



17 November 2003

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To: The Chairman and Members of the Executive Board
Other Members of the Council for information
Chief Executive
Corporate Directors

Dear Sir/Madam

Executive Board, Wednesday, 26 November 2003 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board may attend as observers.

Yours faithfully

MARK WILLIAMS

Chief Executive

AGENDA

Part A

- | | Page/s |
|---|---------------|
| 1. To confirm the minutes of the meeting of the Executive Board held on 29 October 2003 (attached). | 4-12 |
| 2. To receive any apologies. | |
| 3. To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting). | |
| 4. To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda. | |
| 5. To note the contents of the Forward Plan for 1 December 2003 to 31 March 2004 | 13-15 |

6. Matters referred to the Executive board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution
7. To note or take appropriate action in respect of the following reports from Overview Committees:
- | | | |
|--|------------------|-------------|
| Communities Overview | 12 November 2003 | } To follow |
| Environment Overview | 13 November 2003 | |
| Special Joint Meeting of the Overview Committees | 18 November 2003 | |
| | | |
| Economy Overview | 19 November 2003 | |

Key Decisions

- | | | | |
|----|---|----------------------------------|-------|
| 8. | Raising the Standards of Design in New Development – An Action Plan | Corporate Director - Environment | 16-26 |
|----|---|----------------------------------|-------|

Matters for Decision

- | | | | |
|-----|---|---------------------------------------|--------------------------|
| 9. | Treasury Management Strategy for 2004/05 and Performance for 2003/04 | Corporate Director – Economy | 27-31 |
| 10. | Council Tax Base 2004/05 | Corporate Director – Economy | 32-34 |
| 11. | Draft Consultation Paper on a New Planning Policy Statement 7 (PPS7) – Sustainable Development in Rural Areas | Corporate Director – Environment | 35-38
plus
booklet |
| 12. | Implementing e-Government Statement 2003 | Head of ICT | 39-40
plus
booklet |
| 13. | Draft Organisational Development and People Strategies | Corporate Director – Central Services | 41-58 |
| 14. | Performance Monitoring 2003/04
Performance Monitoring – October 2003 | Corporate Director – Central Services | 59-60
plus
booklet |
| 15. | Shute and Woodbury Parish Council Representation | Head of Legal and Member Services | 61-62 |
| 16. | Council Tax – Second Homes | Corporate Director – Economy | 63-72 |
| 17. | Implementation of Revised Overview and Scrutiny Arrangements | Chief Executive | 73-74 |
| 18. | Discretionary Right to Buy Scheme | Head of Housing & Social Inclusion | 75-77 |
| 19. | Housing Stock: Exterior Re-Decoration Programme | Client Services Manager | 78-80 |

- | | | | |
|-----|--|-------------------------------------|-------|
| 20. | Leisure Centre Arrangements | Corporate Director –
Communities | 81-86 |
| 21. | The Vice-Chairman of the Executive Board to move the following:-

“that under Section 100(A)(4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information, of the description(s) set out on the agenda, is likely to be disclosed”. | | 86 |

Part B

Matters for Decision – Exempt Information

- | | | | | |
|-----|--|---|-------------------------------------|-------|
| 22. | Procurement of Homelessness, Allocations and Rents Computer System | Para 9, Schedule 12A
Negotiations for terms
of contract | Housing Needs &
Enabling Manager | 87-89 |
|-----|--|---|-------------------------------------|-------|

Note: Members' Interests

Members are reminded of their obligation to declare the existence and nature of any personal interests they may have in any items to be considered at this meeting and to withdraw if it is a prejudicial interest before any discussion takes place.