed (2nd Applicant):…….…….. Dated ……..

Capacity if applicant(s) sign on behalf of a Company or Partnership …….…….

THIS APPLICATION MUST BE ACCOMPANIED BY THE APPROPRIATE FEE OF £150.00 (£75.00 plus vet's fee £75.00)

This authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.
For further information on data matching at this authority please access the Council's website at http://www.eastdevon.gov.uk/index/terms_conditions.htm
or contact Tanith Cox on 01395 516551 extension 2687.

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