

Council Tax Discount Form

Issue date:

Contact: 01395 517447

Please return within 14 days



East Devon District Council
Council Offices
Knowle
Sidmouth
Devon
EX10 8HL
Tel: 01395 516551
DX 48705 SIDMOUTH
www.eastdevon.gov.uk
Fax: 01395 517414

Unoccupied Property Discount Application

You may be entitled to a 10% discount if you own a second property and it is no-one's main home. **If granted**, this discount will be subject to regular review and you must inform the Council of any change of circumstances within 21 days. If you have any queries, please phone the number shown above.

1. Address of unoccupied property:	6. Is it your intention to let the property to tenants? YES/NO
2. Is the property unfurnished? YES/NO	7. What is the address of your main residence?
3. Do you (please tick) (a) own the property or (b) lease the property	8. Is your main residence: (please tick) (a) 'tied' accommodation provided by your employer and for which you are paying council tax? or (b) accommodation provided by the Ministry of Defence?
4. Is the occupation of the property restricted by a planning condition preventing occupation for at least 28 days? YES/NO	9. Date from which any discount should apply:
5. Is the property your holiday (or additional home)? YES/NO	Please provide a copy of your council tax bill for your main residence.

I declare that the information given on this form is correct to the best of my knowledge. I understand that giving false information is an offence. I undertake to notify you within 21 days of any change of circumstances.

Name (Block Capitals)	Signature:
Telephone No:	Date:

Data Protection: This information is held in accordance with the Data Protection Act 1998. When collecting personal data for council taxation purposes, that information may also be processed for electoral registration. If you want to know more about what information we hold about you, or the way we use the information, please contact the Council's Data Protection Officer at the above address.