

Licensing Office
Legal, Licensing & Democratic Services
East Devon District Council
Council Offices
Knowle
Sidmouth
Devon EX10 8HL



Ref: EDRE1

Licensing Authority
East Devon District Council
Licensing Office
Legal, Licensing & Democratic Services
East Devon District Council
Council Offices, Knowle
Sidmouth, Devon, EX10 8HL

Tel: 01395 517410/411

The Riding Establishments Act 1964
The Riding Establishments Act 1970

Application for a Riding
Establishment Licence

FOR OFFICE USE ONLY	Date copied to Vet/EHO:	
Fee: £	Date of Inspection:	Licence No:
Received:	Recommendation:	Issued:

Please complete in block capitals or type. In all cases ensure that your answers are inside the boxes and written or typed in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

1. YOUR PERSONAL DETAILS

FIRST APPLICANT

TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other title (for example, Rev)	
--------------------------------	---------------------------------	----------------------------------	--------------------------------	--------------------------------	--

Surname	
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Forenames	
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I am 18 years old or over. Please tick <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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If applying on behalf of a corporate body please state:

Name	
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Registered Office	
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In what capacity are you applying?	
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Address where ordinarily resident	
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Post town	Post code
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TELEPHONE NUMBERS

Daytime	
Evening	
Mobile	

FAX NUMBER	
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E-MAIL ADDRESS	
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SECOND APPLICANT (if applicable)

TITLE (delete as appropriate): Mr Mrs Miss Ms Other (please state)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other title (for example, Rev)	
--------------------------------	---------------------------------	----------------------------------	--------------------------------	--------------------------------	--

Surname	
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Forenames	
-----------	--

I am 18 years old or over. Please tick <input checked="" type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
--	------------------------------	-----------------------------

SECOND APPLICANT (Continued) (if applicable)	
Address where ordinarily resident	
Post town	Post code
TELEPHONE NUMBERS	
Daytime	
Evening	
Mobile	
FAX NUMBER	
E-MAIL ADDRESS	

2. RIDING ESTABLISHMENT PARTICULARS			
Name and Postal Address of Premises			
Post Code		Telephone No	

a) Is the establishment operative throughout the year? (If not, state period when normally operative.)

b) Who will have direct control or management of the establishment? *see note (ii) Please provide age.

c) Is a responsible person living on the establishment? *see note (ii)

d) If there is not a responsible person living on the establishment, what arrangements are in place in case of emergency?

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e) The applicants are required to answer 'Yes' or 'No' to the following questions: -

Are you or any applicant disqualified from:	Yes	No
(i) Keeping a riding establishment?	<input type="checkbox"/>	<input type="checkbox"/>
(ii) Keeping a dog?	<input type="checkbox"/>	<input type="checkbox"/>
(iii) Keeping a pet shop?	<input type="checkbox"/>	<input type="checkbox"/>
(iv) Having custody of animals?	<input type="checkbox"/>	<input type="checkbox"/>
(v) Keeping a boarding establishment for animals?	<input type="checkbox"/>	<input type="checkbox"/>

f) How many and what types of horses are kept under the terms of the Acts at the present time?

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g) How many and what types of horses do you intend to keep under the terms of the Acts during the year? Please complete the attached list (Schedule of horses inspected)

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h) Please detail the total number of 3-y-o's and under?

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i) In how many boxes will the horses be accommodated (if any)?

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j) Please detail the number of stalls in which horses are/will be accommodated (if any).

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k) Are there any covered yards in which horses are/will be accommodated (if so, please state dimensions)?

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l) What arrangements do you have for the safe storage of forage?

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m) Please describe the arrangements for bedding.

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n) What accommodation is available for equipment and saddlery?

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o) Is land available for grazing (if yes, please give details)?

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p) Is land available for instruction or demonstration riding (please give details)?

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q) What arrangements are in place for checking tack and saddlery?

r) What are the qualifications and/or experience of the applicant in the management of horses?

s) What is the name and address of your usual Veterinary Surgeon/Practitioner

t) Please describe your accident emergency plan and fire safety precautions on site.

	Yes	No
u) Is there a supply of veterinary first aid equipment and medicine available on the premises?	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
v) Have you a current insurance policy insuring you against liability for injury sustained by persons using your establishment? Please send in the current certificate with this form. This will be returned to you when the licence is issued.	<input type="checkbox"/>	<input type="checkbox"/>

I/WE HEREBY DECLARE that I/we am/are over 18 years of age and not disqualified by being convicted of any offence at any time under the Riding Establishments Act 1964; Protection of Animals (Amendment) Act 1954 from having the custody of animals; the Pet Animals Act 1951 from keeping a pet shop, the Animal Boarding Establishment Act 1963 from keeping a boarding establishment for animals; or the Animal Welfare Act 2006 section 34(2), (3) and (4).

I/WE HEREBY APPLY for a licence to keep a riding establishment and enclose the appropriate licence fee and a current certificate of insurance.

I/WE DO HEREBY CERTIFY that to the best of my/our knowledge and belief, the particulars contained in this application for a riding establishment licence are correct and true.

First Applicant's Signature

Signature	
Date	
Capacity	

Second Applicant's Signature

Signature	
Date	
Capacity	

THIS APPLICATION MUST BE ACCOMPANIED BY THE APPROPRIATE FEE

Licence fees: £150.00 for up to 10 animals (plus £10.00 per additional animal to a maximum of £200.00) **plus veterinary expenses which will be invoiced seperately**

NOTES

- (i) A licence may be granted to an individual over the age of eighteen years or a corporate body.
- * (ii) It will be a condition of the licence that the carrying on of the business of a riding establishment shall be at no time left in the charge of any person under 16 years of age.
- (iii) (a) "Horse" includes any mare, gelding, pony, foal, colt, filly or stallion, and also any ass, mule or jennet.

- (b) The Acts regulate riding establishments which let out horses on hire or use them or the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding.
- (iv) No person shall keep a riding establishment without a licence. Any such licence shall relate to the 12 months following the date on which it is granted, except where a Provisional Licence is issued for a period of three months.
- (v) An inspection by a veterinary surgeon on behalf of the Council as licensing authority will be arranged as soon as possible after receipt of the application.
- (vi) Cheques or Postal Orders should be made payable to East Devon District Council.
- (vii) Please complete and return this form to the Licensing Office, Legal, Licensing and Democratic Services, East Devon District Council, Council Offices, Knowle, Sidmouth, Devon, EX10 8HL

This Authority is under a duty to protect the public funds it administers, and to this end may use the information you have provided on this form for the prevention and detection of fraud. It may also share this information with other bodies responsible for auditing or administering public funds for these purposes.

SCHEDULE OF HORSES TO BE INSPECTED

<u>Name</u>	<u>Short description (for identification purposes only)</u>	<u>Condition</u>
Signature		
Date		
Capacity		

RIDING ESTABLISHMENTS ACT, 1964
AS AMENDED BY RIDING ESTABLISHMENTS ACT, 1970
NOTES

The attention of the applicants and licensee is drawn to the following statutory provisions:

SECTION 1(4) AS AMENDED BY SECTION 2 OF RIDING ESTABLISHMENTS ACT, 1970

In determining whether to grant a licence for the keeping of a riding establishment by any person at any premises, a local authority shall in particular (but without prejudice to their discretion to withhold on any grounds) have regard to:

- (a) whether that person appears to them to be suitable and qualified, either by experience in the management of horses or by being the holder of an approved certificate or by employing in the management of the riding establishment a person so qualified, to be the holder of such a licence; and
- (b) the need for securing:-
 - (i) that paramount considerations will be given to the condition of horses and that they will be maintained in good health, and in all respect physically fit and that, in the case of a horse kept for the purpose of its being let out on hire for riding or a horse kept for the purpose of its being used in providing instruction in riding, the horse will be suitable for the purpose for which it is kept;
 - (ii) that the feet of all animals are properly trimmed and that, of shod, their shoes are properly fitted and in good condition.
 - (iii) that there will be available at all times, accommodation for horses suitable as respects construction, size, number of occupants, lighting, ventilation, drainage and cleanliness and that these requirements be complied with not only in the case of new buildings but also in the case of buildings converted for use as stabling;
 - (iv) that in the case of horses maintained at grass there will be available for them at all times during which they are so maintained adequate pasture and shelter and water and that supplementary feeds will be provided as and when required;
 - (v) that horses will be adequately supplied with suitable food, drink and (except in the case of horses maintained at grass, so long as they are so maintained) bedding material, and will be adequately exercised, groomed and rested and visited as suitable intervals;
 - (vi) that all reasonable precautions will be taken to prevent and control the spread among horses of infection or contagious diseases and that veterinary first aid equipment and medicine shall be provided and maintained in the premises;
 - (vii) that appropriate steps will be taken for the protection and extrication of horses in case of fire and, in particular, that the name, address and telephone number of the licence holder or some other person will be kept displayed in a prominent position on the outside of the premises and that instructions as to action to be taken in the event of fire, with particular regard to the extrication of horses, will be kept displayed in a prominent position on the outside of the premises;
 - (viii) that adequate accommodation will be provided for forage, bedding, stable equipment and saddlery;

and shall specify such conditions in the licence, if granted by them, as appear to the local authority necessary or expedient in the particular case for securing all the objects specified in paragraphs (i) to (viii) of paragraph (b) of this subsection as amended by the 1970 Act.

Without prejudice to any other provisions of the Act, every licence granted after 31st December, 1970 shall be subject to the following conditions (whether they are specified in the licence or not), namely:-

- (a) horse found on inspection of the premises by an authorised officer to be in need of veterinary attention shall not be returned to work until the holder of the licence has obtained at his own expense and has lodged with the local authority a veterinary certificate that the horse is fit to work;

- (b) no horse will be let out on hire for riding or used for providing instruction in riding without supervision by a responsible person of the age of 16 years or over unless (in the case of a horse let out for hire for riding) the holder of the licence is satisfied that the hirer of the horse is competent to ride without supervision.
- (c) the carrying on of the business of a riding establishment shall at no time be left in the charge of any person under 16 years of age;
- (d) the licence holder shall hold a current insurance policy which insures him against liability for any injury sustained by those who hire a horse in the course of receiving from him, in return for payment, instruction in riding and arising out of the hire or use of a horse as aforesaid and which also insures such persons in respect of any liability which may be incurred by them in respect of injury to any person caused by, or arising out of the hire or use of a horse as aforesaid;
- (e) a register shall be kept by the licence holder of all horses in his possession aged three years and under and usually kept on the premises which shall be available for inspection by an authorised officer at all reasonable times.

OFFENCES

Any person who contravenes the provision of subsection (1) of this section shall be guilty of an offence; and if any condition to which a licence under this Act is subject is contravened or not complied with, the person to whom the licence was granted shall be guilty of an offence.

SECTION 3(1)

If any person

- (a) at a time when a horse is in such a condition that its riding would be likely to cause suffering to the horse on hire or uses it for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding;
- (b) lets out on hire for riding or uses for the purpose of providing, in return for payment, instruction in riding or for the purpose of demonstrating riding any horse aged three years or under or any mare heavy with foal or any mare within three months after foaling;
- (c) supplies, for a horse which is let out on hire by him for riding, equipment which is used in the course of hiring and suffers, at the time when it is supplied, from a defect of such a nature as to be apparent on inspection and as to be likely to cause suffering to the horse or an accident to the rider;
- (d) fails to provide such curative care as may be suitable, if any, for a sick or injured horse which is kept by him with a view to its being let out on hire or used for a purpose mentioned in paragraph (a) of this sub-section;
- (e) in keeping a riding establishment knowingly permits any person, who is for the time being disqualified under this Act from keeping a riding establishment, to have control or management of the keeping of the establishment; or
- (f) with intent to avoid inspection under Section 2 of this Act, conceals, or causes to be concealed, any horse maintained by the riding establishment;

he shall be guilty of an offence under this Act.

SECTION 4(1)

Any person guilty of an offence under any provision of this Act other than Section 2(4) thereof shall be liable on summary conviction to a fine not exceeding £50 or to imprisonment for a term not exceeding three months or to both such fine and such imprisonment.

ABSTRACT OF SECTION 4(3)

If a court convicts a person of an offence under the Protection of Animals Act, 1911, the Pet Animals Act, 1912, the Pet Animals Act, 1951, or the Animals Boarding Establishments Act, 1963, that court may also disqualify that person from holding a licence to keep a Riding Establishment.