

Date: 2 February 2004
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Our Reference:



The Chairman and Members of the Executive Board
Other Members of the Council for information
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Dear Sir/Madam

Executive Board, Wednesday, 11 February 2004 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board may attend as observers.

Yours faithfully

MARK WILLIAMS

Chief Executive

AGENDA

Part A

Page/s

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|---|--|-------|
| 1 | To confirm the minutes of the meeting of the Executive Board held on 20 January 2004 | 4-10 |
| 2 | To receive any apologies. | |
| 3 | To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting). | |
| 4 | To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda. | |
| 5 | To note the contents of the Forward Plan for 1 February 2004 to 31 May 2004 | 11-13 |

16	Performance Monitoring 2003/04 – Quarter 3 (1 October – 31 December 2003)	Policy Officer	84-90 + separate booklet
17	Independent Remuneration Panel – remit	Corporate Director – Economy	91-92
18	Programme of Council, Executive and Committee Meetings 2004/05	Head of Legal and Member Services	93-97
19	East Devon New Community – Progress Update	Corporate Director – Environment	98-106
20	Review of Public Speaking at Planning Inspections Committee	Head of Planning and Countryside	107-120
21	Development Control Manager Post	Head of Planning and Countryside	121-122
22	A Cultural Strategy for East Devon (a copy of the final draft is attached for Members of the Executive Board. Reference copies are also available in the Members' Area)	Head of Leisure and Lifestyles	123-124
23	The Vice-Chairman of the Executive Board to move the following:- “that under Section 100(A)(4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description(s) set out on the agenda, is likely to be disclosed”.		124

Part B – Exempt Information

24	Sidmouth International Festival: Organisational Development Review – To receive a report from Peter Mason, Consultants. (would Councillors please bring with them the Consultants' report circulated with the agenda of the Joint Communities and Economy Overview Committee of 3.2.04)	Para 7 Schedule 12A – Information relates to the business affairs of a particular person	Head of Leisure and Lifestyles	
25	Sidmouth – Blackmore Drive Carpark	Para 9 Schedule 12A – Negotiations of terms for a contract	Head of Economic Development and Property	125-130
26	Transfer of Insurance Work	Para 1 Schedule 12A – Information relating to a particular employee	Head of Legal and Member Services	131-132

Note: Members' Interests

Members are reminded of their obligation to declare the existence and nature of any personal interests they may have in any items to be considered at this meeting and to withdraw if it is a prejudicial interest before any discussion takes place.