



22 September 2003

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To: The Chairman and Members of the Executive Board  
Other Members of the Council for information  
Chief Executive  
Corporate Directors

Dear Sir/Madam

Executive Board, Wednesday, 1 October 2003 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board may attend as observers.

Yours faithfully

MARK WILLIAMS

Chief Executive

### AGENDA

#### Part A

	<b>Page/s</b>
1. To confirm the minutes of the meeting of the Executive Board held on 10 September 2003.	4 - 6
2. To receive any apologies.	
3. To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.	
(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting).	
4. To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda.	
5. To note the contents of the Forward Plan for 1 October 2003 to 31 January 2004	7 - 9

- |    |                                                                                                                                                                                                                                  |                      |         |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------|
| 6. | Matters referred to the Executive board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution |                      |         |
| 7. | To note or take appropriate action in respect of the following reports from Overview Committees:                                                                                                                                 |                      |         |
|    | Communities Overview                                                                                                                                                                                                             | 3. 9. 03             | 10 – 12 |
|    | Environment Overview                                                                                                                                                                                                             | 11. 9. 03            | 13 - 20 |
|    | Economy Overview                                                                                                                                                                                                                 | 17. 9. 03(To Follow) |         |

### Key Decisions

There are no key decisions.

### Matters for Decision

- |     |                                                                                                                                                                                                                                                                                                      |                              |                            |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------|
| 8.  | Performance Monitoring 2003/04<br>Monthly Monitoring Report –August 2003                                                                                                                                                                                                                             | Principal Best Value Officer | 21 – 23<br>plus<br>booklet |
| 9.  | Local Government Ombudsman’s Annual Letter<br>2002/2003                                                                                                                                                                                                                                              | Chief Executive              | 24 - 33                    |
| 10. | Ombudsman Report on Complaint 01/B/13584                                                                                                                                                                                                                                                             | Chief Executive              | 34 - 48                    |
| 11. | New Local Government Capital Finance System                                                                                                                                                                                                                                                          | Head of Finance              | 49 - 52                    |
| 12. | East Devon Shopmobility Scheme                                                                                                                                                                                                                                                                       | Head of Finance              | 53 - 59                    |
| 13. | The Vice-Chairman of the Executive Board to move the following:-<br><br>“that under Section 100(A)(4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description(s) set out on the agenda, is likely to be disclosed”. |                              | 55                         |

### Part B

#### Key Decisions – Exempt Information

- |     |                                                                               |                                                                         |                                                              |         |
|-----|-------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------|---------|
| 14. | Community Enforcement/<br>Environmental Health<br>& Health Equalities Service | Para1 , Schedule 12A<br>Information relating to<br>particular employees | Head of Environmental<br>Health & Health<br>Equality Service | 60 - 66 |
|-----|-------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------------------|---------|

#### Matters for Decision – Exempt Information

- |     |                                                                                                    |                                                                                                                                                                          |                                                                 |         |
|-----|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|---------|
| 15. | Consent to Early Retirement<br>and Administrative Changes<br>within the Communities<br>Directorate | Para 1, Schedule 12A<br>Information relating to<br>particular employees and<br>Para 9, Schedule 12A<br>Information relating to<br>negotiation of terms for a<br>contract | Head of<br>Environmental Health<br>& Health Equality<br>Service | 67 - 69 |
|-----|----------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------|---------|

Note: Members' Interests

Members are reminded of their obligation to declare the existence and nature of any personal interests they may have in any items to be considered at this meeting and to withdraw if it is a prejudicial interest before any discussion takes place.