



20 October 2003

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To: The Chairman and Members of the Executive Board  
Other Members of the Council for information  
Chief Executive  
Corporate Directors

Dear Sir/Madam

Executive Board, Wednesday, 29 October 2003 at 5.30 pm

The above Board meeting will be held in the Council Chamber, Knowle, Sidmouth, to consider the matters detailed on the agenda below.

Members of the Council who do not sit on the Executive Board may attend as observers.

Yours faithfully

MARK WILLIAMS

Chief Executive

## AGENDA

### Part A

### Page/s

1. To confirm the minutes of the meeting of the Executive Board held on 1 October 2003 (previously circulated).
2. To receive any apologies.
3. To consider any items which in the opinion of the Chairman, should be dealt with as matters of urgency because of special circumstances.

(Note: Such circumstances need to be specified in the minutes; any Member wishing to raise a matter under this item is requested to notify the Chief Executive in advance of the meeting).

4. To agree any items to be dealt with after the public (including the press) have been excluded. The items which the Officers recommend should be dealt with in this way are shown under Part B of the agenda.

5. To note the contents of the Forward Plan for 1 November 2003 to 29 February 2004 4 - 6

6.	Matters referred to the Executive board (by an Overview Committee or the Council) for re-consideration in accordance with the Overview Procedure or budget and Policy Framework Procedure Rules under Part 4 of the Constitution		
7.	To receive the report of the meeting of the Asset Management Forum held on 7 October 2003 and to consider the recommendations contain therein		7 - 9
8.	To receive the minutes of the meeting of the Local Joint Panel held on 8 October 2003 and to consider the recommendations contain therein.		10 - 11
Key Decisions			
9.	Medium Term Financial Plan	Head of Finance	12 - 24
Matters for Decision			
10.	Strategy to Integrate Sustainable Development - Aims into Council Policy and Practice	Corporate Director - Environment	25 - 43
11.	Revenue & Capital Monitoring Report – Quarter Two	Corporate Director – Economy	44 – 50
12.	Independent Remuneration Panel	Corporate Director – Economy	51 - 57
13.	Car Parking Charges – 2004/05	Corporate Director – Economy	Report to Follow
14.	Panels/Forums - Protocols	Head of Legal & Member Services	58 - 61
15.	Performance Monitoring 2003/04 Performance Monitoring Report – Quarter 2 2003 -(1 <sup>st</sup> July – 30 <sup>th</sup> September 2003)	Corporate Director - Central Services	62 - 63 Plus Booklet
16.	Members Surgeries– Use of Knowle	Head of Legal & Member Services	64 - 65
17.	Members e-services Policy – Conditions of Use	Head of ICT	66 - 76
18.	Motor Salvage Operators Regulations 2002	Head of Environmental Health & Health Equalities	77 - 78
19.	Private Water Supply Sampling Charges	Head of Environmental Health & Health Equalities	79 - 80
20.	Dualling of A303/A30 – Ilminster to Honiton	Economic Development Manager	81 - 89
21.	Exmouth Shopfront Design Guide – Adoption As Supplementary Planning Guidance	Policy & Conservation Manager	90 - 92 Plus Booklet
22.	Internal Audit – Budgetary Implications in Relation To Best Value Performance Indicators, Completion Of Computer Audit Work and Risk Management	Head of Internal Audit & Risk Management	93 - 97

23. The Vice-Chairman of the Executive Board to move the following:- 97

“that under Section 100(a)(4) of the Local Government Act 1972 the public (including the press) be excluded from the meeting as exempt information , of the description(s) set out on the agenda, is likely to be disclosed”.

#### Part B

#### Matters for Decision – Exempt Information

- |     |   |  |   |          |
|-----|---|--|---|----------|
| 24. | Exmouth: Town Hall,<br>St Andrew’s Road | Para 9, Schedule 12A<br>Negotiation of Terms<br>For a Contract | Head of Economic<br>Development &<br>Property | 98 - 102 |
|-----|---|--|---|----------|

#### Note: Members' Interests

Members are reminded of their obligation to declare the existence and nature of any personal interests they may have in any items to be considered at this meeting and to withdraw if it is a prejudicial interest before any discussion takes place.