

Application for a Lawful Development Certificate for a proposed use or development

NATIONAL REQUIREMENTS

- Completed form (4 in total to be supplied unless the application is submitted electronically)
- A plan identifying the land to which the application relates drawn to an identified scale and showing the direction of North (4 in total to be supplied unless the application is submitted electronically)
- Such evidence verifying the information included in the application as can be provided
- Such other information as is considered to be relevant to the application
- The appropriate fee

LOCAL REQUIREMENTS – may include some or all of the following:

- Plans (4 in total to be supplied unless the application is submitted electronically).
- Location plan at a scale of 1/1250 or 1/2500
 - Existing and proposed elevations (e.g. at a scale of 1:50 or 1:100)
 - Existing and proposed floor plans (e.g. at a scale of 1:50 or 1:100)
 - Site survey plan (e.g. at a scale of 1:50 or 1:100)
- Planning Statement setting out why the proposal does not need permission
- Details of any other extensions or outbuildings constructed - size, position and volume
- Cross section details in cases where ground levels vary, including levels of land outside the site where appropriate.