

If you wish to speak at one of the Planning Inspections Committee Meetings, please fill in the details below.

Date of Meeting _____ / _____ / _____

Application No. _____

Application Address _____

Your name _____

Your address _____

Speaking as: (Applicant, Agent, Supporter, Objector etc.)

Your daytime telephone no. or other contact point if we need to contact you

I understand the procedure for speaking at Planning Inspection Committee and I will abide by them.

Signed: _____



Send the form to:
Christopher Holland
Democratic Services
East Devon District Council
Knowle
Sidmouth
EX10 8HL



Send FAX's to **01395 517507**



Send emails to:
memberservices@eastdevon.gov.uk



Planning Inspections Committee

Public speaking

Information and advice

Introduction

As part of East Devon District Council's aim to demonstrate openness of decision making, the public have the opportunity to speak directly to the Planning Inspections Committee when it meets to discuss the sites it has visited earlier in the day. This means that you can come and put your point of view, either for or against a planning proposal, directly to the Committee determining them.

The purpose of this leaflet is to explain how you can have you say and illustrates how the Committee process works.

Who can speak at the meeting?

There is no general restriction as to who can speak at the meeting provided that the relevant notice has been given. (this is explained later in this leaflet) However, in order for the meeting to be kept moving, it is necessary to limit the number of speakers in the following way:

- Either the applicant (only one in the case of joint applicants) or their agent can speak but not both.
- Where there is a group of objectors or supporters (e.g. a residents group), a spokesperson should be appointed to speak on behalf of the group – individual objectors are not affected by this.
- Only one Parish/Town Council representative may speak and only to represent the views of their Council.
- Only one representative of an amenity or interest group may speak.

When you can speak

You may make your statement just prior to the case you are interested in, being debated. You may provide handouts of maps or photographs to support your case but not large sections of print as the Councillors will not have time to read such documents. Councillors may ask you questions, but they will not discuss or debate the case with you.

Once questions are over you may take no further part in the debate unless the Chairman asks for a point of clarification.

There is a pre-determined order of addressing the Committee, which will apply in each case:

1. The Parish/Town Council.
2. Objectors, including any amenity groups.
3. Supporters including any amenity groups.
4. The applicant or agent

How long can you speak for?

You will be able to speak for up to 3 minutes. If you are organised this will be sufficient time for you to make your case. You will be timed.

The contents of presentations

All speakers must confine themselves to the **planning merits** or otherwise of the proposal about to be debated. The procedure involved in bringing the application to committee should not be discussed, nor should there be any defamatory remarks about any of the other parties involved.

Please do not repeat points made by previous speakers. The Chairman may ask you to finish if you are adding nothing new to the case.

Advance notice of a wish to speak

Planning and Countryside Services will write to anyone who has written to them in connection with an application which has been referred to Planning Inspections Committee from the Development Control Committee. They will advise you of the date, time and location of the committee meeting. If you wish to speak without having previously written in or if you have any questions, you should contact one of the Democratic Services Officers who will advise you.

You will need to provide advance written notice of your wish to speak. This must be received 24 hours prior to the start of the Planning Inspections Committee's day out on site, i.e. by 9 a.m. on the Thursday before the Friday meeting. The notice should be in writing either via email, FAX, letter or on the form on the back of this leaflet. The form contains all the relevant addresses for the different methods of notice. This ensures that the Chairman has your name on his/her list before the start of the meeting. You must state in which capacity you are speaking. (Applicant, Agent, Supporter, Objector etc.)