



1 December 2003

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To: Members of the Council
Chief Executive
Corporate Directors

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Dear Sir/Madam

Meeting of the Council of the District of East Devon on
Wednesday 10 December 2003 at 6.30 pm

I hereby summon you to attend the above meeting to be held in the Council Chamber, Knowle, Sidmouth at which it is proposed to take into consideration the matters set out on the agenda below and to pass such resolution or resolutions as may be deemed expedient.

Yours faithfully

Chief Executive

AGENDA

- 1 To confirm as a true record the minutes of the meeting of the Council held on 15 October 2003.
- 2 Apologies.
- 3 To receive any communications or announcements from the Chairman and/or the Leader.
- 4 Presentation of Queen's Golden Jubilee Medals to Messrs Alan Stevenson, Simon Sparrow, Dennis Hutchings and Barrie Whittock in recognition of their service to the Sidmouth Lifeboat.
- 5 Presentation of a certificate to Mr Gordon Pursey in recognition of 50 years service on Broadhembury Parish Council.
- 6 To answer questions asked by Members of the Council pursuant to Procedure Rules No 8.2 and 8.5.

- 7 To consider reports from the Executive Board and the Council's Committees and to receive questions and answers on any of those reports:-

Executive Board	Minutes	83-130
†Special Meeting of the Joint Overview Committees	Minutes	1-2
†Communities Overview	Minutes	17-21
†Environment Overview	Minutes	25-37
†Economy Overview	Minutes	11-19
Development Control	Minutes	21-29
Planning Inspections	Minutes	13-17
General Licensing Sub	Minutes	14-23
†Employment Appeals Committee	Minutes	4-6

†The recommendations of these Overview Committees have been referred to the Executive Board for decision.

Members are reminded of their obligation to declare the existence and nature of any personal interests they may have in any items to be considered at this meeting – and to withdraw if it is a prejudicial interest – before any discussion takes place. However, it is not necessary to declare an interest in the case of “starred” minutes, unless these are “called” or otherwise the subject of discussion).

8 Outside Bodies –

- (i) To appoint a replacement for Councillor H J Jeffery as Chairman of the Trinity Hill Local Nature Management Forum.
- (ii) To consider whether to appoint a replacement for Councillor Mrs M J Boote as one of two representatives on the Devon and Cornwall Home and Leisure Safety Council. (Councillor Mrs Boote has suggested that only one representative is necessary for this Outside Body which meets only 3 times per year.)
- (iii) To consider approving (a) the creation of the proposed East Devon Business Forum consisting of the representatives set out in Para 5.1 of the attached document (Pages 3-4) and (b) the proposed arrangements as set out in Paras 5.2 and 5.3 and to agree the membership (2 Members in addition to the Leader and Portfolio holder – Economy). The attached document was considered and approved by the Advisory Forum at its meeting on 28 July 2003.

(Note: It is proposed that the East Devon Business Forum will replace the existing East Devon Business Advisory Forum with the current secretarial arrangements being retained whereby the honorarium paid to the secretary, provided by the Forum, is met by the Council).