

Date: 13 January, 2004  
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Members of the Environment Overview Committee  
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Dear Sir/Madam

## **Environment Overview Committee**

### **Thursday 26 February 2004 on the rising of the Joint Economy and Environment Overview Committee**

The above meeting will be held in the Council Chamber, Knowle, Sidmouth to consider the matters detailed on the agenda below. The meeting will commence at the rising of the joint Economy and Environment Overview Committee.

#### **Members are asked to bring with them the following documents:**

Service Plans Booklet - Previously circulated with the agenda for the meeting of the committee on 22 January 2004.

Yours faithfully

MARK WILLIAMS

Chief Executive

## **AGENDA**

### **Page/s**

- |    |   |       |
|----|---|-------|
| 1  | To confirm the minutes of the meeting of the Environment Overview Committee held on 22 January 2004.  | 3 - 7 |
| 2. | To receive any apologies for absence.   |       |
| 3. | To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.<br>(Note: such circumstances need to be notified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting.) |       |
| 4. | To agree any items to be dealt with after the public (including the press) have been excluded. (No items have been identified).   |       |

- |    |   |                |   |
|----|---|----------------|---|
| 5. | Decisions made by the Executive Board called in by Members for scrutiny in accordance with the Overview Procedure Rules under Part 4 of the Constitution.<br>(There are no items which have been identified). |                |   |
| 6. | Service Plans 2004/07<br>Planning<br>Street Scene<br>Countryside Service  | Policy Manager | 8 - 9<br>&<br>Service<br>Plans<br>Booklet |
| 7. | Building Control Best Value Review Report   | Policy Manager | 10 - 12<br>&<br>Booklet                   |

### **Matters Raised by Members**

Members of the Environment Overview Committee are invited to notify the Chairman of matters they wish to discuss. These will be listed in the order they are received on this section of the agenda papers. At the meeting, the Committee will be invited to vote for up to three items to be considered at a future meeting.

No items have been notified.

### **Notes for Members**

**Members are reminded of the obligation to declare the existence and nature of any personal interests they may have in any items to be considered at this meeting and to withdraw if it is a prejudicial interest before any discussion takes place.**

**In addition, Members are reminded that when considering any matter in respect of which a Member of an Overview Committee is subject to a party whip the Member must declare the existence of the Whip, and the nature of it before the commencement of the Committee's deliberations on the matter.**